

**Mt. Lebanon Recreation Department
Return to Play Plan
COVID-19 Health and Safety Guidelines
Summer Playground Program**

**Updated 04-16-2021
Effective 06-21-2021**

The Mt. Lebanon Recreation Department is offering the program listed above under strict guidelines to protect the health and safety of our patrons and staff. We will follow the latest guidance from the Allegheny Health Department, the PA Department of Health, and the CDC. In addition, we will follow any mandated guidance by the Mt. Lebanon School District.

Advanced registration is required in order to control the number of participants, prevent crowding and enable physical distancing. Registration will be available online at <https://mtlrec.activityreg.com/>.

Arrival and departure instructions- Participants will arrive no earlier than 5 minutes prior to the start of camp (8:55 a.m. for 9 a.m. start) and all must leave the premises promptly at the conclusion of the camp (12 p.m.). Check-in and pick-up will be outside, weather permitting, at the designated entrance listed below.

Drop-off and pick-up policy Parents must drop off and pick up their child each day. If someone other than a parent will be picking up the camp participant, the parent must note this when registering their child for the camp. The name of the person authorized to pick up your child must be given in advance or the child will not be released to them.

Drop-off and pick-up locations-

Foster Elementary: Near Entrance B-2 on the left side of the building

Jefferson Elementary: Near Entrance C-12 on the Ruth Street side of the building

Lincoln Elementary: Near Entrance C-6 on the Beverly Road side of the building

Markham Elementary: In the asphalt area just beyond Entrance C-8 on the back side of the building near the ballfields.

To help prevent crowding, non-essential visitors are prohibited.

Masking Requirements- Everyone attending camp, including staff, volunteers and camp participants must wear face coverings (masks or face shields). Masks are required at all times when indoors. If 6 feet of distance can consistently be maintained, face coverings are not required when outdoors. All campers must bring two masks with them. One must be worn, and a spare mask should be placed in a clear plastic bag with their name clearly marked on the bag.

Practice physical distancing- Physical distancing among staff, volunteers and camp participants will be enforced at all times. Please stay at least 6 feet apart from others at all times. No shaking hands, fist bumps, or high fives. No unnecessary physical contact with staff or camp participants. There may be times during activities on the playground and ballfields when camp participants will be closer than 6 feet.

Limit shared equipment- Whenever possible, equipment and other personal items should be separated and not shared. If equipment must be shared, all equipment should be properly disinfected between users. Balls will be passed back and forth among counselors and camp participants. This is unavoidable. Campers will be required to bring their own basic art supplies including crayons, magic markers, glue, safety scissors, and pencils. Supplies should be in a container or bag with the camp participants name clearly marked. Other materials will be supplied by the recreation department.

Activity Modification- Games and activities will be modified to mitigate the risk of spreading the virus. Outdoor activities are prioritized.

Signage- Appropriate signage will be in place to direct camp participants and inform them of the proper procedures, as well as to remind them of distancing, masking and other requirements.

Water, drinks, and snacks- All staff, volunteers and campers must bring their own water and drinks to camp. Campers may bring a refillable water bottle (filled at home). Water coolers for sharing through disposable cups are not allowed. Fixed water fountains will be shut off, but refillable water stations will be available if needed. Drinks should be marked with the child's name on them. Food and snacks of any kind are prohibited.

In general, protect yourself and others. Don't come to the camp if you feel sick or are otherwise at risk. Practice good hygiene by covering coughs or sneezes with a sleeve or elbow. Avoid any other activities that increase the risk of exposure to saliva, such as chewing gum, spitting, licking your fingers, etc.

COVID-19 symptoms and monitoring- Stay home if you have a fever (temperature of 100.4 or higher), cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea. Notify your camp counselor immediately if you experience these symptoms during your camp. Parents will be notified immediately if a child is sick. **Parents must monitor for these symptoms and take their child's temperature prior to each day of camp. Do not send your child to camp with any of these symptoms.**

Staff and volunteers will also check their own temperature before each day of camp and monitor camp participants for symptoms during this time. If individuals participating in camp show symptoms, have a temperature of 100.4 degrees or higher, or are sick, they must be sent home.

Staff and volunteers will be required to self-report any symptoms experienced during the camp.

Hand sanitizing- All staff, volunteers, and campers will be required to use hand sanitizer, containing at least 60% alcohol, during water breaks and after using the restrooms. Participants are expected to bring their own sanitizer each day, but the recreation department will provide it for those who forget to bring it with them. Staff will enforce hand sanitizing. Everyone must use hand sanitizer before entering the school building.

Plan of Action for COVID-19 Related Illness:

- Should a program participant, employee, instructor, visitor or volunteer display COVID-19 symptoms during a recreation department program, he/she should be immediately removed from the group, masked if not already, and isolated. If the person who is ill is a

minor, the parent or guardian will be notified immediately, and they will need to pick up their child as soon as possible. Testing for COVID-19 will be recommended for the person who is ill.

- The COVID-19 point person for the Recreation Department will contact the Allegheny County Health Department, get their determination about isolation or quarantine needs, and comply with those recommendations.
- Employees or instructors who are uncomfortable or unable to return will be directed to the Human Resources Manager.
- Areas used by a sick person will be closed and not used until they have been cleaned and disinfected (for outdoor areas, this includes surfaces or shared objects in the area, if applicable). We will wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, we will wait as long as possible.
- Those who have had [close contact](#) with a person diagnosed with COVID-19 will be advised to stay home and self-monitor for symptoms, and to follow CDC guidance if symptoms develop.

COVID-19 Point of contact- Patrick Cannon is the recreation staff person responsible for responding to COVID-19 concerns. You may contact him at 412-343-4513 or via email at pcannon@mtlebanon.org. If you or someone in your household has been exposed to a probable or confirmed case of COVID-19, please contact him immediately.

Questions?- If you have any questions, you may call the recreation center at (412) 343-3409.

Regardless of age, children must be capable of observing all the rules and regulations while at the camps

All rules and policies are subject to change. Failure to follow these instructions will be grounds for revoking program privileges.