Minutes
Mt. Lebanon Historic Preservation Board
Monday, September 19, 2022, Mt. Lebanon Municipal Building

Attendance: Present: Mary Ellen Donato (online), Philip Neusius, chair; Marilyn Oberst-Horner, Anne Swager (online); Staff liaison Laura Pace Lilley, Commission liaison Mindy Ranney; Junior Board Member Scarlett Prendergast Absent: Carmine Carapella, Krista Ford, Matthew Moses

Call to order: Board member Phil Neusius called the meeting to order at 5:01 p.m.

Introduction of Junior Commissioner: Neusius welcomed Junior Commissioner Scarlett Prendergast. She introduced herself and the board and support staff introduced themselves as well. Marilyn Oberst-Horner will be the board mentor. Commissioner Mindy Ranney also said Prendergast is the student liaison to the Comprehensive Plan

Citizen comments: None

Consideration of August 2022 minutes:
The August minutes were approved with one abstention due to absence from the meeting.

Administrative Reports
Chair report — No report

Commission report — Commissioner Mindy Ranney said the Commission will appoint a Commissioner to fill the unexpired term of Leeann Foster, who resigned due to moving from the third ward. She said the Commission will be working on the budget in November and December.

Staff report — Staff liaison Laura Pace Lilley said the Commission unanimously passed a Diversity, Equity and Inclusion resolution on September 13. There is a new Diversity and Inclusion page on the website with the link to the policy. She asked board members to go to ascendlebo.com to take the Comprehensive Plan survey and to share with as many people as possible. She said the consultant will be reaching out to the public and that Phil Neusius, as the board representative to the Comp Plan, will be meeting in the near future. Finally, she discussed the initial conversations the Commission is having about restructuring the non-required boards and authorities from 11 to 5. She said she would forward to the board the link to the video where board president Andrew Flynn discussed the topic.

Continuing business

Historic signage: Lilley said the sign proof has been approved and the municipality is waiting on two sample signs. Anne Swager said she will finalize the list of sign locations for communication to public works.
Brick streets: Commissioner Mindy Ranney said the topic will come up again during the budget discussions at the Commission level. Neusius volunteered to help the Commission if they needed any assistance on the policy.

Public Education/Board Education Events: Anne Swager said she will form an ad hoc committee with three board members, as well as members of the public. Krista Ford, Marilyn Oberst-Horner and Mary Ellen Donato will assist her (ensuring only three board members are at a meeting at a time.) She is asking the board for other names from the public to add the committee. Lilley mentioned that there is a $1,500 budget request in to be considered for the event. After that, she said she will seek direction on the type of event the board would like to have.

Liaison reports

Comprehensive Plan, Phil Neusius: No report yet.

Mt. Lebanon Economic Development Council: No report

Historical Society of Mount Lebanon, Krista Ford, via email:

- Currently not requiring masks for visitors in the history center but that may change to reflect CDC guidelines in the future.
- The center has applied for a special event liquor license. The board will be in contact with the Insurance company to discuss liability.
- Lebo Pride is looking to rent the center in March 2023 for an event.
- the Trouping of the Colour exhibit made the Wall Street Journal. Many thanks to Dave Frankowski for making the exhibit possible.
- The annual fundraising event will be held at the historical society on October 6th for 50 ticket holders. There will be an online auction for those who cannot attend the event for various reasons.

Planning Board, Marilyn Oberst-Horner said the board gave preliminary approval for five duplexes at the end of Pennsylvania Boulevard. She said residents in the area had concerns about stormwater, grading, retaining walls and drainage. She said the engineer did address the stormwater code. The board also discussed the Comprehensive Plan and the capital improvement plan. Anne Swager said the HPB and the planning board can suggest more substantial building materials even though it can’t be required.

Partnership Design Committee: No report.

Adjournment: The meeting adjourned at 5:40 p.m. The next meeting is Monday, October 17, 2022, at 5 p.m. in person and on Zoom.