

TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: November 19, 2021
SUBJECT: Agenda – Adjourned Meeting – November 23, 2021 – 8 p.m. – Mt. Lebanon Municipal Bldg., 710 Washington Rd., Commission Chambers – Meeting is Recorded
Zoom Link: <https://us02web.zoom.us/j/83697522933?pwd=ZzkwZHZEMmdEdkNQUG1QU0twUHhPQT09>

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- MR 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President Andrew Flynn)
- MR 2. Junior Commissioner Raafay Khan comments.**
- MR 3. Citizens Comments.**
- CG 4. Consideration of the [minutes](#) from the Regular Meeting held November 9, 2021. - passed**
- Recommended Action:* Move to approve the minutes.
- LF 5. Introduction of Ordinance ([Bill No. 13-21](#)) establishing compensation for employees for 2022. - Introduced**
- This ordinance establishes the pay rates and levels for employees, including those covered by collective bargaining for 2022. It also sets hours of work and overtime, longevity and fringe benefits.
- Recommended Action:* Introduce Ordinance (Bill No. 13-21).
- AF 6. Consideration of Ordinance ([Bill No. 10-21](#)) amending the 2021 Budget for revenue and expenditures not anticipated in the 2021 Budget. - passed**

The following adjustments are proposed:

General Fund

| Revenue: | Justification: | |
|---|---------------------------------------|---------------------|
| Use of Fund Balance | | \$ 221,090 |
| Assigned Fund Balance Release | YE 2020 Assignments | 702,760 |
| ARPA Revenue Loss Recognition for Parking Fund | 2020 Revenue Losses | 400,000 |
| ARPA Revenue Loss Recognition for Stormwater Fund | 2021 Change orders (Lakemont/Firwood) | 100,000 |
| Insurance Proceeds | Firing Range Insurance Payments | 190,810 |
| | Total | \$ 1,614,660 |

| Expenditures: | Justification: | |
|---|--------------------------------------|---------------------|
| Public Works Small Dump Truck | Delays in 2020 delivery, Assigned FB | \$ 93,500 |
| Public Works Large Dump Truck | Delays in 2020 delivery, Assigned FB | 166,000 |
| Police Transit Van | Delays in 2020 delivery, Assigned FB | 68,260 |
| Municipal Building Camera Project | Delays from 2020, Unassigned FB | 16,090 |
| Municipal Building Meeting Room Upgrades | Commission Authorization | 25,000 |
| Firing Range Improvements | Commission Authorization | 580,810 |
| Assign Library Savings for 2022 Budget | Savings intended for 2022 budget | 65,000 |
| Assign Fund Balance for Vibrant Uptown Phase II | Commission Authorization | 100,000 |
| Decrease in the use of Fund Balance | | 500,000 |
| | Total | \$ 1,614,660 |

Capital Projects Fund

| Revenue: | Justification: | |
|--------------|------------------------------|-------------------|
| Fund Balance | YE 2020 Assignments | \$ 160,000 |
| Fund Balance | 2020 Bond Refinance Proceeds | 117,840 |
| | Total | \$ 277,840 |

| Expenditures: | Justification: | |
|--|--------------------------|-------------------|
| Bower Hill Rd/Segar Rd Intersection Improvement | Increased funding needed | \$ 70,000 |
| Bower Hill Rd/Washington Rd Intersection Improvement | Increased funding needed | 90,000 |
| Ballistic Walls at Firing Range | Commission Authorization | 117,840 |
| | Total | \$ 277,840 |

Ordinance (Bill No. 10-21) was introduced October 26, 2021, and the public hearing was held November 9, 2021.

Recommended Action: Move to enact Ordinance (Bill No. 10-21).

SS 7. Consideration to purchase new Duty Weapons for the Police Department. - passed

Commission approval is requested to purchase new duty weapons and accessories for MLPD officers from Markl Supply Company at a total purchase price of \$37,447.58. These new duty weapons will replace equipment that was purchased in 2013 and has reached its useful end of life. Previously approved Capital Improvement funds budgeted at \$61,250 will be used for the purchase of these new duty weapons. Markl Supply Company has quoted the purchase price under PA State Contract #151767. The purchase price also includes a credit for the trade in value of the old duty weapons.

Recommended Action: Move to purchase new duty weapons and accessories from Markl Supply Company at a total purchase price of \$37,447.58.

CG 8. Consideration of an appointment of Special Counsel. - passed

Section 606 of the Charter allows the Commission to appoint Special Legal Counsel, which the Commission now desires to do.

Recommended Action: Move to appoint Neva Stotler, Esquire, as special legal counsel.

LF 9. Consideration of the expenditure list for October totaling \$4,620,915.18. - passed

Recommended Action: Move to approve the expenditure list for October totaling \$4,620,915.18.

AF 10. Departmental reports. - filed

Recommended Action: Ask that the reports be received and filed.

MR 11. Adjournment.

Zoom participants: If you wish to comment during public comment agenda items, use the raise hand function. During the public comment agenda item, the chair will recognize you. When recognized, be sure to un-mute your line and announce your name and address for the record. You will have five minutes to comment.