



Recycling Resources

A Recycling Guide for Mt. Lebanon

Mt. Lebanon Municipality
710 Washington Road
Pittsburgh, PA 15228
(412) 343-3400

THIS BUSINESS



MT. LEBANON
PENNSYLVANIA



**Pennsylvania
Resources
Council**

Working to protect the environment since 1939
www.prc.org

PROUDLY RECYCLES

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Prepared by Pennsylvania Resources Council



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Why Should You Recycle?

It's the Law

Pennsylvania Act 101 requires commercial, municipal, and institutional establishments to recycle a number of materials.

Mt. Lebanon offers curbside recycling to residents and mandates commercial businesses and institutional establishments to recycle metal, plastic (codes 1-7), glass, and paper.

For Businesses

Recycling reduces waste, which may cut costs by reducing the frequency of your garbage hauling. Additionally recycling may result in the need for smaller sized garbage dumpster or fewer dumpsters, leading to cost savings.

Local haulers are ready to assist you with quotes and establish regular pick up service. Commercial businesses and institutions can establish regular recycling services by contacting the following providers. Note: Commercial businesses, multi-family units, and institutions may contract with any waste and recycling hauler of their choosing.

- **Republic Service**
Local Representative: Nicole Jones
Direct Line: (412) 580-4279
Email: NJones@republicservices.com
- **Waste Management**
Western PA Local Office: 1-(800) 866-4460
- **Sequoia Waste Solutions**
Phone:(412) 968-399

For Residents

Mt. Lebanon offers single-stream curbside recycling for residents. Recyclables are picked up every other week, on the designated garbage pickup day. More information and pick up schedules can be found on Mt. Lebanon's recycling website.

Recycling for Small Businesses

Minimize Waste to Maximize Profits

- The garbage your company generates can cut your company's profit margin – paying trash disposal costs can be very costly. Your company may be able to reduce disposal costs by reducing waste generated and diverting recyclables.
- Waste reduction can save money and creates good business practices.
- Quick Tips:
 - Go paperless! Op-in to paperless alternatives whenever possible and eliminate junk mail by removing company name from non-essential mailing lists.
 - Think twice before printing and make double-sided copies when necessary.
 - Reuse packing materials, such as packing peanuts, and request reusable delivery cartons.

Team Up

- Small businesses can join together and negotiate a joint contract for trash and recycling services.
 - A group can generate sufficient volumes of materials, making a joint contract a cost effective recycling solution.
- Adjoining businesses can save money by sharing expenses on collection fees, storage bins, compactors, balers, transportation, and labor.
 - Contact your waste-hauler provider for more details.

Waste Assessments

- Do you understand what your business is throwing away? A waste assessment can help determine the composition of your waste stream, how it is currently being handled, and ways to increase efficiency.
- Learn more about waste assessments at www.zerowastepgh.org.

Environmental Incentives

It's the Law

Pennsylvania Act 101 requires commercial, municipal, and institutional establishments to recycle a number of materials. Businesses are required to recycle the following:

- **Metal:** Metal food cans, steel/bi-metal containers, empty aerosol cans, clean aluminum foil and foil products, beer and soft drink cans.
- **Plastic** (codes 1-7 - no Styrofoam): take-out containers, baby wipe containers, empty CD cases, bleach, household cleaner bottles, yogurt cups, cottage cheese, margarine tubs, and shampoo bottles.
- **Glass:** bottles and food jars (clear, brown, amber and green).
- **Paper:** paperboard (frozen food box, cereal, tissue, shoes, etc.), books (hard covers removed), white office paper, computer paper, newspapers, advertising inserts, cardboard egg carton, non-soiled pizza box, junk mail, catalogs, magazines, phone books, coupons and receipts, paper bags and shopping bags (handles removed), shredded paper (put in translucent bag), corrugated boxes (cut no longer than 36" x 36" and must be tied or bundled.)

Save Landfill Space and Conserve Resources:

- Paper makes up approximately 28% of municipal solid waste.
- Making recycled aluminum requires 95% less energy than making new aluminum.
- Each year American throw away 25,000,000,000 Styrofoam cups. Even 500 years from now, the foam coffee cup you used this morning will be sitting in a landfill.

Donate, Don't Dump!

You can make tax deductible donations of usable materials to many non-profit organizations in your area, such as:

Goodwill Southwestern Pennsylvania (Banksville Store)
2866 Banksville Road, Pittsburgh PA, 15216
(412) 942-0090

Construction Junction: Building Materials
214 N Lexington St, Pittsburgh, PA 15208
(412) 243-5025

Find more resources on page 5

Recycling for Residents

Bi-weekly Recycling

- Mt. Lebanon offers single-stream recycling for residents. Single-stream recycling mean that all recyclable material may be placed together in a container(s) identified by recycling stickers.
 - Recycling stickers are available at the Customer Service Center in the Municipal Building located at 710 Washington Road.
 - Designated recycling containers should weigh no more than 50 pounds.

Items Accepted

- **Paper:** Paperboard boxes (such as those used for cereal, tissues and shoes), copier paper, magazines, newspaper, catalogs, junk mail including envelopes and telephone books. Corrugated cardboard must be flattened and no longer than 36 x 36 inches.
- **Metal:** Aluminum, steel, tin and bimetal cans, aluminum foil and foil products
- **Glass:** Clear, green and amber glass containers
- **Plastic:** Items numbered 1 through 7 on the bottom. (No Styrofoam)
(Examples include: baby wipe containers, yogurt cups, household cleaner bottles, margarine tubs, shampoo bottles, etc.)

Please Note: bags or boxes are recyclable, however please do not place any items inside them.

Items NOT Accepted

- Styrofoam
- Fast food wrappers
- Food waste
- Paper towels
- Ceramics
- Bathroom trash

Recycling Resources

Mt. Lebanon Municipality offers countless collection events throughout the calendar year. Annual events include (but are not limited to): Electronic Recycling, Paper Shredding, and Woody Waste Curbside. Community recycling events can be found online – www.mtlebanon.org. Be sure to check back regularly for collection updates, additions, and information!

Conventional Recycling

Commercial businesses, multi-family units, and institutions may contract with any waste and recycling hauler of their choosing.

Atlas Materials Recycling Corp.
2329 Wharton Street
Pittsburgh, PA 15203
412-431-5329

Republic Service
Local Representative: Nicole Jones
Direct Line: 412-580-4279
NJones@republicservices.com

Sequoia Waste Solutions
90 Beta Drive
Pittsburgh, PA 15238
412-968-3992

Waste Management
Western PA Local Office:
1-800-866-4460

Aluminum & Scrap Metals

Castriota Metals and Recycling
1200 Saw Mill Run Blvd
Pittsburgh, PA 15220
412-431-1832

Appliances (used)

Appliance Warehouse
523 Bingham Street
Pittsburgh, PA 15203
412-381-8800

Batteries

Battery Plus
Castle Shannon
3912 Library Road
Castle Shannon, PA 15234
412-531-1690

Building Materials

Construction Junction
214 N Lexington Street
Pittsburgh, PA 15208
412 243-5025

Cell Phones & CFLs

Pennsylvania Resources Council
64 S. 14th Street
Pittsburgh, PA 15203
412-488-7490

Electronics (Including Televisions)

eLoop LLC
625 Plum Industrial Park,
Pittsburgh, PA 15239
877-742-4809

Evolution E-Cycling
2235 Mary Street
Pittsburgh, PA 15203
412-390-3450

Best Buy
South Hills
5000 Alicia Drive
Bethel Park, PA 15102
412-835-1255

Pharmaceutical Disposal

Mt. Lebanon Police Department
555 Washington Road
Pittsburgh, PA 15228
412-343-4016

Tires

Mr. Tire
3349 Library Road
Pittsburgh, PA 15234
412-885-8473

Zero Waste Services

Pennsylvania Resources Council
64 S. 14th Street
Pittsburgh, PA 15203
412- 488-7490

Commercial Business Survey

If you are a commercial business owner in Mt. Lebanon, please complete the following survey and return to:

Mt. Lebanon Municipal Building, 710 Washington Road, Pittsburgh PA, 15228

Annual Commercial/Institutional Recycling Report

Name of Business/Establishment _____

Contact person _____ Phone _____

Address _____

City _____ State _____ Zip _____ County _____

1. Did your entity recycle during 2013?

No

Yes

If you did recycle, please provide the name and address of the hauler who provided recycling service to your entity during 2013:

Hauler Name _____

Address _____

City _____ State _____ Zip _____

2. What type of business do you operate?

Manufacturing

Institution (school, hospital, etc.)

Wholesale/Retail/Government

Other _____

Office/Administrative/Service

Recycling Hauler/Market*

* If you are a hauler that collects recyclables, or a market that accepts recyclables from businesses, institutions or government offices in Mt. Lebanon, please attach a list of Mt. Lebanon customers to ensure proper accounting of the materials recycled from our community. These records will be kept strictly confidential. They will be used only to help avoid double counting of materials and for verification of compliance with Mt. Lebanon's Recycling Ordinance by businesses and institutions.

3. Where was the material you recycled generated?

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Offices | <input type="checkbox"/> Food service |
| <input type="checkbox"/> Lunchroom | <input type="checkbox"/> Maintenance |
| <input type="checkbox"/> Retail operations | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Warehouse | _____ |
| <input type="checkbox"/> Shipping/Receiving | _____ |
| | _____ |

4. Who collects/markets your recycleables?

Name of Business _____

Contact _____ Phone _____

On the following page, record by category the amount(s) of **Post-Consumer Materials** that your business separated for recycling. List the amount in **TONS**. These weights should be available to you from your recycling hauler or market. Attach to this form any weight receipts or collection report(s) you received as verification of the amount of material you recycled **OR** have your recycling hauler/market sign this form to verify its accuracy.

Post-Consumer Materials refer to recovered materials that have been used as a consumer item and are diverted from municipal solid waste for the purpose of collection and recycling. The term excludes materials from industrial processes that have not reached the consumer, such as overissues of newspapers or magazines and industrial process scrap.

Pre-Consumer Materials refer to materials generated in manufacturing and converting processes such as manufacturing process scrap and trimmings/cuttings. Also, print overruns, overissue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials.

I hereby certify that the amount(s) of recyclable materials listed in this report are to the best of my knowledge complete and accurate.

Signature

Date

5. List in TONS the amount(s) of Post-Consumer recyclable materials generated from your business/ institution for the calendar year that has just passed.

<u>PRODUCT</u>	<u>TONS</u>
<input type="checkbox"/> Old newsprint	_____
<input type="checkbox"/> High grade office paper	_____
<input type="checkbox"/> Corrugated cardboard	_____
<input type="checkbox"/> Magazines	_____
<input type="checkbox"/> Phone directories	_____
<i>Other paper (specify):</i>	
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> Aluminum cans	_____
<input type="checkbox"/> Steel/bimetal cans	_____
<input type="checkbox"/> Amber (brown) glass	_____
<input type="checkbox"/> Clear glass	_____
<input type="checkbox"/> Green glass	_____
<i>Other glass (specify):</i>	
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> PET (#1) plastics	_____
<input type="checkbox"/> HDPE (#2) plastics	_____
<input type="checkbox"/> PVC (#3) plastics	_____
<input type="checkbox"/> LDPE (#4) plastics	_____
<input type="checkbox"/> PP (#5) plastics	_____
<input type="checkbox"/> PS (#6) plastics	_____
<i>Other plastic (specify):</i>	
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____

Commingled (any of the above)
List materials included in your commingled mix:

<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____

<u>PRODUCT</u>	<u>TONS</u>
<input type="checkbox"/> Food wastes (including grease)	_____
<input type="checkbox"/> Lead acid (automotive) batteries _____	_____
<input type="checkbox"/> Major appliances	_____
<input type="checkbox"/> Other ferrous metals	_____
<input type="checkbox"/> Other non-ferrous metals	_____
<input type="checkbox"/> Textiles	_____
<input type="checkbox"/> Tires	_____
<input type="checkbox"/> Wood	_____
<input type="checkbox"/> Wood packaging	_____
<i>Other wood (specify):</i>	
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
 <i>Yard trimmings</i>	
<input type="checkbox"/> Brush & branches	_____
<input type="checkbox"/> Grass	_____
<input type="checkbox"/> Leaves	_____
<input type="checkbox"/> Tree stumps	_____
 <i>Other recyclables (specify):</i>	
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____

Please print form and return to:
Mt. Lebanon Municipality
ATTN: Mr. Thomas Kelley
710 Washington Road
Pittsburgh, PA 15228

Contact: 412-343-3869
or tkelley@mtlebanon.org