

**MT LEBANON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Approved minutes, Tuesday, June 16, 2020, 7:00 p.m. via Zoom

1. **Call to order:** The meeting was called to order by Ms. Lohr at 7:00 p.m.
2. ***Members present:*** Hillary Lohr, Corey Flynn, Evan Jones, Marcia Taylor, William Pope, Sally Taylor

Municipal Liason: Keith McGill

Commission Liaison: Leeann Foster

Staff: Robyn Vittek

Observers: David McKibben

3. **Approval of agenda:** Upon motion by Bill Pope and seconded by Corey Flynn, the agenda and May meeting minutes were unanimously approved.
4. **Commission Liaison:**
Leeann recognized the hard work of the staff during this challenging event. She also praised their responsiveness to issues of systemic racism that have been highlighted nationally.
5. **Comments from Observers:** David McKibben:
David noted that the Friends financials are dismal. They historically have raised \$3500-\$5000 per month through the Book Cellar. That has stopped except for Amazon sales and he does not know when the Book Cellar will reopen. He also noted that he does not anticipate any Special Events this year which will significantly impact their fundraising. They recently gave \$10,400 of that for the Summer Reading program. The Friends will give a scholarship this year.
6. **Treasurer's Report:**
 - a. Upon motion by Evan Jones and seconded by Bill Pope the Treasurer's Report for April and May were approved unanimously.
 - b. The 2020 budget is being revised and will be available for the next meeting.
7. **Director's Report**
 - a. Robyn referenced her written report. She also summarized all of the programming that has been done virtually over the past few months.
 - b. The staff is excited about the Virtual summer reading program.
 - c. Robyn summarized her work on the RAD formula as detailed on page 34. RAD wants more money to go to distressed communities. Mt Lebanon will lose 6.8% with the proposed formula. The formula expands the definition of distressed from 10 to 15% of residents below the poverty level. The formula also adjusts the % distribution. The Board approved sending the proposal to RAD.

8. **President's Report:**

Hillary referred to the Library express document and questioned not opening until July 23rd. Keith then gave us an update on the status of installing workspace safety barriers. The municipal staff will have temporary protections in place by July 1st. Book returns will start June 15th, and curbside pick-up will begin June 23rd.

The Board agreed on an opening date of July 6th. Robyn was encouraged to utilize the Board as a resource. Board members are encouraged to email opening ideas to the group.

9. **Committee Reports:**

Corey gave us an update on the Virtual Garden tour set for July 12th. So far they have received 250 photos from 31 residents. The committee and participants are enthusiastic about the event.

10. **Old Business:**

11. **New Business:** Questions

Keith wondered if there was a way to offer Book Cellar inventory online to patrons. David discussed several of the barriers to doing that at this time.

12. **Advocacy Moment:**

Hillary commented on positive reactions on social media to Library updates.

13. **Adjournment:** Motion to adjourn by S. Taylor at 8:27pm Second C. Flynn

Signed,

A handwritten signature in black ink, appearing to read 'Sally Taylor', written over a horizontal line.

Sally Taylor, Secretary