

***In order to continue proper social distancing protocol, Tuesday, June 23, 2020 commission meetings will be run virtually. The discussion session and adjourned session will be conducted via the internet, and citizen comment will be collected via voicemail and played for the Commission to hear. Comments will become a part of the official minutes of the meeting. The public may call 412-440-2059 BEFORE NOON ON TUESDAY, JUNE 23, 2020, and select mailbox number 1-2-3-4. Speak your comments as though you were at the microphone, beginning with your name and address. You have a maximum of five minutes. Both the discussion meeting and regular meeting will be available to view the next day at [www.mtlebanon.org](http://www.mtlebanon.org). Thanks for your patience.***

**TO:** Mt. Lebanon Commission

**FROM:** Keith A. McGill, Municipal Manager

**DATE:** June 19, 2020

**SUBJECT:** Agenda – Adjourned Meeting – June 23, 2020 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

**CG 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Mindy Ranney)

**CG 2. Citizens Comments.**

**MR 3. Consideration of the [minutes](#) from the Regular Meeting held June 9, 2020. - approved**

*Recommended Action:* Move to approve the minutes.

**SS 4. Introduction of Ordinance (Bill No. 4-20) concerning an amendment to the lease with La Pomponnee for space in the North Garage. - introduced**

La Pomponnee, Inc., and the Municipality have agreed to make an adjustment to the rent payments for their current lease in the North Garage in recognition of the COVID-19 pandemic. Certain rent payments will be added to the rent for the remainder of the lease term instead of being paid currently. Under the Charter, this amendment must be approved by Ordinance.

*Recommended Action:* Introduce Ordinance (Bill No. 4-20).

**AF 5. Introduction of Ordinance (Bill No. 5-20) concerning an amendment to the lease with EBCB Ventures LLC for space in the North Garage. - introduced**

EBCB Ventures LLC (d/b/a Play Town) and the Municipality have agreed to make an adjustment to the rent payments for their current lease in the North Garage in recognition of the COVID-19 pandemic. Certain rent payments will be added to the rent for the remainder of the lease term instead of being paid currently. Under the Charter, this amendment must be approved by Ordinance.

*Recommended Action:* Introduce Ordinance (Bill No. 5-20).

LF 6. **Setting a Public Hearing on an Application for Intermunicipal Transfer of a Liquor License from OM Enterprise LLC.** – *hearing set*

Mt. Lebanon has received an application for an intermunicipal transfer of a liquor license from OM Enterprise LLC, 601 McNeilly Road. In accordance with the State Liquor Code, the Commission hereby acknowledges that an extension for it to reach a decision has been invoked, and the Commission desires to set the date for the required public hearing on the application.

*Recommended Action:* Announce the 60-day extension of time for decision and set the public hearing for July 28, 2020

MR 7. **Consideration to execute an Agreement with SMSA Limited Partnership d/b/a Verizon Wireless.** - *approved*

SMSA Limited Partnership d/b/a Verizon Wireless desires to employ small cell technology in the Municipality. This agreement delineates the terms for the use of the Municipal right-of-way for this purpose. The agreement contains provisions on fees, indemnity and insurance and is consistent with the requirements of State and Federal law.

*Recommended Action:* Move to authorize the execution of this agreement with SMSA Limited Partnership d/b/a Verizon Wireless subject to the approval of the Manager and the Solicitor of any minor revisions to the agreement.

SS 8. **Consideration for the award of the Mt. Lebanon Public Works Fuel Canopy Contract.** - *approved*

Bids were received on June 10, 2020, for the Mt. Lebanon Public Works Fuel Canopy contract. The project includes the replacement of the existing fuel canopy with a new pre-engineered fuel canopy at the Mt. Lebanon Public Works yard. This includes demolition of the existing canopy, pad, and foundation, and installation of the new foundation, pad, and canopy.

The municipal engineer has verified the bids as follows:

| <b>Contractor</b>             | <b>Bid Amount</b> |
|-------------------------------|-------------------|
| Total Tank Works              | \$112,000.00      |
| Petroleum Technical Services  | \$155,190.17      |
| Michael Facchiano Contracting | \$166,000.00      |
| Shiloh Industrial Contractors | \$192,999.00      |
| McK Construction              | \$240,000.00      |

The municipal engineer has reviewed the bids and determined the low bid to be accurate. The engineer recommends the base bid project be awarded to Total Tank Works. The contractor has completed similar work in other communities and performs other work for Mt. Lebanon in a satisfactory manner.

The budgeted amount for this contract is \$101,490.00 The project exceeds the budget, but the finance director indicates that additional funding is available.

*Recommended Action:* To award the Mt. Lebanon Public Works Fuel Canopy contract to Total Tank Works in the amount of \$112,000.00.

**AF 9. Consideration for the award of the Meadowcroft Park ADA Access Phase 2 General Contract and Electrical Contract. - approved**

Bids were received on June 10, 2020, for the Meadowcroft Park ADA Access Phase 2 contracts, general contract and electrical work contract.

The general contract includes ADA access work at Meadowcroft Park, including, demolition, grading, storm sewer repairs, paving and overlay, line striping, installation of new posts and nets for the existing tennis courts. Alternate bid items included: Alternate #1 - removal and replacement of the concrete sidewalk and curb; Alternate #2 - removal and replacement of the concrete sidewalk, steps including cheek walls, handrails, retaining wall, railing and final grading.

The electrical contract includes the removal and replacement of the existing light poles, bases and fixtures.

The municipal engineer has verified the bids as follows:

General Contract

| <b>Contractor</b>        | <b>Base Bid</b> | <b>Alternate #1</b> | <b>Alternate #2</b> |
|--------------------------|-----------------|---------------------|---------------------|
| McElroy Paving Company   | \$146,279.60    | \$23,983.00         | \$94,460.70         |
| DeFrank Development      | \$254,895.00    | \$31,810.00         | \$119,900.00        |
| FMS Construction Company | \$250,900.75    | \$34,681.50         | \$157,652.75        |
| Arcon Contracting        | \$393,620.00    | \$40,255.00         | \$197,600.00        |

Electrical Contract

| <b>Contractor</b> | <b>Base Bid</b> |
|-------------------|-----------------|
| IE Power          | \$86,700.00     |

The municipal engineer has reviewed the bids and determined the low bids to be accurate. The engineer recommends the general contract base bid and alternate #1 be awarded to McElroy Paving and the electrical contract awarded to IE Power. Both contractors have completed similar work in other communities in a satisfactory manner.

The total budgeted amount for this project is \$314,000.00. The project is within budget with a total of both awards at \$256,962.60, and it is to be funded through the 2019 Bond issued.

*Recommended Action:* To award the Meadowcroft Park ADA Access Phase 2 General Contract to McElroy Paving base bid at \$146,279.60 and Alternate #1 at \$23,983.00 for a total of \$170,262.60.

*Recommended Action:* To award the Meadowcroft Park Ada Access Phase 2 Electrical Contract to IE Power in the amount of \$86,700.00.

**MR 10. Consideration for the award of the Dixon Field – Restroom ADA Improvements. - approved**

Bids were received on June 10, 2020, for the Dixon Field – Restroom ADA Improvements contract. The project involves improvements to the Dixon Concession Stand to meet Accessibility Guidelines for Buildings and Facilities (ADA). The project base bid consists of bathroom renovations, replacement of interior concrete slab and other interior installations along with masonry repairs and replacement of exterior concrete and asphalt pavement. Alternate bids include: Alternate #1 – repair mortar joints, skyward masonry joints and face brick; Alternate #2 – install metal cap along the masonry walls; Alternate #3 – install stone cap along the masonry walls; Alternate #4 – pre-wire for electric hand dryers; Alternate #5 – install exhaust fans; Alternate #6 – install electronic door access; Alternate #7 – install coiling door.

The municipal engineer has verified the bids as follows:

|                     | R.D. Stewart Company | TBI Contracting, Inc. | Arcon Contracting, Inc. |
|---------------------|----------------------|-----------------------|-------------------------|
| <b>Base Bid</b>     | <b>\$80,378.00</b>   | <b>\$88,400.00</b>    | <b>\$130,350.00</b>     |
| <b>Alternate #1</b> | \$5,250.00           | \$4,800.00            | \$7,410.00              |
| <b>Alternate #2</b> | \$5,000.00           | \$4,200.00            | \$4,800.00              |
| Alternate #3        | \$9,000.00           | \$12,000.00           | \$12,750.00             |
| <b>Alternate #4</b> | \$1,400.00           | \$2,100.00            | \$910.00                |
| Alternate #5        | \$8,800.00           | \$5,000.00            | \$3,750.00              |
| <b>Alternate #6</b> | \$5,500.00           | \$8,000.00            | \$8,000.00              |
| <b>Alternate #7</b> | \$5,800.00           | \$6,000.00            | \$4,600.00              |

The municipal engineer has reviewed the bids and determined the low bid to be accurate. The engineer recommends the base bid and add alternate # 1, 2, 4, 6, and 7 be awarded to R.D. Stewart Company. The contractor has completed similar work in Mt. Lebanon and other municipalities in a satisfactory manner.

The budgeted amount for this contract is \$143,200. The project is within budget and is to be funded through the 2019 bond issued.

Recommended Action: To award the base bid for the Dixon Field – Restroom ADA Improvements contract to R.D. Stewart Company for base bid at \$80,378.00, add Alternate #1 at \$5,250.00, add Alternate #2 at \$5,000.00, add Alternate #4 at \$1,400.00, add Alternate #6 at \$5,500.00, and add Alternate #7 at \$5,800.00 for a total of \$103,328.00.

LF 11. **Consideration of the expenditure list for May totaling \$4,477,644.98.** - *approved*

Recommended Action: Move to approve the expenditure list for May totaling \$4,477,644.98.

SS 12. **Departmental reports.** - *filed*

Recommended Action: Ask that the reports be received and filed.

CG 13. **Adjournment.**