

**MINUTES OF THE ADJOURNED MEETING FEBRUARY 25, 2020
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8:00 P.M., on Tuesday, February 25, 2020, at the Municipal Building, 710 Washington Road. Commission President Craig Grella called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners Andrew Flynn, Leeann Foster, Mindy Ranney, Steve Silverman, and Craig Grella. Also present were Assistant Manager/Planner McMeans, Public Works Director Sukal, Chief of Police Lauth, Deputy Fire Chief Daniels, Finance Director McCreery, and Public Information Officer Pace-Lilley. Also present were Phil Weis of the solicitor's office and Matt Bagaley of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review of the proposed 2020 street reconstruction and maintenance program, an overview of a proposed sump pump ordinance, an update on the Robb Hollow Park project that was previously reviewed and discussed with the Commission and Parks Advisory Board, and there were no comments from Commission liaisons on activities with various boards and authorities.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on various legal issues. He stated that the next regular meeting is scheduled for Tuesday, March 10, 2020, at 8 p.m. in Commission Chambers of the Municipal Building, with the discussion session meeting starting approximately 6:30 p.m. in Room C.

Ms. Ranney said the Commission is grateful for the many volunteers who serve on Mt. Lebanon's 18 advisory boards and authorities. Saturday is the deadline for applications for this year's vacancies. Apply online at mtlebanon.org and go under "trending now" to read about the specific openings, meeting dates and requirements for each board.

Congratulations to the 25 residents who will graduate on Thursday from this year's Residents Academy. The Mt. Lebanon Community Relations Board sponsors the academy each January, and the course quickly fills to capacity. Participants hear from all of the major municipal senior staff as well as some of our community partners, such as the school district and district judge. Thanks to all who participated.

We still could receive a late-winter snowfall. The Mt. Lebanon Fire Department would appreciate it if you would clear the snow in a three-foot circle around your neighborhood fire hydrants to help them gain access quickly.

But for those of you tired of hearing about winter, here's a bright spot: pool passes go on sale beginning Monday, March 9, with a 10 percent discount if you buy before April 23. Passes are available in person only, at the Rec Department office and at the ice rink, both just off Cedar Boulevard. Details and prices are available at mtlebanon.org.

CITIZENS COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke about a woman who was jogging in the park and ran into an active deer shooting. He spoke against the deer management program.

County Councilman Tom Duerr introduced himself to the commissioners and thanked them for their service. Councilman Duerr is the District 5 representative. The District includes Bethel Park, Bridgeville, Upper St. Clair and Mt. Lebanon.

**CONSIDERATION OF THE MINUTES FROM THE
THE REGULAR MEETING HELD FEBRUARY 11, 2020**

Mr. Flynn moved and Ms. Foster seconded to approve the minutes. The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 3-20) RATIFYING
AN AMENDMENT TO THE MUNICIPALITY'S MONEY PURCHASE PLAN**

Mr. Silverman said the Municipality adopted a money purchase retirement plan in the form of the ICMA Retirement Corporation Government Money Purchase Plan & Trust on May 10, 2010. The Municipality amended and restated the qualified retirement plan in the form Resolution R-9-16, and the Pennsylvania Auditor General has suggested that the amending and restating of the qualified retirement plan be in the form of an ordinance.

Ordinance (Bill No. 3-20) was introduced, and the public hearing was set for March 10, 2020.

**CONSIDERATION TO APPROVE GATEWAY'S PROPOSAL FOR THE
ARDEN ROAD TRAFFIC CALMING ALTERNATIVES ANALYSIS AND STUDY**

Ms. Ranney said residents of the Arden Road neighborhood initially approached the Traffic Board with a formal petition for traffic calming in June 2019. Initial data collection efforts were undertaken in September 2019 when school was back in session. Data revealed that traffic calming is warranted per the thresholds outlined in the Neighborhood Traffic Management Program (NTMP) policy.

At a special meeting held on December 19, 2019, the neighborhood residents and the scope of the study was discussed. Gateway prepared a preliminary scope of work based on past experience and what would be necessary to complete the study. The preliminary scope of work was expanded, based on input received at the meeting, to include several additional intersections and locations. In total, the study will include data collection at 22 locations. Two Automatic Traffic Recorders (ATRs) will collect 48 continuous hours of data (volume, class, speed). The 20 intersections are turning movement counts during the AM and PM peak periods. Data will be collected by a subconsultant (Tri State Traffic Data). The data that is collected will then be evaluated and analyzed by Gateway.

Gateway prepared a formal proposal for the data collection and study preparation. The proposal, which is dated January 7, 2020, was reviewed by the Traffic Board at their January 2020 meeting. The total estimated cost of the services is \$13,250 (\$5,250 for data collection by Tri

State and \$8,000 for alternatives analysis, report preparation, and meeting attendance by Gateway). The Traffic Board recommended approval of the study.

Ms. Ranney moved and Mr. Flynn seconded to approve Gateway's proposal for the preparation of a traffic calming alternatives analysis study for the Arden Road neighborhood at a total cost not to exceed \$13,250. The vote was called. The motion carried unanimously.

**CONSIDERATION TO PURCHASE ONE LEAF LOADER TO
REPLACE A UNIT THAT HAS REACHED THE END OF ITS USEFUL LIFE**

Ms. Foster said Commission approval is requested to purchase one trailer-mounted leaf loader from A&H Equipment of Zelienople, PA at a total cost of \$61,845. An amount of \$65,000 has been appropriated in the 2020 Operating Budget. A & H Equipment participates in the Pennsylvania COSTARS Purchasing Program, Contract #25-044.

Ms. Foster moved and Mr. Silverman seconded to purchase one trailer-mounted leaf loader through the COSTARS Purchasing Program from A&H Equipment for \$61,845. The vote was called. The motion carried unanimously.

CONSIDERATION TO PURCHASE ONE POLICE COMMAND VEHICLE

Mr. Flynn said the police department has asked to purchase a 2020 Ford Transit 250 Cargo Van for use as a mobile command vehicle during various police operations. This new vehicle will replace an older mobile command vehicle that has reached its useful end of life. Previously approved operating budget funds will be used for the purchase of this new vehicle. Woltz & Wind Ford has quoted the purchase price of this vehicle under COSTARS Contract #25-032 and the total purchase price includes a Government Price Concession discount.

The total purchase price of this vehicle as quoted by Woltz & Wind Ford is \$36,720. The budgeted amount for this vehicle is \$42,000.

Mr. Flynn moved and Ms. Ranney seconded to purchase one 2020 Ford Transit Cargo Van through the COSTARS purchasing program from Woltz & Wind Ford, at a total price of \$36,720. The vote was called. The motion carried unanimously.

CONSIDERATION TO PURCHASE TWO POLICE VEHICLES

Mr. Silverman said the police department has asked to purchase two 2020 Ford Police Interceptor Utility vehicles for use by the patrol and traffic units. These new vehicles will replace older vehicles that have reached their useful end of life. Both new vehicles will be equipped with hybrid engines. The vehicles were bid through the South Hills Area Council of Government (SHACOG) joint purchasing program as follows:

2020 Ford Police Interceptor Utility – Patrol

Woltz & Wind	Tri Star	Beyer
\$39,479.00	\$39,575.00	\$39,932.00

2020 Ford Police Interceptor Utility – Traffic

Woltz & Wind	Tri Star	Beyer
\$39,089.00	\$39,180.00	\$39,549.00

Woltz & Wind Ford was the low bidder for the Ford Police Interceptors Utility vehicles. The purchase price for the two vehicles totals \$78,568. The budgeted amount is \$78,000.

Mr. Silverman moved and Ms. Foster seconded to award the bids for the two vehicles through the SHACOG joint purchasing program to the low bidder, Woltz & Wind Ford, at a total price of \$78,568. The vote was called. The motion carried unanimously.

**CONSIDERATION TO PURCHASE ONE FULLY EQUIPPED HEAVY
DUMP TRUCK FROM HUNTER TRUCK SALES THROUGH
THE PENNSYLVANIA COSTARS COOPERATIVE PURCHASING PROGRAM**

Ms. Ranney said this truck will replace truck #212, a 2011 International model 7400 that will be offered for trade or sold at auction upon receipt of the new vehicle. The heavy dump trucks are used for main road snow plowing, hauling leaf boxes and tow behind leaf vacuum units, and other heavy hauling. The new 2020 truck includes a Peterbilt model 337 Chassis, with two-wheel drive, 6 speed Allison automatic transmission, snow plow preparation package, 9'6" Morocco aluminum dump body with options, central hydraulic system, Buyers stainless tailgate salt spreader, Falls 10-foot snow plow, Custom aluminum leaf box and trailer tow package, at a total cost of \$165,993. Funding for this vehicle has been appropriated in the 2020 municipal budget at \$179,820.

Ms. Ranney moved Mr. Flynn seconded to purchase one fully equipped Peterbilt snow plow truck from Hunter Truck Sales through the Pennsylvania COSTARS Cooperative Purchasing Program at a total cost of \$165,993. The vote was called. The motion carried unanimously.

**CONSIDERATION TO PURCHASE ONE READY TO USE FOUR-WHEEL
DRIVE SNOWPLOW TRUCK FROM WOLTZ AND WIND FORD
THROUGH THE PENNSYLVANIA COSTARS PURCHASING PROGRAM**

Ms. Foster said this truck will replace truck #221, a 2011 model Ford F-550, which will be offered for trade or auction upon receipt of the new vehicle. The new snowplow truck includes a 2020 Ford F-550 four-wheel drive cab and chassis, 6.7L Ford Turbo diesel engine, 6 speed automatic transmission, snowplow preparation package, 9-foot Morocco aluminum dump body with options, central hydraulic system, stainless steel tailgate auger-spinner spreader, 9-foot snowplow, and trailer tow package, at a total cost of \$93,505. Funding for this vehicle has been appropriated in the 2020 municipal budget at \$108,400.

Ms. Foster moved and Mr. Silverman seconded to purchase one ready to use four-wheel drive snowplow truck from Woltz and Wind Ford through the Pennsylvania COSTARS Purchasing Program at a total cost of \$93,505. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR JANUARY TOTALING \$4,504,817.42**

Mr. Flynn moved and Ms. Ranney seconded to approve the expenditure list for January totaling \$4,504,817.42. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Silverman asked that the reports be received and filed.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.