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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: November 22, 2019
SUBJECT: Agenda – Adjourned Meeting – November 26, 2019 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SM 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commissioner Grella)
- SM 2. Chief Lauth to recognize 2019 "Officer of the Year" recipient - Officer Thomas Rutowski.**
- SM 3. Junior Commissioner Daniel McNulty comments.**
- SM 4. Citizens Comments.**
- CG 5. Consideration of the [minutes](#) from the Regular Meeting held November 12, 2019. - passed**
- Recommended Action:* Move to approve the minutes.
- JB 6. Public hearing and consideration of Ordinance ([Bill No. 9-19](#)) accepting the Dedication of the Sanitary Sewer from Stillwell Court to 957 Connor Road. – hearing held and passed**

Owners of the property at 957 Connor Road have constructed an extension of the Municipal sanitary sewer that runs from a manhole in the right-of-way of Stillwell Court to their property through an existing easement between the 141 Stillwell Court and 145 Stillwell Court.

The installation of the sanitary sewer line was inspected by the Municipal Engineer’s office with final testing completed on September 24, 2019.

The Municipal Engineer is now recommending adoption of an ordinance for accepting the dedication of the sanitary sewer from Stillwell Court to 957 Connor Road.

Recommended Action:

SM	1. Conduct the public hearing.
JB	2. Move to enact Ordinance (Bill No. 9-19).

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SS 7. **Consideration of Ordinance (Bill No. 6-19) amending the 2019 Budget for revenue and expenditures not anticipated in the 2019 Budget. - passed**

The following adjustments are proposed:

Section 1. The 2019 Budget is amended as follows

General Fund

Revenue:

01 0000 39102 000	Use of Fund Balance
	Earned Income Tax Increases
	Building Permit Fees Collected

Total

Expenditures:

01 7210 46702 000	Police and Fire Radio Replacement
01 1210 41307 000	Communications Consultant
Multiple	Purchase instead of lease fire vehicle
	Building Inspection Fees

Section 1. The 2019 Budget is amended as follows

General Fund

Revenue:

01 0000 39102 000	Use of Fund Balance
	Earned Income Tax Increases
	Building Permit Fees Collected

Total

Expenditures:

01 7210 46702 000	Police and Fire Radio Replacement
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This ordinance was introduced October 22, 2019, and the public hearing was held November 12, 2019.

Recommended Action: Move to enact Ordinance (Bill No. 6-19).

KF 8. **Introduction of Ordinance (Bill No. 10-19) establishing compensation for employees for 2020. - introduced**

This ordinance establishes the pay rates and levels for employees, including those covered by collective bargaining for 2020. It also sets hours of work and overtime, longevity and fringe benefits.

Recommended Action: Introduce Ordinance (Bill No. 10-19).

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CG 9. Consideration to expand and modify parking restrictions along Castle Shannon Boulevard at its intersection with Cornell Place. - passed

Residents that live on Cornell Place and/or utilize Cornell Place to access Castle Shannon Boulevard have expressed concerns over limited sight distance as a result of vehicles parking along Castle Shannon Boulevard near the intersection. Lt. Rayburg indicated during the Traffic Board meeting that he has the same concerns regarding the ability to safely pull out from Cornell Place onto Castle Shannon Boulevard. Gateway evaluated the area in October 2019 and included a series of recommendations in the November 2019 Traffic Board Report. The recommendations included the following:

- Restrict parking and/or standing within 75 feet of Cornell Place on the northeast side of Castle Shannon Boulevard.
- Restrict parking and/or standing within 50 feet of Cornell Place on the northwest side of Castle Shannon Boulevard.
- Restrict parking and/or standing within 50 feet of the crosswalk on the south side of Castle Shannon Boulevard.
- Remove any conflicting No Parking signs and posts.

A motion was made to recommend the implementation of the parking / standing restrictions listed above, was seconded, and passed unanimously.

Recommended Actions: Move to restrict parking and standing as recommended by Gateway and the Traffic Board at its November 2019 meeting.

JB 10. Consideration of Adjustment to the Financial Security Posted for the 957 Connor Road Sewer Project. - passed

Earlier at tonight's meeting, the Commission approved an Ordinance to accept a sanitary sewer line in the easement between 141 Stilwell Court and 145 Stilwell Court as an extension of the Municipal Sanitary Sewer System. The extension of municipal infrastructure was recommended by the Planning Board at their January 26, 2015 meeting. The installation of the sanitary sewer line was inspected by the Municipal Engineer's office and the final condition verified on September 24, 2019.

The Municipality approved a development agreement with Mr. Patrick Devlin on April 9, 2019 for the installation of this infrastructure. Mr. Devlin has requested a full release of funds posted for improvements installed according to this development agreement and accepted by the Commission earlier this evening. The request has been reviewed by the Municipal Engineer and he is recommending approval of the release of the financial security in the amount of \$30,519.50, with \$10,630.50 to be paid to the Municipality for project inspection and review fees, \$5,493.45 to be held by the Municipality as a maintenance bond, and the remaining \$14,395.55 to be released to Mr. Devlin.

Recommended Action: Move to release the financial security in the amount of \$30,519.50, with \$10,630.50 to be paid to the Municipality for project inspection and review fees, \$5,493.45 to

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be held by the Municipality as a maintenance bond, and the remaining \$14,395.55 to be released to Mr. Devlin.

SS 11. Consideration of a contract for white-tailed deer management utilizing sharpshooting. - *passed*

The Municipality desires to follow the controlled hunt archery program currently occurring with a sharpshooting program under a Pennsylvania Game Commission political subdivision permit. This activity would occur between February 1, 2020 and March 31, 2020. The Municipality received proposals from two firms to provide this service.

Firm	Cost
White Buffalo, Inc.	\$47,538.00
Suburban Wildlife Management Solutions, Inc.	\$37,000.00

Recommended Action: Move to authorize the execution of this agreement with White Buffalo for the removal of deer utilizing sharpshooting at a cost not to exceed \$47,538, subject to the approval of the Manager and the Solicitor.

KF 12. Consideration of commencement of pension benefits. - *passed*

Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firefighters. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employee detailed below has requested benefit commencement in accordance with the terms of his respective pension plan.

Employee Name Title	Pension Plan Department	Benefit Start Date
Michael McMurtrie Police Lieutenant	Police Police	11/1/2019

Recommended Action: Move to approve benefit commencement for Michael McMurtrie.

JB 13. Consideration of an appointment to the Hospital Authority. - *passed*

Dr. Bill Hoon's term on the Hospital Authority expires December 31, 2019. The Commission thanks him for his service.

Recommended Action: Move to appoint Jaime Lebo of Scrubgrass to a term effective January 1, 2020 and ending December 31, 2024.

CG 14. Consideration of the expenditure list for October totaling \$4,877,303.79. - *passed*

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Recommended Action: Move to approve the expenditure list for October totaling \$4,877,303.79.

SS 15. **Departmental reports.** - *filed*

Recommended Action: Ask that the reports be received and filed.

SM 16. **Adjournment.**