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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** November 8, 2019  
**SUBJECT:** Agenda – Regular Meeting – November 12, 2019 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SM 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
  - Manager’s announcements (Manager McGill)
  - Community highlights (Commissioner Grella)
- SM 2. Junior Commissioner Daniel McNulty comments.**
- SM 3. Citizens Comments.**
- KF 4. Consideration of the [minutes](#) from the Adjourned Meeting held October 22, 2019. - approved**
- Recommended Action:* Move to approve the minutes.
- SS 5. Public hearing on Ordinance (Bill No. 6-19) amending the 2019 Budget for revenue and expenditures not anticipated in the 2019 Budget. – hearing held**

The following adjustments are proposed:

**General Fund**

Revenue:

Use of Fund Balance	\$	425,480
Earned Income Tax Increases		154,100
Building Permit Fees Collected		80,000
	<b>\$</b>	<b>659,580</b>

Expenditures:

Police and Fire Radio Replacement	\$	425,480
Communications Consultant		50,000
Purchase instead of lease fire vehicle		27,200
Building Inspection Fees		80,000
Emergency Repairs to Ice Rink Chiller		30,000
Transfer to Capital Projects Fund		46,900
	<b>\$</b>	<b>659,580</b>

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**Capital Projects Fund**

Revenue:

Bond Proceeds	\$	5,007,770
Transfer from General Fund		46,900
	\$	<u>5,054,670</u>

Expenditures:

Surplus to Fund Balance for 2020 projects	\$	4,907,770
Washington Road Streetscape		100,000
Municipal Building front façade repair		46,900
	\$	<u>5,054,670</u>

*Recommended Action:* Conduct the public hearing.

**JB 6. Public hearing on the 2020 Manager’s Recommended Budget and the proposed tax rate for the year 2020. – hearing held**

The Manager’s 2020 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2019. Residents may inspect the budget during normal business hours at 710 Washington Road (Municipal Building) and at the library. The Recommended Budget is also available on Mt. Lebanon’s website at [www.mtlebanon.org](http://www.mtlebanon.org).

Tonight citizens have the opportunity to provide written and oral comments and suggestions regarding the budget and tax rate for 2020. The tax rate is proposed at 4.71 mills. The public will also have an opportunity on December 10, 2019 to comment on the Commission’s proposed adjustments to the Manager’s Recommended Budget.

*Recommended Action:* Conduct the public hearing.

**CG 7. Introduction of Ordinance (Bill No. 7-19) concerning the Municipality’s 2020 Budget. – introduced**

The Commission held a scheduled budget work session to review the budget early this evening. Additional budget work sessions will be held on Monday, November 25, and Thursday, December 5. A public hearing was just held to comment on the Manager’s 2020 recommended budget. A second public hearing is scheduled on December 10, regarding any Commission revisions to the manager’s recommended budget. The 2020 budget ordinance is scheduled for consideration at the December 10, 2019 meeting.

*Recommended Action:* Introduce Ordinance (Bill No. 7-19).

**KF 8. Introduction of Ordinance (Bill No. 8-19) fixing the tax rate for the year 2020. - introduced**

The municipality will be reaffirming its tax rate in accordance with the adopted budget. The tax rate for general purposes is currently 4.71 mills. The tax shall continue in force for each successive calendar year unless the tax is subsequently changed.

*Recommended Action:* Introduce Ordinance (Bill No. 8-19).

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**SS 9. Introduction of Ordinance (Bill No. 9-19) accepting the Dedication of the Sanitary Sewer from Stillwell Court to 957 Connor Road. - introduced**

Owners of the property at 957 Connor Road have constructed an extension of the Municipal sanitary sewer that runs from a manhole in the right-of-way of Stillwell Court to their property through an existing easement between the 141 Stillwell Court and 145 Stillwell Court.

The installation of the sanitary sewer line was inspected by the Municipal Engineer's office with final testing completed on September 24, 2019.

The Municipal Engineer is now recommending adoption of an ordinance for accepting the dedication of the sanitary sewer from Stillwell Court to 957 Connor Road.

Recommended Action: SS 1. Introduce Ordinance (Bill No. 9-19).  
SM 2. Set the public hearing for Tuesday, November 26, 2019.

**JB 10. Consideration of an agreement by and between the Municipality of Mt. Lebanon and the Service Employees International Union Local 32BJ. - passed**

The union represents Mt. Lebanon's crossing guards. The current labor agreement with this group expired on July 31, 2019. The agreement is for a four-year period and provides for wage increases, changes in compensation, and clarification of certain benefits.

Recommended Action: Move to approve the agreement by and between the Municipality of Mt. Lebanon and the Service Employees International Union Local 32BJ, and authorize the proper Municipal Officials to execute the labor agreement.

**SM 11. Adjournment.**