

Mt. Lebanon Public Library
Board of Trustees Meeting
Approved Minutes
Tuesday, May 21, 2019

Call to Order: Meeting Called to order by President Hillary Lohr at 7:03 PM

Members Present: Ms. Lohr, Ms. Taylor, Ms. Reynolds, Mr. Pope, Mr. Jones

Staff: Ms. Vittek

Visitors: Mr. McKibben

Consent Agenda Approval (March and April): Moved by Ms. Taylor, 2nd by Ms. Reynolds, approved unanimously.

Comments from Observers:

- Mr. McKibben – Friends approved a \$3,000 scholarship to R. Tyler Augenstein. June 7 event with Rocky Bleier still has tickets available.

Comments from Commission Liaison (Ms. Fraasch): Liaison not present.

President's Report (Ms. Lohr):

- Motion to approved slate of Board Officers for 2019, moved by Ms. Reynolds, 2nd by Ms. Taylor, approved unanimously.
 - o Ms. Lohr – President
 - o Mr. Pope – Vice President
 - o Ms. Taylor – Treasurer
 - o Ms. Flynn – Secretary
- Discussion of possible reduction in the number of Board Meetings per year.
- More involvement with library staff would be helpful to Board members.

Treasurer's Report (Ms. Taylor):

- Statistical report Computer Use Data shows a change in PC log-ins and site views, but not explanation is known at this time.
- Payroll is under budget for the calendar year, but that is just a matter of timing as the library has upcoming months with three paydays.

Director's Report (Ms. Vittek):

- Audit report shows no violations.
- Director has begun hiring library employees, including internal candidate Nick Kish, as well as 3 part time offers that were extended to clerks.

- Eric Larson event has an incredible success, thanks to the Friends.
 - o Sponsorship possible for next year?
- Keystone Grant application has been submitted, could be as much as \$250,000 if awarded, with municipality matching the total. Possible projects include HVAC, carpeting for stairs, paint, key locks. Work can begin in October if grant is received.

Old Business:

- Garden Tour Update: 8 gardens confirmed; outdoor musicians possible this year. Sign up sheet passed around to hang Garden Tour posters and to work the event.
- Maker Space update: Meeting with architects on 5/22 to determine cost.

New Business:

- Board Member Self-Assessment for next meeting

Adjournment – Meeting adjourned upon the motion of Ms. Taylor, 2nd by Ms. Reynolds, approved unanimously.



Corey Flynn
Secretary