

**MT. LEBANON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
APPROVED MINUTES
Tuesday, March 19, 2019**

Call to order: Meeting called to order at 7:00 p.m. by Hillary Lohr

Members Present: Ms. Lohr, Ms. Taylor, Mr. Pope, Ms. Reynolds, Ms. Flynn, Mr. Jones

Staff: Ms. Vittek

Visitors: Mr. McKibben, President of Friends of Mt Lebanon Library

Absent: Ms. Fraasch

Approval of consent agenda items: Upon a motion to approve the agenda by Ms. Conover and seconded by Ms. Taylor, the agenda was approved unanimously.

Comments from observers:

- Mr. McKibben: The Friends Appreciation event is on June 7th. The guest speaker is Rocky Bleier. Bob Hagerty will run the program. The recent pop-up sale went well. \$1,800 was raised.

Comments from Commission Liaison to Library Board: (Kelly Fraasch)

- Not present

President's Report (Hillary Lohr)

Slate of officers presented for approval/vote - Motion to accept the recommendation of the governance committee by Ms. Taylor, Ms. Reynolds. All in favor, unanimous approved.

Treasurer's Report (Marcia Taylor)

- Upon a motion to approve the February financials except for the audit by Mr. Pope and seconded by Ms. Conover, the report was approved unanimously.

Director's Report (Robyn Vittek)

- *Keystone Grant* - A state grant that funds half of a project as long as the other half has support. Five projects have been identified: carpet on the stairs, upstairs furniture including the meeting room chairs, HVAC upgrade, painting the two meeting rooms, and access controls.
- Learning Lab Project - The design phase of the project has started
- Ms. Vittek will be the temporary staff liaison for the Communication Relations Board.

Committee Reports

- *Governance Committee* (Evan Jones) - There will be an opening on the board in July. Proposal to change one of the bylaws. To say that there are three standing committees: finance, governance, and fundraising... the stated purpose is done. Need five days to notice in writing of the proposed change. Mr. Jones will do that via email and it will be added to the agenda and will go up for a vote.

Old Business

- *Garden Tour Update* - There are currently eight gardens confirmed for the Garden Tour.

New Business

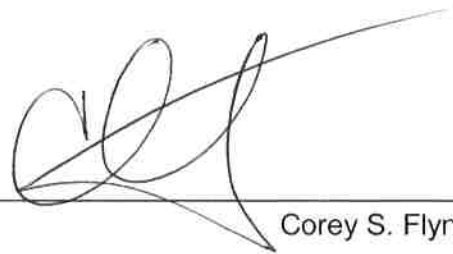
- *National Library Week* is the second week of April on the 10th.
- *Fine free* for Library week - food donation for fines

Advocacy Moment

- "Who did you talk to about the library this month?" Ms. Flynn met a gentleman at Phipps that loves the library.
- The state budget has once again cut out library funding. Contact your local representative to ask for support for the library

Adjournment

- Upon a motion to adjourn by Ms. Lohr and seconded by Ms. Conover, the meeting was adjourned at 7:36 p.m.

A handwritten signature in black ink, appearing to read 'CSF', is written over a horizontal line. The signature is stylized and cursive.

Corey S. Flynn, Secretary