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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: June 7, 2019
SUBJECT: Agenda – Regular Meeting – June 11, 2019 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

SM 1. Commission/Manager’s announcements:

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Grella)

SM 2. Citizens Comments.

CG 3. Consideration of the [minutes](#) from the Adjourned Meeting held May 28, 2019. - passed

Recommended Action: Move to approve the minutes.

JB 4. Consideration of Ordinance (Bill No. 2-19) for Accepting the Dedication of the Sanitary Sewer Traversing the Property of Marfred Realty, LLC. - passed

A Grant of Easement has been submitted to the Municipality by Marfred Realty, LLC, owners of the property at 1551 Washington Road, where The Fresh Market resides, for the 12-inch sanitary sewer that traverses the property. The installation of the sanitary sewer line was inspected by the Municipal Engineer’s office and the final condition verified by CCTV on July 6, 2018.

The Municipal Engineer has reviewed the documents and recommends enactment of the ordinance for accepting the dedication of the sanitary sewer traversing the property of Marfred Realty, LLC.

This ordinance was introduced May 14, 2019, and a public hearing was held May 28, 2019.

Recommended Action: Move to enact Ordinance (Bill No. 2-19).

SS 5. Consideration of Resolution No. [R-10-19](#) for a Shadowlawn and Racine Sewer Lining Project for a Allegheny County Sanitary Authority (ALCOSAN) Green Revitalization of Our Waterways (GROW) Program Application submission. - passed

An application for an Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program grant has been prepared for 1,300 L.F. of CIPP MH to MH Lining completed at Shadowlawn Avenue in December 2018 for \$46,361.50. The GROW grant program will reimburse the Municipality for eligible design and construction costs, as determined by ALCOSAN. If awarded, the Municipality can expect a minimum reimbursement amount of 15% of the total eligible design and construction costs.

The grant requires a commitment from the Municipality and adoption of a standard resolution.

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Recommended Action: Move to adopt Resolution No. R-10-19 to approve the submission of the Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program Grant Application and associated resolution of Municipal Commitment.

CG 6. **Consideration of Resolution No. R-11-19 for a Altoona-Mapleton Storm and Sanitary Sewer Improvement Project for a Allegheny County Sanitary Authority (ALCOSAN) Green Revitalization of Our Waterways (GROW) Program Application submission.** - *passed*

An application for an Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program grant has been prepared for storm and sanitary sewer improvements along Altoona, Mapleton and Marlin Drive which was completed in October 2015 for \$2,056,737.73. Estimated eligible design costs total \$149,700.91. The GROW grant program will reimburse the Municipality for eligible design & construction costs, as determined by ALCOSAN. If awarded, the Municipality can expect a minimum reimbursement amount of 15% of the total eligible design and construction costs.

The grant requires a commitment from the Municipality and adoption of a standard resolution.

Recommended Action: Move to adopt Resolution No. R-11-19 to approve the submission of the Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program Grant Application and associated resolution of Municipal Commitment.

JB 7. **Consideration to purchase a six-column vehicle lift and accessories.** - *passed*

Commission approval is requested to purchase one MP-18-707 six-column lift and accessories from Mohawk Resources Ltd. at a total cost of \$75,661.02. The lift will be used by the fleet management division of the public works department to service and repair vehicles maintained by the municipality. Funding is included in the public works facility renovation project capital fund and the purchase will be made under Pennsylvania State Contract #4400017609.

Recommended Action: Move to purchase one MP-18-707 six-column lift and accessories from Mohawk Resources Ltd. at a cost of \$75,661.02.

SS 8. **Consideration to begin the process for a 2019 Bond Issue.** - *passed*

The Commission proposes to begin the process to borrow up to \$5.0 million for Washington Road Streetscape improvements, building improvements at the Recreation Center and Library and other capital projects identified by the Commission and refinance up to \$4.0 million from the 2012 and 2014 bond series if the savings is above 2.0%. The underwriting services of RBC Capital Markets and the bond counsel services of Dickie, McCamey & Chilcote, P.C are recommended for the issuance of the 2019 bonds. Both firms have shown the capacity to fulfill the needs of the municipality through the bond issuance process. In addition, they have shown the understanding of the type of debt structures that have historically been used by the municipality.

Recommended Action: Move to authorize the Municipal Manager to retain RBC Capital Markets for underwriting services and Dickie, McCamey & Chilcote, P.C for bond counsel services in relation to the 2019 bond issue.

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CG 9. Consideration for the adjustment to Financial Security posted for The Fresh Market Retail Store. - *passed*

The Fresh Market, Inc., has requested to reduce the financial security posted for improvements installed for the development of The Fresh Market Retail Store by letter dated December 4, 2018. The request is for a full release of funds for the project completion. An inspection was conducted by the Municipal Engineer and all items were found completed. The request has been reviewed and verified by the Municipal Engineer, and he is recommending approval of the total release of the cash deposit in the amount of \$41,278.15 and a release of the maintenance bond in the amount of \$5,484.

Recommended Action: Move to release the cash deposit in the amount of \$41,278.15 and release the maintenance bond in the amount of \$5,484.

SM 10. Adjournment.