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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** May 24, 2019  
**SUBJECT:** Agenda – Adjourned Meeting – May 28, 2019 – 8 p.m.  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SM 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
  - Manager’s announcements (Manager McGill)
  - Community highlights (Commission Vice President Grella)

**SM 2. Recognition of Student Interns.**

In August of 2017 the Municipality launched a pilot program to provide an opportunity for high school students who expressed an interest in learning more about how local government functions in Mt. Lebanon. The program included a real world look at the decision process behind the provision of local services, the budget process, the role of various boards and authorities, the role of the elected officials, how policies are developed and implemented, the importance of public outreach and effective communication and other related topics. The interns have attended public meetings each month, attended advisory board meetings, and met with department heads.

The Municipality would like to recognize our student interns Peter Garlitz, Myles Greenbaum, and Katie Lin, who took part in the program during the spring semester of 2019 and thank them for their time and dedication to the program.

**SM 3. Citizens Comments.**

**CG 4. Consideration of the minutes from the Regular Meeting held May 14, 2019.**

*Recommended Action:* Move to approve the minutes.

**JB 5. Public hearing on Ordinance (Bill No. 2-19) for Accepting the Dedication of the Sanitary Sewer Traversing the Property of Marfred Realty, LLC.**

A Grant of Easement has been submitted to the Municipality by Marfred Realty, LLC, owners of the property at 1551 Washington Road, where The Fresh Market resides, for the 12-inch sanitary sewer that traverses the property. The installation of the sanitary sewer line was inspected by the Municipal Engineer’s office and the final condition verified by CCTV on July 6, 2018.

The Municipal Engineer has reviewed the documents and recommends enactment of the ordinance for accepting the dedication of the sanitary sewer traversing the property of Marfred Realty, LLC.

This ordinance was introduced May 14, 2019.

*Recommended Action:* Conduct the public hearing.

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**SS 6. Consideration to purchase a six column vehicle lift and accessories.**

Commission approval is requested to purchase one MP – 18 – 758 – six column lift and accessories from Mohawk Resources Ltd. at a total cost of \$76,623.92. The lift will be used by the fleet management division of the public works department to service and repair vehicles maintained by the municipality. Funding is included in the public works facility renovation project capital fund and will be made under Pennsylvania State Contract #4400017609.

*Recommended Action:* Move to purchase one MP – 18 – 758 – six column lift and accessories from Mohawk Resources Ltd. at a cost of \$76,623.92.

**KF 7. Consideration of an award for Mt. Lebanon’s 2019-2020 Insurance Program.**

The non-employment-related insurances for the municipality expire on June 5, 2019. This includes property, equipment, crime, automobile, general liability, professional, umbrella and cyber liability coverages. For the upcoming year, the quote from MRM PLT, the insurance pool that currently insures the municipality, is \$374,772. There are minimal changes to the coverage, deductibles or limits for the next year. The general fund will be responsible for \$351,449, and the parking fund will pay \$23,323.

*Recommended Action:* Move to authorize the placement of insurance for 2019-2020 with the MRM PLT insurance pool at a premium of \$374,772.

**CG 8. Consideration to purchase Ballistic Vests.**

Commission approval is requested to purchase 46 Survival Armor ballistic vests and carriers from Markl Supply Company at a total purchase price of \$42,826. The budgeted amount is \$50,000. These new vests will replace equipment fitted for each Mt. Lebanon Police Department officer that was purchased in 2014 and has reached its useful end of life. Ballistic vests carry a manufacturer’s warranty of five years, and their replacement is currently covered under the Collective Bargaining agreement. Previously approved Capital Improvement funds will be used for the purchase of these new vests. Markl Supply Company has quoted the vests and carriers under Costars Pricing and PA State Contract #4400015302.

*Recommended Action:* Move to purchase 46 Survival Armor ballistic vests and carriers from Markl Supply Company at a total purchase price of \$42,826.

**JB 9. Consideration to install a yield sign on the channelized right turn from Beverly Road onto Newburn Drive.**

Residents expressed a concern over the lack of traffic control signage on the channelized right turn from Beverly Road onto Newburn Drive. Upon review, it was determined that yield control for the channelized right turn is recommended to establish right of way for the traffic approaching this intersection. The Traffic Board passed a motion to recommend this installation.

*Recommended Actions:* Move to install a yield sign for the channelized right turn movement from Beverly Road onto Newburn Drive.

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SS 10. **Consideration to install a stop sign on the Holly Lane approach to Morrison Drive, a stop sign on both Holly Lane approaches to Helen Drive, and a stop sign on the Theodan Drive approach to Helen Drive.**

Residents of this neighborhood have expressed a concern over the lack of traffic control at the intersections of Holly Lane with Morrison Drive, Holly Lane with Helen Drive, and Helen Drive with Theodan Drive. Upon review, it was recommended that stop signs be installed on the perceived minor street approaches to establish right of way for traffic approaching these intersections. Specifically, it was recommended that a stop sign be installed on the Holly Lane approach to Morrison Drive, on both Holly Lane approaches to Helen Drive, and on the Theodan Drive approach to Helen Drive. The Traffic Board passed a motion to recommend this installation.

*Recommended Actions:* Move to install a stop sign on the Holly Lane approach to Morrison Drive, a stop sign on both Holly Lane approaches to Helen Drive, and a stop sign on the Theodan Drive approach to Helen Drive.

JB 11. **Consideration to install a stop sign on the northbound Couch Farm Road approach to Valleyview Road and a stop sign on the westbound Valleyview Road channelized right turn approach to Couch Farm Road. Also to maintain the landscaped traffic islands to a height of less than 3 feet above the roadway.**

Residents of this neighborhood have expressed a concern over the traffic control at the intersection of Couch Farm Road and Valleyview Road. Upon review, it was determined that stop signs are recommended for both the northbound Couch Farm Road approach and the westbound channelized right turn Valleyview Road approach. Additionally, it was recommended that the vegetation within the channelizing island on the westbound Valleyview Road approach be maintained to a height of less than three (3) feet above the roadway to assist in providing adequate visibility of vehicles in the intersection.

*Recommended Actions:* Move to install a stop sign on the northbound Couch Farm Road approach to Valleyview Road as well as on the westbound channelized right turn approach from Valleyview Road to Couch Farm Road. In addition, the landscaping and vegetation within the traffic island on the westbound Valleyview Road approach to Couch Farm Road should be maintained to a height of no more than three (3) feet above the roadway surface.

KF 12. **Consideration to purchase one Four-Wheel Drive Plow Truck from Diehl of Grove City through the Central Westmoreland Council of Governments Purchasing Program.**

This truck will replace truck #603, a 2012 model Ford F-350. The new truck is a 2018 Ram Tradesman 2500 four-wheel drive work truck and will include a stainless steel dump insert, 7.5-foot snowplow, strobe lights and a tailgate salt spreader, at a total cost of \$50,821.97. Funding for this vehicle has been appropriated in the 2019 parking fund at \$58,200.

*Recommended Action:* Move to purchase one 2018 Ram Tradesman 2500 four-wheel drive work truck from Diehl of Grove City through the Central Westmoreland Council of Government Purchasing Program at a total cost of \$50,821.97.

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**CG 13. Consideration of the expenditure list for April totaling \$4,773,024.60.**

*Recommended Action:* Move to approve the expenditure list for April totaling \$4,773,024.60.

**SS 14. Departmental Reports.**

*Recommended Action:* Ask that the reports be received and filed.

**SM 15. Adjournment.**