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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** April 5, 2019  
**SUBJECT:** Agenda – Regular Meeting – April 9, 2019 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

**SM 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Grella)

**SM 2. Junior Commissioner Joey Harrington comments.**

**SM 3. Citizens Comments.**

**SS 4. Consideration of the [minutes](#) from the Adjourned Meeting held March 26, 2019. - approved**

*Recommended Action:* Move to approve the minutes.

**JB 5. Consideration of Resolution No. [R-5-19](#) for a Recreation Center Feasibility Study Project and a DCNR Community Recreation and Conservation Planning Grant Application submission. - approved**

An application for a Department of Conservation and Natural Resources (DCNR) Community Recreation and Conservation Planning grant has been prepared for a Recreation Center Feasibility Study Project. The project would provide for a consultant to explore the feasibility of the construction of a new recreation center facility, or a renovated recreation center facility in Mt. Lebanon.

The grant requires a 50% match, \$21,500, commitment from the Municipality and passage of a resolution.

*Recommended Action:* Move to adopt Resolution No. R-5-19 approving the submission of the DCNR Community Conservation and Planning Grant Application with a \$21,500 Municipal commitment for the Mt. Lebanon Recreation Center Feasibility Study Project including all required documentation.

**CG 6. Consideration of Resolution No. [R-6-19](#) for a McNeilly Park Trail Project a DCNR Park Rehabilitation and Development Grant Application submission. - approved**

An application for a Department of Conservation and Natural Resources (DCNR) Park Rehabilitation and Development grant has been prepared for improvements to McNeilly Park. The design proposes the construction of an entrance driveway, a parking lot (with ADA spaces), and improvements to the recreational trails and related site improvements.

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The grant requires a 50% match, \$219,823.10, commitment from the Municipality and passage of a resolution.

*Recommended Action:* Move to approve the submission of the DCNR Park Rehabilitation and Development Grant Application with a \$219,823.10 Municipal commitment for the McNeilly Park Trail including all required documentation.

**JB 7. Consideration of Resolution No. R-7-19 authorizing the filing of an application for a Keystone Recreation, Park and Conservation Fund grant. - approved**

The Municipality is submitting an application for a Keystone Recreation, Park and Conservation Fund grant to replace carpeting, HVAC equipment, access controls, furniture and to paint two meeting rooms at the Mt. Lebanon Public Library located at 16 Castle Shannon Boulevard.

The grant request is in the amount of \$247,050. The total project cost is \$494,100. The grant application has a 50% required match. The following is the breakdown for the matching funds:

Mt. Lebanon Municipality:	\$220,250	HVAC	\$185,000 *
		Carpet	\$ 6,800
		<u>Access controls</u>	<u>\$ 28,450</u>
			\$220,250

\*There is a carryover from 2018 of \$188,250 for the HVAC

Total net commitment of additional money = \$31,970

Friends of Mt. Lebanon Library:	\$26,800	Furniture	\$25,850
		<u>Painting</u>	<u>\$ 950</u>
			\$26,800

As a requirement for the grant, a resolution is required authorizing the filing of the application and directing and authorizing the person(s) identified as the official representative of the applicant to act in connection with the application to provide such additional information as may be required.

*Recommended Action:* Move to adopt Resolution No. R-7-19.

**SS 8. Consideration of Resolution No. R-8-19 regarding use of the Library. - approved**

The Municipality is submitting an application for a Keystone Recreation, Park and Conservation Fund grant to replace carpeting, HVAC equipment, access controls, furniture and to paint two meeting rooms at the Mt. Lebanon Public Library located at 16 Castle Shannon Boulevard. The grant request is in the amount of \$247,050. The total project cost is \$494,100.

As a requirement for the grant, a resolution is required ensuring the undisturbed use of the facilities as a public library for 50 years or for the useful life of the project, whichever is shorter.

*Recommended Action:* Move to adopt Resolution No. R-8-19.

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**CG 9. Consideration of the execution of the Development Agreement for a Sewer Extension at 957 Connor Road. - approved**

In 2015 the Municipality approved a plan to connect 957 Connor Road to the municipal sanitary sewer system via an easement between the properties at 141 Stillwell Court and 145 Stillwell Court. The property currently has an inoperable septic tank. The approved plan calls for a sewer lateral line to be constructed from the rear of the home to a new manhole installed near the property line with 141 Stillwell Court and 145 Stillwell Court. A line will then be run from the manhole on 957 Connor Road through the easement between the Stillwell Court properties to connect with the main line located on Stillwell Court. The Engineer and Solicitor have recommended that the Municipality enter into a Developer's Agreement with the new property owners of 957 Connor Road to ensure completion of the approved plan.

*Recommended Action:* Move to authorize the proper municipal officials to execute the Development agreement between Mr. and Mrs. Devlin and Mt. Lebanon for the 957 Connor Road Sewer Extension, contingent upon the applicant addressing the comments in the Engineer's Review Letter dated April 3, 2019.

**JB Site 10. Request for Final Approval of an Amendment to the Mt. Lebanon Public Works Facility Plan. - approved**

At its meeting on Tuesday, March 19, 2019, the Planning Board voted in favor of a motion to recommend final approval for an amendment to the Public Works Facility Site Plan.

The Municipality of Mt. Lebanon owns the property located at 1250 Lindendale Drive where the Public Works facility is currently. The municipality has approved a land development plan to renovate the existing facility, construct additional storage buildings, construct a free-standing firing range and for associated grading, landscaping, parking and utilities. The municipality is requesting an amendment to the site plan to include a revision to the proposed grading and landscaping plans and to create a trailhead access point to Robb Hollow Park.

The municipality has requested a modification to the Mt. Lebanon Code, Chapter XVI, Subdivision and Land Development, Appendix III Required Plant list, to allow for the planting of native non-invasive plant selections not included in the required list as recommended by the Parks Advisory Board.

*Recommended Action:* Move to:

1. Grant the requested modifications to Chapter XVI of the Mt. Lebanon Code, Subdivision and Land Development, Appendix III Required Plant List to allow for the planting of several native non-invasive species that do not appear on the list as recommended by the Parks Advisory Board.
2. Grant final approval for the amendment to the Mt. Lebanon Public Works Facility Site Plan to include additional grading, landscaping, trails, and a trailhead connection to Robb Hollow Park.

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**SS 11. Consideration to purchase one Animal Control Truck Kennel. - approved**

Commission approval is requested to purchase one custom built Animal Control Truck Kennel from Sabre Equipment, Inc., at a purchase price of \$54,893. This new kennel will replace a kennel that was built in 1984 and has reached its useful end of life. Previously approved budgeted funds for the South Hills Cooperative Animal Control will be used for the purchase of the new kennel. Sabre Equipment, Inc., has quoted the custom built kennel under CoStars Contract #013-007.

Recommended Action: Move to purchase one custom built Animal Control Truck Kennel from Sabre Equipment, Inc., at a purchase price of \$54,893.

**CG 12. Consideration for the award of the 2019 Road Reconstruction Program. - approved**

Bids were received on March 13, 2019 for the 2019 Road Reconstruction Project contract.

Streets included in the bid package were as follows:

Bridgewater Drive	Sleepy Hollow Road to Dead End
Duquesne Drive	Cedar Boulevard to 437 Duquesne Drive
Elm Spring Road	Couch Farm Road to Scrubgrass Road
Hilf Street	Castle Shannon Boulevard to Birch Avenue
Moreland Drive	Pembroke Drive to 664 Moreland Drive
Pembroke Drive	Oxford Boulevard to Kelso Road
Pinewood Drive	Maplewood Drive to 1217 Pinewood Drive
Theodan Drive	1762 Theodan to 1790 Theodan Drive

The following streets are being considered as alternates for reconstruction:

Crystal Drive	Castle Shannon Boulevard to 739 Crystal Drive
Navahoe Drive	Mohican Drive to Dead End
Parkway Drive	Jefferson Drive to 315 Parkway Drive
Theodan Drive	1790 Theodan Drive to Helen Drive

There was one bid received and verified as follows:

	Niando Construction, Inc.
Total Base Bid	\$ 1,999,096.05
Total of Alternate Bids	\$ 1,160,687.00
Total	\$ 3,159,783.05

The bid documents allow for the award of any combination of base and alternate bids. The engineer recommends the award as listed in the Recommended Action with the totals as follows:

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	Niando Construction, Inc.
Total Base Bid	\$ 1,999,096.05
Total of Alternate Bids Awarded	\$ 149,600.00
<b>Contract Total</b>	<b>\$ 2,148,696.05</b>

The recommended streets will be funded through various sources as follows:

Item Description	Bid Amount	Eng. Estimate	Budget
Capital Improvement (Streets)	\$ 1,382,386.05	\$ 1,299,600.00	\$ 1,575,000.00
Stormwater Fund (Curbs)	\$ 545,970.00	\$ 514,600.00	\$ 525,000.00
Stormwater Fund (Stormwater)	\$ 220,340.00	\$ 221,250.00	\$ 220,340.00
<b>Total</b>	<b>\$ 2,148,696.05</b>	<b>\$ 2,035,450.00</b>	<b>\$ 2,320,340.00</b>

Niando Construction, Inc., has successfully completed the reconstruction project in the past, and the Municipal Engineer recommends this award.

*Recommended Action:* Move to award the base bid for the following: Bridgewater Drive, Duquesne Drive, Elm Spring Road, Hilf Street, Lovington Drive, Moreland Drive, Pembroke Drive, Pinewood Drive, Theodan Drive and Alternate bids for Bridgewater Drive Drainage, Duquesne Drive Drainage Alternates #1 & #2, and Hilf Street Drainage Alternates #1 & #2 to Niando Construction, Inc., in the amount of \$2,148,696.05.

**JB 13. Consideration for the Award of the 2019 Sidewalk Maintenance Program B. - approved**

Bids were received on March 27, 2019, for the 2019 Sidewalk Maintenance Program B contract. The project includes the removal and replacement of concrete sidewalks damaged by tree roots throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

D'Andrea Plumbing & Construction	\$69,325.00
G. Pasquale & Sons Construction	\$71,635.00
Bittner Concrete, Inc.	\$92,650.00

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to D'Andrea Plumbing & Construction. The contractor has completed similar projects for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$75,780, and the bid is within the assigned budget. The project is to be funded through the transportation portion of the Operating Budget. The engineer's estimate was \$73,500.

*Recommended Action:* Move to award the 2019 Sidewalk Maintenance Program B contract to D'Andrea Plumbing & Construction in the amount of \$69,325.

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**SS 14. Appointment to Mt. Lebanon Industrial Authority (IDA). - approved**

On April 24, 2006, the Mt. Lebanon Commission adopted Resolution No. R-9-06 to create the IDA and appoint the Commissioners as initial members of the Board for staggered five-year terms. As Commissioners have left, their replacements have been appointed to fill the unexpired terms. Commissioner Fraasch's IDA term is expiring.

The terms of the incumbent members are:

<u>NAME</u>	<u>TERM EXPIRING</u>
Steve McLean	April 30, 2022
Steve Silverman	April 30, 2021
John Bendel	April 30, 2023
Craig Grella	April 30, 2020

*Recommended Action:* Move to make the following appointment:

<u>NAME</u>	<u>TERM EXPIRING</u>
Kelly Fraasch	April 30, 2024

SM 15 - Appointment