

BOARD OF TRUSTEES
APPROVED MINUTES, TUESDAY, OCTOBER 23, 2018

1. Call to Order: The meeting was called to order by Ms. Lohr at 7:00 p.m.
 - **Members Present**: Ms. Lohr, Ms. Taylor, Mr. Pope, Ms. Flynn, Ms. Reynolds, Mr. Jones
 - **Staff**: Ms. Vittek
 - **Visitors**: David McKibben, President Friends of Mt. Lebanon Library, Keith McGill, City Manager, Marilyn Jenkins, Executive Director of ACLA, and Tracy Sonia, South Regional Representative for ACLA.
2. Approval of Agenda: Upon a motion to approve consent agenda by Mr. Evans and seconded by Ms. Taylor, the agenda was approved unanimously.
3. Comments from Observers:
 - Ms. Jenkins - On December 3rd, 6:30 p.m., at the Robinson Township Library, the board is holding a public meeting to discuss recommendations around centralized services and where those services should live. We met with legislatures to discuss an increase in funding for libraries in Pennsylvania.
 - Mr. McKibben - Thank you to everyone that volunteered at the Friends of the Library table for Love Your Library Month. We raised \$2,000 and added 60 new members. The Holiday Shop Sale is November 17th and 18th. There will be a handbell choir during the Jolabokaflo.
 - Mr. McGill- The manager's recommended budget will be released November 1st. One of the items included in the recommendation is a salary survey. Last time it was taken was 1999. Mt Lebanon is partnering with USC and Cranberry to save money and as a comparison. Salary and pay scales for all employees will be evaluated and adjustments made.
4. Comments from Commission Liaison to Library Board: Not present
5. President's Report: Space is a growing concern. Events and programs regularly fill up and wait lists are more and more common. Some events will need to be held off site.
6. Treasurer's Report: Questions regarding the WiFi minutes jumping up yet people have decreased. A more accurate count of people thanks to a new program could be the reason.
 - Motion to approve the Treasurer's Report by Mr. Pope and seconded by Mr. Jones, the Treasurer's Report was approved unanimously.
7. Director's Report: The Library will walk in the Pumpkin Patch Parade this weekend. We are sending thank you cards to donors that gave more than \$200. Ms. Vittek met with legislatures in Harrisburg to discuss the importance of restoring state funding for libraries.
8. Committee Report: Nothing to report
9. Old Business:
 - Learning Lab Project Update: Mr. Pope, Jeremy White, and Ms. Vittek met to analyze project proposal.
 - Ms. Vittek is writing a keystone grant to hopefully cover unexpected expenses.

- Bill Baldwin's railroad project is nearly done. A reception will be held in December with the Board of Trustees, Friends of the Mt Lebanon Library, Commissioners, and model railroad builders. Mt Lebanon magazine will include a feature article and cover photo as well.
10. New Business:
11. Advocacy Moment: Ms. Taylor's bridge partner purchased four VIP tickets to the Erik Larson event. Ms. Lohr taught a facebook group how to find a book including a book that was not available to borrow but was available to purchase at the Bookseller. Ms. Reynolds spoke to the Commission in support of the Library.
12. Adjournment: Motion to adjourn by Ms. Taylor and seconded by Mr. Jones at 7:47 p.m.



Corey S. Flynn
Secretary