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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** February 8, 2019  
**SUBJECT:** Agenda – Regular Meeting – February 12, 2019 – 8 p.m.  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

**SM 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Grella)

**SM 2. Junior Commissioner Joey Harrington comments.**

**SM 3. Citizens Comments.**

**KF 4. Consideration of the [minutes](#) from the Adjourned Meeting held January 22, 2019. - approved**

*Recommended Action:* Move to approve the minutes.

**JB 5. Public hearing and consideration of Ordinance ([Bill No. 1-19](#)) amending the Mt. Lebanon Code to include newly enacted ordinances or amendments to existing ordinances enacted since January 22, 2018. - approved**

Mt. Lebanon’s ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances have been enacted previously by the Commission, but this action will codify the documents. This ordinance was introduced January 22, 2019.

*Recommended Action:*

SM	1. Conduct the public hearing.
JB	2. Move to enact Ordinance (Bill No. 1-19).

**SS 6. Consideration of Resolution No. [R-1-19](#) authorizing the destruction of certain municipal records. - approved**

In 1989, Mt. Lebanon adopted a Retention and Disposition schedule for municipal records issued by the Pennsylvania Historical and Museum Commission.

Each year the Municipality reviews its records and removes those no longer required under the schedule. This resolution authorizes destruction of various listed records according to the schedule.

*Recommended Action:* Move to adopt Resolution No. R-1-19.

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- CG 7. **Consideration of Resolution No. R-2-19 authorizing the filing of an application for designation as a Keystone Main Street with the Pennsylvania Department of Community and Economic Development.** - *approved*

Both the Municipality and the Mt. Lebanon Partnership would like to continue to participate in the Main Street program.

*Recommended Action:* Move to adopt Resolution No. R-2-19.

- KF 8. **Consideration to restrict left turns out from the South Public Parking Lot on Washington Road. The restriction as proposed would restrict left turns out onto Washington Road 24 hours a day, 7 days a week.** - *approved*

Chief Lauth and Lt. Rayburg have evaluated recent crash history at this location and found that 14 crashes have occurred over the past five years. The recent crash history in conjunction with the significant activity at this location (midblock crossing, school students, four lanes of traffic, parked vehicles, etc.) led the police to request this left turn restriction. The item was presented to the Traffic Board at its February 2019 meeting. A motion was made, seconded, and passed unanimously to recommend the implementation of the restriction.

*Recommended Action:* Move to restrict left turns out from the South Public Parking Lot along Washington Road.

- JB 9. **Consideration to purchase a Firefighter Safety & Accountability System.** - *approved*

The fire department currently utilizes the Grace Industries *In Command* Firefighter Safety & Accountability System. The system was purchased and implemented in 2009 but is no longer supported by the manufacturer and is in need of replacement. The system is comprised of both hardware worn by the firefighter and computer software that resides on the department's mobile data terminals in the fire apparatus. *In Command* allows an incident commander to log members on to the incident scene, send accountability checks and evacuation signals directly to a member or members operating as part of a team, and receive emergency distress signals from the member.

The system will be provided by American Blazemasters, a Pennsylvania Costars approved contractor and the regional representative for this product. The pricing is guaranteed through contract number # 012-135, Emergency Response Loose Supplies.

The cost of the system, including software, TPASS5's, Rehab Keys, USB Programmer Dongles, Software Upgrades, and a relay drive is \$135,617. The trade-in discount of existing equipment is \$13,119, for a total cost of \$122,498. The amount budgeted for this item in the capital budget was \$129,500.

*Recommended Action:* Move to authorize the fire department to purchase the Grace Industries *In Command* Firefighter Safety & Accountability System through the Pennsylvania Costars Program from American Blazemasters at a total cost of \$122,498.

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**SS 10. Consideration to purchase one ready-to-use Four-Wheel Drive Snowplow Truck from Woltz and Wind Ford through the Pennsylvania Costars Purchasing Program. - approved**

This truck will replace truck #223, a 2007 model Ford F-550, which will be offered for trade or auction upon receipt of the new vehicle. The new snowplow truck includes a 2019 Ford F-550 four-wheel drive cab and chassis, 6.7L Ford Turbo diesel engine, 6-speed automatic transmission, snowplow preparation package, 8'6" Morocco aluminum dump body with options, central hydraulic system, stainless steel tailgate auger-spinner spreader, 9-foot snowplow, and trailer tow package, at a total cost of \$96,533. Funding for this vehicle has been appropriated in the 2019 municipal budget at \$103,200.

*Recommended Action:* Move to purchase one ready-to-use four-wheel drive snowplow truck from Woltz and Wind Ford through the Pennsylvania Costars Purchasing Program at a total cost of \$96,533.

**CG 11. Consideration for the Award of the 2019 Crack Sealing Program. - approved**

Bids were received on February 6, 2019 for the 2019 Crack Sealing contract. The project includes the crack sealing of various streets throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

Russell Standard Corporation	\$27,010
Matcon Diamond, Inc.	\$31,050

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Russell Standard Corporation. The contractor has completed work previously for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$26,000; the Director of Public Works will monitor quantities to stay within the assigned budget. The project is to be funded through the transportation portion of the Operating Budget.

*Recommended Action:* Move to award the 2019 Crack Sealing contract to Russell Standard Corporation in the amount of \$27,010.

**KF 12. Consideration for the Award of the 2019 Concrete Curb Maintenance Program. - approved**

Bids were received on February 6, 2019 for the 2019 Concrete Curb Maintenance Program contract. The project consists of the removal and replacement of various sizes of concrete curb, concrete roll curb, and concrete curb and gutter throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

G. Pasquale and Sons Construction Company	\$124,463.50
Cilenti Construction Co., Inc.	\$211,825.00

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The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to G. Pasquale and Sons Construction Company. The low bidder has completed similar projects for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$126,420 and is to be funded through the transportation portion of the Operating Budget.

*Recommended Action:* Move to award the 2019 Concrete Curb Maintenance Contract to G. Pasquale and Sons Construction Company in the amount of \$124,463.50.

**JB 13. Consideration for the Award of the 2019 Brick Streets Restoration Program. - approved**

Bids were received on February 26, 2019 for the 2019 Brick Streets Restoration contract. The project consists of the removal and replacement of deteriorated portions of brick streets throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

Cilenti Construction Co., Inc.	\$63,125
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The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Cilenti Construction Co., Inc. The contractor has completed this work in previous years for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$64,000. The project is within budget and is to be funded through the transportation portion of the Operating Budget.

*Recommended Action:* Move to award the 2019 Brick Streets Restoration contract to Cilenti Construction Co., Inc., in the amount of \$63,125.

**SM 14. Adjournment.**