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commission@mtlebanon.org

TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: January 18, 2019
SUBJECT: Agenda – Adjourned Meeting –January 22, 2019 – 8 p.m.
Call to Order – Pledge of Allegiance to the Flag – Roll Call

SM 1. Commission/Manager’s announcements:

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Grella)

SM 2. 2018 Firefighter of the Year.

The Firefighter of the Year Award is awarded annually to a volunteer firefighter who has demonstrated outstanding service to the Mt. Lebanon Fire Department and Mt. Lebanon residents with regard to fire prevention, fire protection, and/or suppression while upholding the core values and goals of the Mt. Lebanon Fire Department. This year’s Firefighter of the Year was nominated by his peers for his efforts to promote the department’s programs via his background in communications and marketing, designing the department’s annual report and the 100th year anniversary materials and working to redesign the fire department website. Firefighter Bowlin has also shown dedication above and beyond via his exemplary attendance at drills, calls, and events and setting an example in the department’s fitness program. The 2018 Firefighter of the Year Award for Outstanding Service to Mt. Lebanon Fire Department is awarded to Firefighter Scott Bowlin.

SM 3. 2018 Fire Officer of the Year.

The Fire Officer of the Year Award is awarded annually to a fire officer who has demonstrated outstanding service to the Mt. Lebanon Fire Department and Mt. Lebanon residents with regard to fire prevention, fire protection, and/or suppression while upholding the core values and goals of the Mt. Lebanon Fire Department. This year’s Fire Officer of the Year was nominated by his peers for his work on expanding the department’s fire and life safety education program to include special needs students enrolled in the Mt. Lebanon School District’s Life Skills Program and students participating in the Driver’s Education Program. In 2018, Lt. Siegert was also awarded the Medal of Merit for the rescue of a resident from a dwelling fire on South Meadowcroft Avenue and the Medal of Valor for his efforts to rescue an occupant from a dwelling fire on Robinwood Drive in Scott Township. The 2018 Fire Officer of the Year Award for Outstanding Service to the Mt. Lebanon Fire Department is awarded to Lieutenant Kristopher Siegert.

SM 4. Junior Commissioner Joey Harrington comments.

SM 5. Citizens Comments.

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SS 6. Consideration of the minutes from the Organizational/Regular Meeting held January 7, 2019. - passed

Recommended Action: Move to approve the minutes.

JB 7. Introduction of Ordinance (Bill No. 1-19) amending the Mt. Lebanon Code to include newly enacted ordinances or amendments to existing ordinances enacted since January 22, 2018.

Mt. Lebanon’s ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances have been enacted previously by the Commission, but this action will codify the documents.

Recommended Action: JB 1. Introduce Ordinance (Bill No. 1-19).
SM 2. Set the public hearing for February 12, 2019.

CG 8. Consideration of Bids for Firefighter Protective Clothing. - passed

Protective clothing for firefighters is replaced every five years per nationally recognized standards. Bids were opened on January 8, 2019 for the purchase of firefighter protective clothing for 17 full-time staff members. A six-member fire department protective clothing committee researched and evaluated products from six different manufacturers over a nine-month period. Upon completion of the evaluations, the committee recommended Fire-Dex TecGen Protective Clothing. Three bids were received as follows:

	Flashover Fire Apparatus	Lion Apparel, Inc.	Nat Alexander Co.
TOTAL (per set)	\$2,785	\$2,838	\$2,900
TOTAL – 17 sets	\$47,345	\$48,246	\$49,300

The fire department protective clothing committee has reviewed the Flashover Fire Apparatus proposal and found it to be in compliance with specifications and within budget. The budgeted amount for clothing is \$68,000.

Recommended Action: Move to award the contract to purchase 17 sets of Fire-Dex TecGen protective clothing from Flashover Fire Apparatus for a total price of \$47,345.

KF 9. Consideration for the renewal of the 2019 Street Rejuvenator Program. - passed

Bids were received on January 11, 2016 for the 2016 Street Rejuvenator Program. This project includes the application of approximately 20,000 SY of Reclamite pavement rejuvenator throughout the Municipality. Reclamite is a cost-effective way to extend the life of the asphalt pavement and has been used successfully by the Municipality for over 20 years.

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The original contract included a base year, 2016, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon’s sole discretion, until 2019 to maintain continuity.

The Municipal Engineer verified the bid in 2016 as follows:

	Pavement Technology, Inc.
2016 Project	\$ 16,600.00
1 st Renewal – 2017	3% increase
2 nd Renewal – 2018	4% increase on the 2016 price
3 rd Renewal – 2019	5% increase on the 2016 price

The proposed increase of 5% is in line with the increased cost of asphalt materials. The Municipal Engineer and the Public Works Department, based upon past performance of the contractor, recommends award of the contract to Pavement Technology, Inc. The budgeted amount is \$36,400.

Recommended Action: Move to award the 2019 Street Rejuvenator Program to Pavement Technology, Inc. in the amount of \$17,430.

SS 10. Consideration to purchase and install 714 square yards of Mohawk Faculty Remix 24” X 24” carpet tile and 840 feet of Johnsonite 4” Cove Base at the Mt. Lebanon Public Safety Building through the Pennsylvania Department of General Services Costars Cooperative Purchasing Program. - passed

The total cost to remove the existing carpeting, purchase and install new carpeting is \$43,329.70, which will be funded through the 2018 CIP. The carpeting will be provided and installed by Steinberger Floors, Inc., 1611 Railroad St., Heidleberg, PA, a Pennsylvania Costars approved contractor. This pricing is guaranteed through Pennsylvania State Contract #4400011821 and includes removal, purchasing, moving and installation costs. The budgeted amount is \$71,250.

Recommended Action: Move to authorize the Department of Public Works to purchase new carpeting for the Public Safety Building through the Pennsylvania State Purchasing Costar’s Program from Steinberger Floors, Inc., at a total cost of \$43,329.70.

JB 11. Consideration for the Award of the Mt. Lebanon Golf Course Bunker Liner Replacement Project. - passed

Bids were received on January 8, 2019 for the Mt. Lebanon Golf Course Bunker Liner Replacement Project. The project involves the removal of the existing sand in the bunkers and the installation of new bunker liners and sand at the Mt. Lebanon Golf Course.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid	Add Alternate #1
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Plavchak Construction Co., Inc.	\$59,375.00	\$76,000.00
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The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to Plavchak Construction Co., Inc. The contractor has completed similar work in other municipalities in a satisfactory manner.

The budgeted amount for this work is approximately \$64,140.

Recommended Action: Move to award the Mt. Lebanon Golf Course Bunker Liner Replacement Project contract to Plavchak Construction Co., Inc. in the amount of \$59,375.

CG 12. Consideration of the expenditure list for December totaling \$3,063,230.27. - passed

Recommended Action: Move to approve the expenditure list for December totaling \$3,063,230.27.

KF 13. Departmental Reports. - passed

Recommended Action: Ask that the reports be received and filed.

SM 14. Adjournment.