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TO: Mt. Lebanon Commission
FROM: Keith McGill, Municipal Manager
DATE: January 4, 2019
SUBJECT: Agenda – Organization and Regular Meeting – January 7, 2019

Organization Meeting

The Municipal Secretary serves as presiding officer until a Commission President is elected.

Opening Ceremony – Call to Order – Pledge of Allegiance to the Flag – Roll Call

SS 1. **Remarks of Commission President for 2018.**

SS 2. **Nomination and election of Commission President for 2019.** - *passed*

Recommended Action: Move to nominate and elect Steve McLean as Commission President.

Mr. McLean assumes the chair, makes initial remarks and presents a gift to Mr. Silverman.

JB 3. **Nomination and election of Commission Vice President for 2019.** - *passed*

Recommended Action: Move to nominate and elect Craig Grella as Vice President.

SM 4. **Appointment of Representatives to Intergovernmental Organizations.** - *passed*

Recommended Action: Announce the following appointments:

South Hills Area Council of Governments

Representative: Steve McLean

Alternate: Craig Grella

Allegheny League of Municipalities

Representative: John Bendel

Outreach Board

Representative: Steve Silverman

Representative: Steve McLean

Mt. Lebanon Partnership

Board Member: Craig Grella

Board Member: John Bendel

Mt. Lebanon Village

Representative: Steve Silverman

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School District

Liaison: Craig Grella

Congress of Neighboring Communities CONNECT

Representative John Bendel
Representative Steve McLean

3RWW Elected Officials

Representative: Craig Grella

Historical Society

Liaison: Steve Silverman

SM 5. Appointments as Commission Liaison to municipal boards and authorities. - passed

Recommended Action: Announce the following appointments:

Community Relations	Steve Silverman
Economic Development	John Bendel
Environmental Sustainability	Kelly Fraasch
Equal Opportunity Board	Kelly Fraasch
Historic Preservation	John Bendel
Hospital Authority	John Bendel
Library	Kelly Fraasch
Parks Advisory	Kelly Fraasch
Parking Advisory	Craig Grella
Pension Investment	Steve McLean
Planning	Craig Grella
Sports Advisory	Craig Grella
Traffic	Steve McLean

SM 6. Appointments to municipal committees and working groups. - passed

Recommended Action: Announce the following appointments:

SAFE Committee

Liaison Kelly Fraasch

SM 7. Commission/Manager's announcements:

- Summary of discussion session topics (Manager McGill)
- Manager's announcements (Manager McGill)
- Community highlights (Commission Vice President Grella)

SM 8. Citizens Comments.

JB 9. Consideration of the [minutes](#) from the Regular Meeting held December 11, 2018. - passed

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Recommended Action: Move to approve the minutes.

CG 10. Consideration of Ordinance (Bill No. 7-18) amending the duties of the Traffic Board and revising the Parking Ticket Appeal Procedures. - passed

Mt. Lebanon currently provides for appeals of parking tickets. This ordinance adjusts those procedures by establishing a two-step appeal process. The first step is to appeal to the Parking Enforcement Supervisor. A second step allows the appeal of a decision of the Parking Enforcement Supervisor to the Traffic Board. The Traffic Board is also authorized to establish procedures for the hearing of appeals, which procedures may include having the appeals heard and determined by one or more of the members of the Traffic Board. A public hearing held November 13, 2018.

Recommended Action: Move to enact Ordinance (Bill No. 7-18).

KF 11. Consideration of Re-approval for the St. Clair Hospital Lot Consolidation Plan. - passed

St. Clair Hospital owns the property located at 1000 Bower Hill Road. At the June 12, 2018 meeting, the Commission granted final approval for a lot consolidation plan to merge the six parcels that make up the hospital property and create two lots. Lot 1 will be 30.692 acres and Lot 2 will be 0.838 acres to accommodate the relocation of North Wren Drive within Scott Township.

The 90-day time limitation to record the plan expired before the plan was recorded. The applicant is requesting that the Commission reapprove and re-execute the lot consolidation plan so that it can be recorded.

Recommended Action: Move to grant re-approval for the St. Clair Hospital Lot Consolidation Plan.

SS 12. Consideration of Re-approval the St. Clair Hospital Ambulatory Care Center Land Development Plan. - passed

St. Clair Hospital is seeking to construct an addition to its existing facility for an ambulatory care center, operating rooms, out-patient facilities, offices, and associated parking. At the June 12, 2018 meeting, the Commission approved the expansion of the Conditional Use of a Hospital at 1000 Bower Hill Road, granted a modification to Chapter XVI of the Mt. Lebanon Code, Subdivision and Land Development, regarding the Required Plant List, and granted final approval for the project subject to conditions.

The 90-day time limitation to record the plan expired before the plan was recorded. The applicant is requesting that the Commission reapprove and re-execute the land development plan so that it can be recorded.

Recommended Action: Move to grant re-approval for the St. Clair Hospital Land Development Plan, conditioned upon:

- a. The execution of any necessary intergovernmental agreements.
- b. The applicant completing post-construction traffic counts and performing any necessary mitigation as recommended by the Traffic Engineer at the applicant's cost and expense.
- c. The execution and approval of the required development agreement.

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KF 13. Consideration of the execution of a Developer's Agreement with Scott Township and St. Clair Hospital. - *passed*

The Commission recently approved St. Clair Hospital's expansion to its existing facility for an ambulatory care center, operating rooms, out-patient facilities, offices, and associated parking. As part of the development, the Municipality, Scott Township and St. Clair Hospital have agreed on a joint developer's agreement. A joint agreement is appropriate in light of the fact that the new building will be located 57% in Mt. Lebanon and 43% in Scott.

Recommended Action: Move to authorize the execution of this agreement with Scott Township subject to the approval of the Manager and the Solicitor of any minor revisions to the agreement.

KF 14. Consideration to execute a Building Permit Agreement with Scott Township. - *passed*

The Commission recently approved St. Clair Hospital's expansion to its existing facility and the Developer's Agreement for that expansion. As part of the development, the Municipality and Scott Township have agreed on how they will conduct the building permit process in light of the fact that the new building will be located 57% in Mt. Lebanon and 43% in Scott. This agreement makes allocations and delineates responsibility between Mt. Lebanon and Scott for fees, permit review, inspections and payment of associated costs.

Recommended Action: Move to authorize the execution of this agreement with Scott Township subject to the approval of the Manager and the Solicitor of any minor revisions to the agreement.

CG 15. Consideration to fill an unexpired term on the Sports Advisory Board. - *passed*

Recommended Action: Move to appoint Thomas Langston of Ordale Blvd to fill an unexpired term ending March 31, 2019.

SM 16. Adjournment.