



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, October 2, 2018 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum

Mr. Farrell called the meeting to order at 6:30 PM, and proceeded with the roll call. The meeting was attended by Jonathan Farrell, Elaine Kramer, Ron Block, Richard Heyse, Greg Newman, Pam Burrett, and Albert Presto.

The meeting was also attended by the Director of Public Works, Rudy Sukal, and Facilities & Parks Coordinator, Phillip Avolio.

Megan Zadecky was absent.

Mr. Albert Presto was introduced to the group as Megan Zadecky's replacement for the remainder of the term.

II. Citizen Comments

Tom Schevtchuk addressed the group on the recent Twin Hills project. He was grateful for the efforts of all involved. Mr. Schevtchuk asked the board if they had consideration for future funding to retreat the ground areas and provide new plantings.

Mr. Sukal replied that this project is broken into a 2-year plan, with the first being the clearing and some initial planting, and the second year will contain a retreatment application and further plantings.

Mr. Schevtchuk also announced that the Twin Hills workday would be on October 13th from 10am-1pm.

III. Approval of September 2018, Meeting Minutes

Mr. Farrell asked the group to please review the August 2018 meeting minutes.

Ms. Kramer asked for the correction of several grammar issues, which she noted in a copy of the minutes.

Mr. Block asked to include a note mentioning that the group discussed installing a sitting wall in Main Park along the hillside by the pavillion. He also asked to include the announcement of the recent property sale of the church that abuts Bird Park, as this redevelopment may be a chance to correct some of the heavy storm water flow that scours the park.

Mr. Farrell noted that he would like to see the documents created by Mr. Heyse and Mr. Newman on their parks visits to be included as an attachment of the approved minutes.

A motion was made by Mr. Farrell and seconded by Mr. Newman to approve the minutes as amended. The motion passed and the revised minutes were accepted.

IV. Williamsburg Park

Mr. Farrell noted that a large tree had come down, and it appeared that the tree crew had started working on removing it.

Ms. Kramer asked if a plan had been established yet to replant the hillside where the volunteer trees have been falling.

Mr. Sukal replied that he would like to see efforts focused on removing the older weak volunteer trees and addressing some of the old asphalt walks but would like to see some larger trees planted throughout after the clearing

Ms. Kramer spoke with a family that suggested a second grill, as the one that is there is not able to produce enough hamburgers and hot dogs for the full capacity of the shelter.

V. Brafferton Park

Mr. Farrell noted that there was some rotting split-rail fence sections that were in need of replacement.

Mr. Newman noted severe erosion on the back corner of the asphalt basketball court, stating that it is almost at the point where it will start to undermine the corner of the court.

Mr. Heyse noted that work needed to be done to re-open the path to the outfield catch basins, as silt and debris have accumulated causing the water to travel around the inlet

VI. Pine Cone Park

Mr. Farrell noted that there has been ongoing water problems with the path and steps that lead through that park.

Mr. Sukal noted that his Forestry team alerted him that the majority of the pines will need removed from that park in the future

Mr. Newman noted a broken cleanout cap that needs replaced along the sidewalk

VII. Country Club Park

Mr. Kramer noted that she received all positive comments, and the overall feeling on the park is that it is well maintained.

VIII. McNeilly Park

Mr. Farrell noted that he believed the usage of the park has gone down, as none of the main trails that are usually open, are over-grown and clearly not maintained.

Mr. Block noted that once there is access to the park, volunteers would be able to work on the trails. He also asked for the engineer estimate to re-grade the entrance and provide parking to the site.

IX. New Business

Mr. Sukal noted that the water company will be repairing lines around the Robb Hollow Kelso area, and will need access through the wooded area to gain access to the 16" valve that needs turned. He explained that he granted them limited access through the park to gain access.

Mr. Newman mentioned that the group had discussed the need to have a focus meeting on standardizing signage, and would like to know if the group is still interested in reviewing the idea

Mr. Sukal suggested that the group review how many signs and what size this would incorporate before reviewing.

Mr. Avolio replied that it could be incorporated into the next meeting to schedule for the 2019 agenda.

Mr. Farrell noted that he had passed long contact information from a Scout that would like to re-establish a trail head at the Kings Grant Condominium side of the park.

Mr. Sukal asked that the group keep documented permission before Public Works delivers any supplies to that location

X. Old Business

Mr. Farrell noted that he is working with Habitat Solutions on the delivery date of the trees for planting efforts at Twin Hills and would keep the group updated.

Ms. Kramer asked for help coordinating the Scout Thank You Letters than need to be written for the year.

XI. Announcements:

Mr. Farrell noted that Church Place, Highland Terrace, Rockwood, and Hoodridge are the last parks to visit.

XII. Adjournment

A motion was made by Mr. Farrell and seconded by Ms. Burrett to adjourn the meeting. The motion passed and the meeting adjourned at 7:48 PM.