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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: November 9, 2018
SUBJECT: Agenda – Regular Meeting – November 13, 2018 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

SS 1. Chief Lauth to recognize promotions of Deputy Chief Jason Haberman, Deputy Chief Paul Petras, Lieutenant Michael Smakosz, and Lieutenant Joshua Chops.

SS 2. Chief Lauth to recognize 2018 "Officer of the Year" recipient - Officer Ryan Miller.

SS 3. Commission/Manager's announcements:

- Summary of discussion session topics (Manager McGill)
- Manager's announcements (Manager McGill)
- Community highlights (Commission Vice President McLean)

SS 4. Junior Commissioner Aoife Ruby Dunne comments.

SS 5. Citizens Comments.

CG 6. Consideration of the [minutes](#) from the Adjourned Meeting held October 22, 2018. - passed

Recommended Action: Move to approve the minutes.

SM 7. Public hearing on Ordinance (Bill No. 7-18) Amending the Duties of the Traffic Board and Revising the Parking Ticket Appeal Procedures. – hearing held

Mt. Lebanon currently provides for appeals of parking tickets. This ordinance adjusts those procedures by establishing a two-step appeal process. The first step is to appeal to the Parking Enforcement Supervisor. A second step allows the appeal of a decision of the Parking Enforcement Supervisor to the Traffic Board. The Traffic Board is also authorized to establish procedures for the hearing of appeals, which procedures may include having the appeals heard and determined by one or more of the members of the Traffic Board.

This ordinance was introduced October 9, 2018.

Recommended Action: Conduct the public hearing.

KF 8. Public hearing on Ordinance (Bill No. 10-18) Setting Requirements for Sanitary Sewer Lateral Testing. – hearing held

Mt. Lebanon currently prohibits transfer of real property without evidence that there are not illegal stormwater connections into the sanitary sewer. The proposed ordinance expands the definition of illegal stormwater connection to include essentially any drain or connection that carries storm, surface or ground water into the sanitary sewer. The ordinance also establishes a prohibition on the transfer of real property without evidence that there are no defects in the property's sanitary sewer lateral. A defect includes any separation, break, root infiltration, crack, breach, failed or

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defective wye, or break in tap. Laterals must be tested using closed circuit television. Defects must be repaired before evidence of compliance will be issued. The ordinance also establishes a process for obtaining the proper certification from the Municipality.

This ordinance was introduced October 22, 2018.

Recommended Action: Conduct the public hearing.

JB 9. Public hearing on Ordinance (Bill No. 11-18) amending the 2018 Budget for revenue and expenditures not anticipated in the 2018 Budget. – hearing held

The following adjustments are proposed:

General Fund

Revenue:

Use of Fund Balance	\$ 794,030
	<u>\$ 794,030</u>

Expenditures:

Server Battery Backup	\$ 15,980
Cable Television System	18,810
2019 Police Vehicle Replacement	99,240
2018 Vehicle Purchases (Opted not to Lease)	96,150
Transfer to Capital Projects Fund	563,850
	<u>\$ 794,030</u>

Capital Projects Fund

Revenue:

Transfer from General Fund	\$ 563,850
Use of Fund Balance	96,150
N. Wren Traffic Signal Project (Contributions)	90,000
N. Wren Traffic Signal Project (Grant)	220,000
	<u>\$ 970,000</u>

Expenditures:

N. Wren Traffic Signal Project	\$ 310,000
Public Works Facility Additional Funding	660,000
	<u>\$ 970,000</u>

This ordinance was introduced October 22, 2018.

Recommended Action: Conduct the public hearing.

SM 10. Public hearing on the 2019 Manager's Recommended Budget and the proposed tax rate for the year 2019. – hearing held

The Manager's 2019 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2018. Residents may inspect the budget during normal business hours at 710 Washington Road (Municipal Building) and at the library. The Recommended Budget is also available on Mt. Lebanon's website at www.mtlebanon.org.

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Tonight citizens have the opportunity to provide written and oral comments and suggestions regarding the budget and tax rate for 2019. The tax rate is proposed at 4.71 mills. The public will also have an opportunity on December 11, 2018 to comment on the Commission's proposed adjustments to the Manager's Recommended Budget.

Recommended Action: Conduct the public hearing.

CG 11. Introduction of Ordinance (Bill No. 12-18) concerning the Municipality's 2019 Budget. - introduced

The Commission held a scheduled budget work session to review the budget on Saturday, November 10. Additional budget work sessions will be held on Monday, November 19, and Monday, December 3. A public hearing was just held to comment on the Manager's 2019 recommended budget. A second public hearing is scheduled on December 11, regarding any Commission revisions to the manager's recommended budget. The 2019 budget ordinance is scheduled for consideration at the December 11, 2018 meeting.

Recommended Action: Introduce Ordinance (Bill No. 12-18).

KF 12. Introduction of Ordinance (Bill No. 13-18) fixing the tax rate for the year 2019. - introduced

The municipality will be reaffirming its tax rate in accordance with the adopted budget. The tax rate for general purposes is currently 4.71 mills. The tax shall continue in force for each successive calendar year unless the tax is subsequently changed.

Recommended Action: Introduce Ordinance (Bill No. 13-18).

JB 13. Consideration to award a contract for the closed loop door operator on Car #2 at the South Parking Garage. - passed

The total cost to repair and replace the closed loop door operator on Car #2 at the South Parking Garage is \$45,442.84, which will be funded through the Parking Fund. All materials and labor will be provided by Otis Elevator, an approved National IPA Contractor. This pricing is guaranteed through National IPA Contract #384899 and includes removal, purchasing, moving and installation costs.

Recommended Action: Move to award a contract to Otis Elevator to repair the closed loop door operating hardware on Car #2 at the South Parking Garage under National IPA Contract #384899 through Otis Elevator at a total cost of \$45,442.84

SS 14. Adjournment.