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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: October 5, 2018
SUBJECT: Agenda – Regular Meeting – October 9, 2018 – 8 p.m.
Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SS 1. **Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President McLean)

- SS 2. **Junior Commissioner Aoife Ruby Dunne comments.**

- SS 3. **Citizens Comments.**

- SM 4. **Consideration of the [minutes](#) from the Adjourned Meeting held September 24, 2018. - approved**

Recommended Action: Move to approve the minutes.

- CG 5. **Public hearing on Ordinance ([Bill No. 9-18](#)) Adopting a Stormwater Management Ordinance. – hearing held**

With the adoption by Allegheny County of a Stormwater Management Ordinance, Mt. Lebanon is required to update its stormwater management rules. The proposed stormwater ordinance will meet this requirement, and is also intended to satisfy the regulatory requirements as implemented through NPDES permits for MS4s.

This ordinance was introduced September 24, 2018.

Recommended Action: Conduct the public hearing.

- KF 6. **Public hearing on the [Capital Improvement Program \(CIP\)](#). – hearing held**

As required by the Charter, the Capital Improvement Program (CIP) for 2019-2023 was submitted to the Commission on August 1, 2018. A public hearing is required to be held on this program prior to the issuance of the Manager’s Recommended Budget.

Recommended Action: Conduct the public hearing.

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JB 7. Introduction of an Ordinance (Bill No. 7-18) Amending the Duties of the Traffic Board and Revising the Parking Ticket Appeal Procedures. - *introduced*

Mt. Lebanon currently provides for appeals of parking tickets. This ordinance adjusts those procedures by establishing a two-step appeal process. The first step is to appeal to the Parking Enforcement Supervisor. A second step allows the appeal of a decision of the Parking Enforcement Supervisor to the Traffic Board. The Traffic Board is also authorized to establish procedures for the hearing of appeals, which procedures may include having the appeals heard and determined by one or more of the members of the Traffic Board.

Recommended Action: JB 1. Introduce the Ordinance (Bill No. 7-18).
SS 2. Set the public hearing for November 13, 2018.

SM 8. Consideration for Adoption of the Concurring Resolution No R-19-18 for a 2019 CDBG Grant Application for ADA Sidewalk Ramp Upgrades. - *approved*

A pre-application has been submitted to Allegheny County Economic Development (ACED) for the 2019 Community Development Block Grant (CDBG) Project through the South Hills Area Council of Governments (SHACOG). A full application with Concurring Resolution must be submitted by November 7, 2018. The project will include the installation of 12 handicapped curb ramps at various intersections within the Municipality.

The Municipal Engineer has reviewed the document and recommends adoption of the resolution and transmitting it to SHACOG for submission to ACED.

Recommended Action: Move to adopt the Concurring Resolution R-19-18 for the 2019 CDBG Grant application for the ADA sidewalk ramp upgrade project.

CG 9. Consideration of Final Approval of Briarwood Plan Revision No. 3. - *approved*

The property owner of 555 Briarwood Avenue is seeking to acquire property from the adjoining parcel at 559 Briarwood Avenue. The plan would move the internal property line of 555 Briarwood Avenue by three feet, creating an addition of 332 square feet to be acquired and consolidated with the property at 555 Briarwood Avenue. The owner of 559 Briarwood Avenue was granted a variance by the zoning hearing board for two existing Air Conditioning units that will become nonconforming due to an application for subdivision submitted by the adjacent property.

Recommended Action: Move to grant final approval to Briarwood Plan Revision No. 3.

JB 10. Consideration of Final Approval of the Ruth-Bower Consolidation Plan. - *approved*

Request for final approval of the Ruth-Bower consolidation plan. The owner of 905 Ruth Street recently purchased the property at 850 Bower Hill Road which adjoins his property. The owner is seeking to consolidate the two parcels into one lot and to partially raze the structure at 850 Bower Hill Road to use as a detached garage.

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Recommended Action: Move to:

1. Grant the requested waiver Chapter XVI of the Mt Lebanon Code, Subdivision and Land Development, Section 808.3 Double Frontage. Grant the requested waiver to Section 808.3 requiring that double frontage lots should be avoided as recommended by the Municipal Engineer.
2. Grant the requested waiver Chapter XVI of the Mt Lebanon Code, Subdivision and Land Development, Section 808.3 Double Frontage. Grant the requested waiver to Section 808.3 requiring that vehicular access for double frontage lots should be limited to only one (1) street, as recommended by the Municipal Engineer.
3. Grant final approval to the Ruth-Bower Consolidation Plan.

KF 11. Consideration of Final Approval of the Uptown Place Subdivision Plan. - approved

Request for final approval of the Uptown Place Subdivision Plan. Rolling Lambert Building Company owns the property at 770 Washington Road and has an approved land development plan to construct five townhouse units. The owner is seeking to subdivide the existing lot into five parcels along the party wall lines of the townhouse units.

Recommended Action: Move to grant final approval to the Uptown Place Subdivision Plan.

SM 12. Consideration of commencement of pension benefits. - approved

Mt. Lebanon sponsors three defined pension benefit plans for their employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employees detailed below have requested benefit commencement in accordance with the terms of their respective pension plans.

Employee Name Title	Pension Plan Department	Benefit Start Date
Thomas White Police Lieutenant	Police Police	10/1/2018
Michael Belak Police Corporal	Police Police	10/1/2018

Recommended Action: Move to approve benefit commencement for Thomas White and Michael Belak.

SS 13. Adjournment.