

**MINUTES OF THE ADJOURNED MEETING AUGUST 27, 2018  
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania held an Adjourned Meeting at 8:00 P.M., on Monday, August 27, 2018, at the Municipal Building. Commission President Steve Silverman called the meeting to order and led in the Pledge of Allegiance to the Flag. Assistant Manager McMeans called the roll. Present were Commissioners Kelly Fraasch, Craig Grella, Steve McLean, and Steve Silverman. Commissioner John Bendel was not present. Also present were Police Chief Lauth, Fire Chief Soyhda, Public Works Director Sukal, and Finance Director McCreery. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

**COMMISSION/MANAGER'S ANNOUNCEMENTS**

Assistant Manager McMeans summarized the information that was reviewed during the discussion session, including an update on the status of Mt. Lebanon Condominiums, an overview of the solid waste and recycling bids, reviewed the police vehicle purchases, and heard Commission comments regarding activities of boards and authorities. He noted that the items regarding the procedure for the appeal of parking tickets as well as setting requirements for sanitary sewer lateral inspections will be discussed at a future discussion session meeting.

Assistant Manager McMeans stated that prior to the meeting, the Commission met in executive session to discuss appointments and receive legal advice from the solicitor on various issues. The next regular Commission meeting is scheduled for Wednesday, September 12, 2018, at 8 p.m. The discussion session will also begin at approximately 6:30 p.m. in Room C.

Mr. McLean stated that school is now in session. He also spoke about School Resource Officer Brian Henley, who is a 15-year veteran police officer with Mt. Lebanon, and who will be at the high school every day. Officer Henley has a degree in law enforcement and juvenile justice, and before being hired as a police officer, he worked as a counselor at a school for troubled children. Officer Henley also served four years in the military.

Mr. McClean also noted that the last Woody Waste collection is Saturday, September 8. To make a reservation, call 412-343-3403 Tuesday through Thursday of that week. He noted that residents can drop off yard waste at the Mt. Lebanon Golf Course on Saturday, September 1, and Saturday, October 6, between 7 a.m. and 3 p.m.

**CITIZEN COMMENTS**

Ruby Siefken of 19 Woodland Drive, a middle school student, read a letter that she wrote as a result of a school project to Commissioner Grella regarding placing more no smoking signs in Clearview Common.

Bill Hoon of 456 Coolidge Avenue said that there is not a deer problem in the community. He inquired as to when the deer management program would end.

Susan Hill of 1004 Lindendale Drive stated that she owns property in Castle Shannon, which is adjacent to the golf course, which she stated was flooded as a result of water runoff from the golf course. She contacted public works, and she received a letter from public works indicating that Mt. Lebanon was not responsible because the rain caused the flooding and it was an issue for

Castle Shannon. She also stated that she received a letter from Mt. Lebanon's insurance, which denied her claim. She asked that Mt. Lebanon assist in resolving this issue by building a retention basin.

Dave Egler of 121 Poplar Drive spoke about the Zamagias property. He also spoke about the refuse bids and supported bi-weekly recycling in lieu of the recycling changes. He spoke against doing refuse/recycling collection in house, stating that it would become a financial burden with worker's compensation.

**CONSIDERATION OF THE MINUTES FROM  
THE REGULAR MEETING HELD AUGUST 14, 2018**

Mr. McLean moved and Ms. Fraasch seconded to approve the minutes. The vote was called. The motion carried unanimously.

**PUBLIC HEARING AND CONSIDERATION OF  
ORDINANCE (BILL NO. 6-18) AMENDING THE  
STORMWATER FEE BILLING AND COLLECTION PROCEDURES**

Mr. Grella said Mt. Lebanon currently assesses a storm sewer fee, which is billed and collected every four months. An optional method of paying the annual fee at a discount is also available. The Ordinance changes the billing method to an annual billing, and retains the discount option. The Ordinance also retains the four month billing as an option, but only for properties with a large impervious surface, such that they are assessed at 5 or greater Equivalent Residential Units.

This ordinance was introduced August 14, 2018.

Mr. Silverman declared the public hearing opened.

Mr. McCreery explained what the billing and collection procedures would entail.

Because there were no further comments, Mr. Silverman declared the public hearing closed.

Mr. Grella moved and Ms. Fraasch seconded to enact Ordinance (Bill No. 6-18). The vote was called. The motion carried unanimously.

**CONSIDERATION OF RE-APPROVAL FOR THE  
ST. CLAIR HOSPITAL LOT CONSOLIDATION PLAN**

Ms. Fraasch said St. Clair Hospital owns the property located at 1000 Bower Hill Road. At the June 12, 2018 meeting, the Commission granted final approval for a lot consolidation plan to merge the six parcels that make up the hospital property and create two lots. Lot 1 will be 30.692 acres and Lot 2 will be 0.838 acres to accommodate the relocation of North Wren Drive within Scott Township.

The 90-day time limitation to record the plan expired before the plan was recorded. The applicant is requesting that the Commission reapprove and re-execute the lot consolidation plan so that it can be recorded.

Ms. Fraasch moved and Mr. Grella seconded to grant re-approval for the St. Clair Hospital Lot Consolidation Plan. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RE-APPROVAL THE ST. CLAIR HOSPITAL  
AMBULATORY CARE CENTER LAND DEVELOPMENT PLAN**

Ms. Fraasch said St. Clair Hospital is seeking to construct an addition to its existing facility for an ambulatory care center, operating rooms, out-patient facilities, offices, and associated parking. At the June 12, 2018 meeting, the Commission approved the expansion of the Conditional Use of a Hospital at 1000 Bower Hill Road, granted a modification to Chapter XVI of the Mt. Lebanon Code, Subdivision and Land Development, regarding the Required Plant List, and granted final approval for the project subject to conditions.

The 90-day time limitation to record the plan expired before the plan was recorded. The applicant is requesting that the Commission reapprove and re-execute the land development plan so that it can be recorded.

Ms. Fraasch moved and Mr. Grella seconded to grant re-approval for the St. Clair Hospital Land Development Plan, conditioned upon:

- a. The execution of any necessary intergovernmental agreements.
- b. The applicant receiving the necessary approval of the Land Development Plan from other governmental approving bodies.
- c. The applicant completing post-construction traffic counts and performing any necessary mitigation as recommended by the Traffic Engineer at the applicant's cost and expense.
- d. The execution and approval of the required development agreement within 90 days and the receipt of the financial securities detailed in the development agreement.

The vote was called. The motion carried unanimously.

**CONSIDERATION FOR ADDITIONAL NO  
SMOKING SIGNAGE AT CLEARVIEW COMMON**

Mr. Grella said in 2016, the Commission approved Ordinance No. 3280 amending Chapter XI Part 1 of the Mt. Lebanon Code, entitled "Parks, Parklets, and Traffic Islands." This ordinance designated Clearview Common as a park within the Municipality of Mt. Lebanon. As a designated park, Clearview Common became subject to Section 202.10 of Chapter XI which prohibits "carrying any kind of lighted pipe, cigar, cigarette or any other lighted smoking equipment and any other use of tobacco products in any area of a park and public grounds and facilities."

Earlier tonight, the Commission heard comments from a concerned resident regarding the placement of no smoking signs in Clearview Common.

Mr. Grella moved and Ms. Fraasch seconded to place additional no smoking signage at Clearview Common in prominent and easily visible locations. The vote was called. The motion carried unanimously.

**CONSIDERATION OF APPOINTMENTS TO SERVE AS JUNIOR COMMISSIONERS**

Mr. McLean said the Commission received applications from 10 highly-qualified applicants for Junior Commissioner. All of the applicants were interviewed by a committee.

Mr. McLean moved and Ms. Fraasch seconded to make the following appointments:

- a) Aoife Ruby Dunne for fall 2018 semester.
- b) Joseph Harrington for spring 2019 semester.

The vote was called. The motion carried unanimously.

**CONSIDERATION OF APPOINTMENT TO  
SERVE IN THE STUDENT INTERN PROGRAM**

Mr. Grella said this is a pilot program that provides an opportunity for a high school student(s) who has applied to be a Junior Commissioner and as part of that application or interview process expressed an interest in learning more about how local government functions in Mt. Lebanon.

The program will include a real world look at the decision process behind the provision of local services, the budget process, the role of various boards and authorities, the role of the elected officials, how policies are developed and implemented, the importance of public outreach and effective communication and other related topics. The student intern will have the opportunity to attend public meetings each month and may attend advisory board meetings or shadow department heads.

Ian McMeans, Assistant Manager/Planner, will be the staff lead for this program. The program will run from September through November and February through April. At the conclusion of the program, the student(s) will be asked to provide a summary report detailing the experience and offering their perspective and insight on what they have learned and ways the program might be improved.

Mr. Grella moved and Ms. Fraasch seconded to make the following appointments: Myles Greenbaum, Katie Lin, Aidan Andra, Peter Garlitz, and Daniel McNulty.

The vote was called. The motion carried unanimously.

**CONSIDERATION OF COMMENCEMENT OF PENSION BENEFITS**

Mr. McLean said Mt. Lebanon sponsors three defined pension benefit plans for their employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

The employees detailed below have requested benefit commencement commensurate with the terms of their respective pension plans.

<b>Employee Name Title</b>	<b>Pension Plan Department</b>	<b>Benefit Start Date</b>
Michael Gallagher Deputy Chief of Police	Police Police	9/1/18
Edgar Davies, III Fire Lieutenant	Firemen Fire	9/1/18

Mr. McLean moved and Ms. Fraasch seconded to approve benefit commencement for Michael Gallagher and Edgar Davies. The vote was called. The motion carried unanimously.

**CONSIDERATION TO PURCHASE THREE POLICE VEHICLES**

Ms. Fraasch said the police department has asked to purchase three Ford Police Interceptor Utility vehicles for use by the patrol unit that will be funded through General Fund Unassigned Funds. As a result of a redesign of the Police Interceptor vehicles for the 2020 model year, 2019 units must be ordered prior to September 21, 2018. There are numerous financial advantages to purchasing the 2019 models rather than wait for the newly designed 2020 Police Interceptors. These new vehicles will replace older vehicles that have reached their useful end of life. The vehicles were bid through the 2018 South Hills Area Council of Government (SHACOG) joint purchasing program. Confirmation has been received that these 2018 bids will be honored for the 2019 models, as long as the 2019 vehicles are ordered prior to the September 21 deadline. These bids are as follows:

Woltz & Wind	Day	Tri Star	Beyer	Whitmoyer
\$33,080.00	\$33,193.00	\$33,335.00	\$33,879.00	\$34,351.00

Woltz and Wind Ford was the low bidder for the Ford Police Interceptor Utility vehicles. The purchase price for three vehicles totals \$99,240.

Ms. Fraasch moved and Mr. Grella seconded to award the bids for the three 2019 vehicles through the SHACOG joint purchasing program to the low bidder, Woltz and Wind Ford, at a total price of \$99,240. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE  
LIST FOR JULY TOTALING \$6,531,443.76**

Mr. Grella moved and Ms. Fraasch seconded to approve the expenditure list for July totaling \$6,531,443.76. The vote was called. The motion carried unanimously.

**DEPARTMENTAL REPORTS**

Mr. McLean asked that the reports be received and filed.

**ADJOURNMENT**

The meeting adjourned at 8:40 p.m.