



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, May 1, 2018 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum

Mr. Farrell called the meeting to order at 6:30 PM, and proceeded with the roll call. The meeting was attended by Jonathan Farrell, Gregory Newman, Megan Zadecky, Elaine Kramer, Richard Heyse, and Pam Burrett.

The meeting was also attended by the Director of Public Works, Rudy Sukal, Facilities & Parks Coordinator, Phillip Avolio, and Michael Albright of Gateway Engineers.

Ron Block and Commissioner Fraasch were absent.

II. Citizen Comments

No citizens' comments to report.

III. Approval of April 2018, Meeting Minutes

Mr. Farrell asked the group to please review the April 2018 meeting minutes.

Mr. Farrell asked for correct spelling on the word "improvements" under section 5, and that "North Meadow Croft" be changed to "North Meadowcroft".

Mr. Farrell requested that the prioritization table be added to the minutes

A motion was made by Mr. Farrell and a second by Ms. Burrett to approve the minutes as amended. The motion passed, and the minutes were approved.

IV. Expansion of Arboretum

Ms. Kramer discussed the current Level 1 Arboretum, and the different aspects that go into reaching the Level 2 status. She discussed expanding the locations of specimens to push residents to visit different locations across the entire community.

The group discussed focusing on expanding into more Parks and Green Areas. Some of the ideas presented included Clearview Commons, Public Library, Twin Hills, Public Safety Building, and Bird Park / Beadling Road.

V. Parks Tree Inventory

Mr. Sukal reviewed the GIS mapping process, and how it will help to start mapping Parks Trees. He also noted that a large tree recently fell at Williamsburg Park and will be cleaned up when the site dries out for equipment accessibility.

The group decided to come up with a list of 10-12 replacement trees for fall planting in Williamsburg.

VI. New Business

Mr. Sukal shared the concern of a resident regarding the steps leading from the Commissioners lot to the lower Shelter. The resident had a concern with the condition of the steps, noting how difficult it is to navigate them without help. Mr. Sukal noted that he let the resident know that that staircase was actually repaired right after the group had visited them in July.

VII. Old Business

Ms. Burrett asked for an update on the PW Master Plan.

Mr. Sukal updated the group on the project. He noted that the salt dome has been removed, and the contractor is scheduled to start moving dirt today (May 1). He mentioned that he did relay the concern of burying the soil containing invasive plants as deep as possible after grubbing.

Mr. Farrell inquired about the Twin Hills Invasive Removal.

Mr. Avolio noted that he had heard back from two contractors interested in the work, and was still seeking a 3rd quote, as three competitive quotes are required for the project

Mr. Farrell noted that he did contact Habitat Solutions to let them know that they would be looking for pricing for replanting the cleared areas this fall.

VIII. Announcements:

Ms. Kramer expended the group's appreciation for all those involved in last month's Boards & Authorities Appreciation Dinner held at the Public Safety Building.

Mr. Sukal let the group know that Eichenlaub completed treatment of Lesser Celandine in Bird Park.

Ms. Burrett also noted that there would be an Invasive Removal Effort in Bird Park on May 26th from 9:00am-12:00pm.

IX. Adjournment

A motion was made by Mr. Farrell and seconded by Ms. Burrett to adjourn the meeting. The motion passed and the meeting adjourned at 7:39 PM.