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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** August 10, 2018  
**SUBJECT:** Agenda – Regular Meeting – August 14, 2018 – 8 p.m.  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SM 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
  - Manager’s announcements (Manager McGill)
  - Community highlights (Commissioner Fraasch)

**SM 2. Citizens Comments.**

- KF 3. Consideration of the [minutes from the Adjourned Meeting held July 23, 2018.](#) - passed**

*Recommended Action:* Move to approve the minutes.

- CG 4. Introduction of an Ordinance ([Bill No. 6-18](#)) Amending the Stormwater Fee Billing and Collection Procedures. - introduced**

Mt. Lebanon currently assesses a storm sewer fee, which is billed and collected every four months. An optional method of paying the annual fee at a discount is also available. The Ordinance changes the billing method to an annual billing, and retains the discount option. The Ordinance also retains the four month billing as an option, but only for properties with a large impervious surface, such that they are assessed at 5 or greater Equivalent Residential Units.

*Recommended Action:* CG 1. Introduce the Ordinance (Bill No. 6-18).  
SM 2. Set the public hearing for August 27, 2018.

- KF 5. Consideration of Ordinance ([Bill No. 5-18](#)) concerning a lease for space in the North Garage. - passed**

EBCB Ventures LLC proposes to enter into a lease for space in the North Garage. Under the Charter, lease of real estate by the Municipality must be approved by Ordinance.

This ordinance was introduced July 23, 2018.

*Recommended Action:* Move to enact Ordinance (Bill No. 5-18).

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**KF 6. Consideration of Resolution No. R-16 -18 approving the issuance of tax-exempt bonds by St. Clair Hospital. - passed**

The Mt. Lebanon Hospital Authority recently approved the issuance of bonds on behalf of St. Clair Hospital for construction of its recently approved capital project and for other purposes. The aggregate principal amount shall not exceed \$100,000,000. The issuance of the bonds does not affect the bank qualifications of the Municipality's debt and will not affect the general credit of the Municipality. Commission approval is needed to satisfy portions of the Internal Revenue Code. Scott Township must also adopt a similar resolution.

*Recommended Action:* Move to adopt Resolution No. R-16-18.

**CG 7. Consideration of a Conditional Use Request for an Institutional Home use at 2905 Castlegate Avenue. - passed**

Request for approval of a conditional use. Mary's Place, a Pennsylvania Non-Profit, is seeking conditional use approval to locate an Institutional Home at the property located at 2905 Castlegate Avenue. Mary's Place would provide care, support, and housing for unwed expectant mothers and live-in staff. The property is zoned as R-4 Multi-Family Mixed-Residential with a Continuing Care Overlay. Chapter XX, Zoning, of the Mt. Lebanon Code, identifies "Institutional Homes" as a Conditional Use in the Continuing Care Overlay district.

The Planning Board recommended approval of the conditional use request on June 26, 2018.

This request was introduced at the Commission meeting on July 10, 2018, and a public hearing was held July 23, 2018.

*Recommended Action:* Move to grant the conditional use.

**CG 8. Receipt of the Capital Improvement Program (CIP). – received and hearing set**

As required by the Charter, the Capital Improvement Program (CIP) for 2019-2023 was submitted to the Commission on August 1, 2018. A public hearing is required to be held on this program prior to the issuance of the Manager's Recommended Budget.

*Recommended Action:*

CG	1. Acknowledge receipt of the 2019-2023 Capital Improvement Program (CIP).
SM	2. Set the public hearing for October 9, 2018.

**KF 9. Consideration of commencement of pension benefits. - passed**

Mt. Lebanon sponsors three defined pension benefit plans for their employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

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The employees detailed below have requested benefit commencement commensurate with the terms of their respective pension plans.

<b>Employee Name Title</b>	<b>Pension Plan Department</b>	<b>Benefit Start Date</b>
Lisa Novak Deferred Pension	General Employees n/a	8/1/18
Roy Hayward Animal Control Officer	General Employees Animal Control	8/1/18

*Recommended Action:* Move to approve benefit commencement for Lisa Novak and Roy Hayward.

**SM 10. Adjournment.**