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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** Amended July 9, 2018  
**SUBJECT:** Agenda – Regular Meeting – July 10, 2018 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SS 1. **Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
  - Manager’s announcements (Manager McGill)
  - Community highlights (Commission Vice President McLean)

- SS 2. **Citizens Comments.**

- JB 3. **Consideration of the [minutes](#) from the Adjourned Meeting held June 25, 2018. - approved**

*Recommended Action:* Move to approve the minutes.

- KF 4. **Consideration of Resolution No. [R-13-18](#) Authorizing the Submission of an Application for Traffic Signal Approval for Bower Hill Road at North Wren/Firwood Drive. - approved**

The current signal at the intersection of Bower Hill at North Wren/Firwood is owned and maintained by the Municipality. This application will upgrade the traffic signal to include the realignment of North Wren Drive to a location immediately opposite Firwood Drive, which will permit concurrent side street phasing.

Signal upgrades include the installation of mast arms, LED traffic signal heads, pedestrian count down signals with ADA accommodations and radar vehicle detection.

The signal upgrade and intersection realignment are part of the approved St. Clair Hospital Ambulatory Care Center land development plan. All costs associated with this application and referenced improvements are the sole cost and responsibility of St. Clair Hospital.

*Recommended Action:* Move to adopt Resolution No. R-13-18.

- SM 5. **Consideration of Resolution No. [R-14-18](#) concerning a Department of Community and Economic Development Multimodal grant application. - approved**

This is a standard resolution requesting DCED Multimodal funds totaling \$1,229,000 for the Uptown Public Space Improvement Project. The grant application does not require a municipal match.

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Recommended Action: Move to adopt Resolution No. R-14-18.

CG 6. **Introduction of a Conditional Use Request for an Institutional Home use at 2905 Castlegate Avenue.** - approved

Request for recommendation for approval of a conditional use. Mary's Place, a Pennsylvania Non-Profit, is seeking conditional use approval to locate an Institutional Home at the property located at 2905 Castlegate Avenue. Mary's Place would provide care, support, and housing for unwed expectant mothers and live-in staff. The property is zoned as R-4 Multi-Family Mixed-Residential with a Continuing Care Overlay. Chapter XX, Zoning, of the Mt. Lebanon Code, identifies "Institutional Homes" as a Conditional Use in the Continuing Care Overlay district.

The Planning Board recommended approval of the conditional use request on June 26, 2018.

Recommended Action: CG 1. Introduce the request.  
SS 2. Set the public hearing for Monday, July 23, 2018.

JB 7. **Consideration of Final Re-approval of the Wilson-Morse Subdivision Plan.** - approved

Request for final re-approval for the Wilson-Morse Subdivision Plan. The property owner of 661 Beverly Road is seeking to acquire property from the adjoining parcel at 667 Beverly Road. The plan would divide the property at 667 Beverly Road into two parcels with a section of 1255.36 square feet to be acquired and consolidated with the property at 661 Beverly Road.

The plan received final approval from the Mt. Lebanon Commission on March 26, 2018, but the 90-day time limitation to record the plan expired before the plan was recorded. The applicant is requesting that the Commission reapprove and re-execute the subdivision plan so that it can be recorded.

Recommended Action: Move to grant re-approval to the Wilson-Morse Subdivision Plan.

SM 8. **Consideration for the Approval of the Mt. Lebanon DPW Complex Site Development Project – Architectural Services Additional Work.** - approved

As a result of the decision by the municipality to reject the public bids and re-bid the various buildings and public works building addition/renovations as separate bid packages, RSSC Architecture and its consulting engineers have incurred time and expense for value engineering, design modifications and rebidding that was not part of the original Owner/Architect Agreement.

Recommended Action: Move to award additional architectural work for the Mt. Lebanon DPW Complex Development Project to RSSC Architecture for \$54,322.03 under its current contract with the Municipality.

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**KF 9. Consideration of commencement of pension benefits. - approved**

Mt. Lebanon sponsors three defined pension benefit plans for their employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of his respective pension plans.

<b>Employee Name Title</b>	<b>Pension Plan Department</b>	<b>Benefit Start Date</b>
John Remark Police Lieutenant	Police	7/1/2018

Recommended Action: Move to approve benefit commencement for John Remark.

**CG 10. Consideration of an appointment to the Parking Facilities Board to fill an unexpired term. - approved**

Recommended Action: Move to appoint Melinda Koujales of Gilkeson Road to fill an unexpired term ending March 31, 2019.

**KF 11. Consideration of Notice Confirming Emergency Roadway Repair at the Intersection of Cedar Boulevard to Salem Drive. - approved**

Significant rain events occurred on June 20, 2018, and the roadway and manhole structure located at the intersection of Cedar Boulevard and Salem Drive was damaged and unsafe. T.A. Robinson was contacted and repair work commenced on June 21, 2018.

This work was done on an emergency basis without bids as is permitted under Section 155 of the Administrative Code subject to Commission confirmation.

Recommended Action: Move to confirm the Emergency Roadway Repair at the Intersection of Cedar Boulevard and Salem Drive to T.A. Robinson for a total of \$27,498.43.

**JB 12. Consideration of Notice Confirming Emergency Culvert Repair at the Department of Public Works Facility. - approved**

Significant rainfall events occurred on June 20, 2018, and an inspection of the 108" diameter corrugated metal pipe was conducted on June 25 to access its condition as a result of the storm. The Municipal Engineer identified repairs be completed on an emergency basis given the significant deterioration of the culvert and the critical nature of this culvert to the overall storm water system. The inspection revealed an additional 20 feet of invert repairs and 80 feet of additional full diameter repairs were required. The repairs would be completed under the existing culvert lining contract with National Shotcrete, LLC dba National Gunite.

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This work was done on an emergency basis without bids as is permitted under Section 155 of the Administrative Code subject to Commission confirmation.

*Recommendation Action:* Move to confirm the Emergency Culvert Repair at the Department of Public Works Facility via change order to the existing contract to National Shotcrete, LLC dba National Gunitite for a total of \$12,122 for additional repairs.

SM 13. **Consideration of Notice Confirming Emergency Culvert Repair at the Department of Public Works Facility.** - *approved*

Significant rainfall events occurred on June 20, 2018, and an inspection of the 108” diameter corrugated metal pipe was conducted on June 25 to assess its condition as a result of the storm. The Municipal Engineer identified repairs be completed on an emergency basis given the significant deterioration of the culvert and the critical nature of this culvert to the overall storm water system. The inspection revealed an additional 120 feet of collapsed pipe that would need to be excavated and replaced. The repairs would be completed under the existing site work contract with A. Liberoni, Inc.

This work was done on an emergency basis without bids as is permitted under Section 155 of the Administrative Code subject to Commission confirmation.

*Recommended Action:* Move to confirm the Emergency Culvert Repair at the Department of Public Works Facility via change order to the existing contract to A. Liberoni, Inc., for a total of \$65,758 for additional repairs.

SS 14. **Adjournment.**