


**MT LEBANON PUBLIC LIBRARY  
BOARD OF TRUSTEES  
APPROVED MINUTES, APRIL 18, 2018**

1. **Called to Order:** The meeting was called to order by Ms. Lohr at 7:01 p.m.  
***Members Present:*** Ms. Taylor, Ms. Conover, Ms. Reynolds, Ms. Flynn, Mr. Pope  
***Members Absent:*** Mr. Evans  
***Staff:*** Robyn Vittek  
***Commission Liaison:*** Absent  
***Visitors:*** David McKibben, Keith McGill
2. **Approval of Agenda:** Upon motion by Ms. Taylor and seconded by Ms. Reynolds. The agenda and minutes were approved unanimously.
3. **Comments from Observers:** President of Friends of the Mt Lebanon Library, David McKibben gave board members a copy of Lisa See's The Tea Girl of Hummingbird Lane. The Friends March Pop Up Sale raised \$2,000 which included a large donation of leather bound first editions. The liability insurance policy is tentatively in place. Friends had a rider covering the Lisa See event. Friends has selected an awardee for a \$3,000 Mt Lebanon Public Library Scholarship. Northwest Bank is doing a 'Community Days' event next week and will include a library display. Friends are available to assist in planning and execution of proposals for fundraising committee.  
City Manager Keith McGill attended the April meeting and said that it is a personal goal of his to continue to work with the library and be a better resource and partner.
4. **President's Report:** Welcome new board member. Confirm Library Board of Trustees meeting dates for the months of May through April 2018 as the third Tuesday of the month except for October and November. The meetings will be held October 23 and November 27. Motion to approve meeting dates by Ms. Flynn and seconded by Ms. Taylor. The meeting dates were approved unanimously.
5. **Treasurer's Report:** - The new treasurer, Ms. Taylor will restructure the report for future meeting.
7. **Approval of Treasurer's Report:** Upon motion by Ms. Conover and seconded by Ms. Taylor the Treasurer's Report was approved unanimously.
8. **Director's Report:** Lisa See event brought in 450. There are a few staff issues Robyn would like to discuss with the Governance Committee. Ms. Reynolds hosted a Hardwood Training/Community Conversations event at her home. It was a positive experience. ACLA - National Library Legislative Day is coming up. Please sign up for virtual National Library Legislative Day. State that you are a Trustee.  
ACLA has contracted with a consultant, Sheila Washington, to work on diversity and inclusion. E-resources funding - formula to determine funding, based off money spent on collection rather than amount of usage. Sharon Bruni is preparing a report.
9. **Old Business:**
  - Garden Tour Update - waiting to hear from two food trucks.
  - Maker Space Project - meeting with architects to create a dynamic learning lab. Looking into a Keystone Grant to help fund the reinvention of the space.

- Renovating the bathrooms to be ADA compliant. 20 years since any updates to the building
10. **New Business:** Board Self-Assessment - Letter of Commitment and onboarding of new members video
  11. **Advocacy Moment:** Ms. Conover talks up the library on her social media
  12. **Adjournment:** Motion to adjourn by Ms. Taylor at 8:17 p.m. and seconded by Ms. Conover.

  
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Corey S. Flynn, Secretary