

**MINUTES OF THE REGULAR MEETING APRIL 10, 2018  
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania held a Regular Meeting at 8:00 P.M., on Tuesday, April 10, 2018, at the Municipal Building. Commission President Steve Silverman called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Keith McGill called the roll. Present were Commissioners Kelly Fraasch, Craig Grella, Steve McLean, and Steve Silverman. Commissioner John Bendel was not in attendance. Also present were Assistant Manager McMeans, Recreation Director Donnellan, Police Lieutenant Fisher, Public Works Director Sukal, Finance Director McCreery, Fire Chief Sohyda, IT Officer Schalles, and Library Director Vittek. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

**COMMISSION/MANAGER'S ANNOUNCEMENTS**

Manager McGill summarized the information that was reviewed during the discussion session, including an update on the status of the Bower Hill/Washington Road development, reviewed the overnight parking software and a McNeilly Park grant application. Due to time constraints, the Harwood Institute review will be discussed at the next meeting.

Manager McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on several issues. The Commission will continue the executive session after this meeting. The next regular Commission meeting is scheduled for Tuesday, May 8, 2018, at 8 p.m. The discussion session will also begin at approximately 6:30 p.m. in Room C. There also was an extended discussion session held on Monday, April 9, and another extended discussion session scheduled for April 30, in Room C, starting at 6 p.m. There will also be a brief Commission meeting to consider the award of a bid, which will be advertised. The adjourned meeting scheduled for Monday, April 23 is cancelled.

Mr. McLean stated that the PAWC and Pennsylvania Resource Council are partnering for a Drug Take-Back Day on Saturday, April 28, from 10 a.m. to 2 p.m., at the MRTSA building on Cypress Way, where people may drop off unwanted and expired medications. He also stated that John Henry Krueger, the Olympian who took silver in the 1,000-meter men's race, will visit Mt. Lebanon ice rink on Saturday, April 14, from 2-4 p.m. He also stated that Earth Day is Sunday, April 22, from 11 a.m. to 3 p.m. at Mani Park. He said the new golf carts are ready for use at the Mt. Lebanon Golf Course. He also asked that people take special care to place litter and recycling in the proper receptacles, adding that a clean Main Street helps attract shoppers and diners and makes our local businesses shine.

**JUNIOR COMMISSIONER THOMAS COSENTINO COMMENTS**

Mr. Cosentino stated that the National Honor Society ceremony is tonight. He also noted that the art show is April 20, voter registration for the students is due Monday, the musical Annie is May 10-12, and students are perfecting their commencement speeches. He thanked the PTSA for the pancake breakfast.

**CITIZEN COMMENTS**

Joann Menzer of 436 Kenmont Avenue expressed concerns with the development at 400 Washington Road, including the lack of progress, mud running down the street, rodents, and flooded basements, adding that it was an eyesore.

Bill Hoon of 456 Coolidge Avenue spoke against the deer management program.

Regis Bonner of 223 Academy Avenue spoke about the cost incurred for refuse service at apartments, stating that this service is incorporated into the tax base for residents, and that owners of apartment complexes were being singled out to pay additional money for this service.

Chris Shane of 228 Mabrick Avenue spoke about permit parking for certain streets, stating that 24-hour placards should be given to the landlords who would then pass them on to their tenants; thereby, avoiding any issues with unauthorized vehicles being parking in the permit area. He noted that some tenants work from home and others work different shifts.

David Pirain of 226 McCully Street stated that some multi-unit buildings do not have any available parking for tenants, asking for an alternative solution.

**CONSIDERATION OF THE MINUTES FROM THE  
ADJOURNED MEETING HELD MARCH 26, 2018**

Mr. McLean moved and Mr. Grella seconded to approve the minutes. The vote was called. The motion carried unanimously.

**INTRODUCTION OF AN ORDINANCE (BILL NO. 3-18) OF MT. LEBANON,  
PENNSYLVANIA, AMENDING OVERNIGHT PARKING RESTRICTIONS**

Mr. Grella said Mt. Lebanon currently prohibits overnight parking on public streets, subject to certain exceptions, including the option for residents to request three and fifteen day exemptions. This ordinance clarifies the exceptions to allow each vehicle license plate three (3) overnight parking requests per year. In addition, the ordinance provides that the Manager or a designee may grant the applicant up to fifteen (15) additional requests per vehicle license plate per year for good cause shown. Thereafter, a resident will need to follow either an existing process for an overnight parking zone or a new process for a special permit parking space, which requires a demonstration of good reason. The ordinance also clarifies the duties of the Manager in establishing traffic and parking controls under the Motor Vehicle Code.

Ordinance (Bill No. 3-18) was introduced, and the public hearing was set for May 8, 2018.

**INTRODUCTION OF AN ORDINANCE (BILL NO. 4-18) OF  
MT. LEBANON, PENNSYLVANIA, AMENDING THE  
MT. LEBANON CODE, CHAPTER 1 (ADMINISTRATION AND  
GOVERNMENT), PART 1, ADMINISTRATIVE CODE, SECTION 105,  
COMPENSATION, BY INCREASING THE COMPENSATION OF COMMISSIONERS**

Ms. Fraasch said this Ordinance will amend the Mt. Lebanon Code, Chapter 1 (Administration and Government), Part 1 Administrative Code, Section 105, Compensation by Increasing the Compensation of the Commissioners

The current Commission compensation per Commissioner is three thousand five hundred (\$3,500) per year, payable in (monthly) equal installments. The current rate of compensation was established by ordinance in 1993.

Under the ordinance as proposed each Commissioner would receive five thousand (\$5,000) per year, payable in (monthly) equal installments. If enacted the change in compensation would become effective no sooner than four (4) years after the effective date of the ordinance.

Ordinance (Bill No. 4-18) was introduced, and the public hearing set for May 8, 2018.

**CONSIDERATION OF RESOLUTION NO. R-5-18 CONCERNING A GAMING  
AND ECONOMIC DEVELOPMENT FUND (GEDF) GRANT APPLICATION**

Mr. McLean said this is a standard resolution requesting GEDF funds totaling \$500,000 for the Uptown Streetscape Project.

Mr. McLean moved and Ms. Fraasch seconded to adopt Resolution No. R-5-18. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-6-18 ACCEPTING  
A PEDESTRIAN SAFETY GRANT FROM THE  
PENNSYLVANIA DEPARTMENT OF TRANSPORTATION**

Mr. Grella said the Pennsylvania Department of Transportation is providing grant funds totaling \$33,690.40. The grant will cover overtime costs for enforcement events, two new E-bikes for enforcement and money to support the Look Up Lebo campaign.

Mr. Grella moved and Ms. Fraasch seconded to adopt Resolution No. R-6-18 authorizing acceptance of the grant funds. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-7-18 ACCEPTING  
A DUI ENFORCEMENT GRANT FROM THE  
PENNSYLVANIA DEPARTMENT OF TRANSPORTATION**

Ms. Fraasch said the Pennsylvania Department of Transportation is providing grant funds totaling \$90,000 for the Mt. Lebanon Area regional Sobriety Checkpoint and Expanded DUI Enforcement program. The grant covers the years 2019 and 2020.

Ms. Fraasch moved and Mr. Grella seconded to adopt Resolution No. R-7-18 authorizing acceptance of the grant funds. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-8-18 FOR A MCNEILLY  
PARK TRAIL PROJECT A DCNR PARK REHABILITATION  
AND DEVELOPMENT GRANT APPLICATION SUBMISSION**

Mr. McLean said an application for a Department of Conservation and Natural Resources (DCNR) Park Rehabilitation and Development grant has been prepared for improvements to McNeilly Park. The design proposes the construction of an entrance driveway, a parking lot (with ADA spaces), and improvements to the recreational trails.

The grant requires a 50% match, \$210,030, commitment from the Municipality and passage of a resolution.

Mr. McLean moved and Ms. Fraasch seconded to approve the submission of the DCNR Park Rehabilitation and Development Grant Application with a \$210,030 Municipal commitment for the McNeilly Park Trail including all required documentation. The vote was called. The motion carried unanimously.

**CONSIDERATION OF COMMENCEMENT OF PENSION BENEFITS**

Mr. Grella said Mt. Lebanon sponsors three defined pension benefit plans for their employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of their respective pension plan.

| <b>Employee Name<br/>Title</b>                   | <b>Pension Plan<br/>Department</b> | <b>Benefit<br/>Start Date</b> |
|--|------------------------------------|-------------------------------|
| Jacquelin Strasbaugh<br>Deferred Pension Benefit | General Employees<br>n/a           | 5/1/18                        |

Mr. Grella moved and Ms. Fraasch seconded to approve benefit commencement for Jacquelin Strasbaugh. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD FOR THE MT. LEBANON  
MUNICIPAL BUILDING WEST ELEVATION FAÇADE REPAIRS**

Ms. Fraasch said bids were received on March 27, 2018 for the Municipal Building West Elevation Façade Repairs contract. The project involves pressure washing and cleaning the brick façade, and making repairs to items along the entire west façade elevation as well as sandstone repair along the south façade at the Municipal Building. Alternates for plaster work on interior walls, installation of foundation drain at south side stairs, and replacing joint sealants and window seals at the main rotunda windows on the south and east facade are also included in this project.

The Municipal Engineer has verified the bids as follows:

| <b>Contractor</b>                   | <b>Base Bid</b> | <b>Add<br/>Alternate<br/>#1</b> | <b>Add<br/>Alternate<br/>#2</b> | <b>Add<br/>Alternate<br/>#3</b> | <b>Add<br/>Alternate<br/>#4</b> |
|-------------------------------------|-----------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Arch Masonry, Inc.                  | \$37,900.00     | \$ 4,835.00                     | \$11,700.00                     | \$89,300.00                     | \$2,790.00                      |
| Wilson Restoration                  | \$41,455.00     | \$10,600.00                     | \$ 4,000.00                     | \$174,647.00                    | \$5,750.00                      |
| DePasquale<br>Construction Services | \$79,827.25     | \$10,250.00                     | \$5,300.00                      | \$45,766.50                     | \$5,300.00                      |
| Graciano Corp.                      | \$95,809.34     | \$26,930.84                     | \$30,937.00                     | \$70,548.80                     | \$3,750.00                      |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Arch Masonry, Inc. The low bidder has completed similar projects for the Municipality in the past.

The budgeted amount for this contract is \$92,000. The project is within budget and is to be funded through the Capital Projects Fund.

Ms. Fraasch moved and Mr. Grella seconded to award the Base Bid for the Municipal Building West Elevation Façade Repairs contract to Arch Masonry, Inc. in the amount of \$37,900, Add Alternate #1 at \$4,835, Add Alternate #2 at \$11,700 and Add Alternate #4 at \$2,790, for a total of \$57,225. The vote was called. The motion carried unanimously.

**ADJOURNMENT**

The meeting adjourned at 8:55 p.m.