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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** April 6, 2018  
**SUBJECT:** Agenda – Regular Meeting – April 10, 2018 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

**SS 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President McLean)

**SS 2. Junior Commissioner Thomas Cosentino comments.**

**SS 3. Citizens Comments.**

**SM 4. Consideration of the [minutes](#) from the Adjourned Meeting held March 26, 2018. - approved**

Recommended Action: Move to approve the minutes.

**CG 5. Introduction of an Ordinance ([Bill No. 3-18](#)) of Mt. Lebanon, Pennsylvania, Amending Overnight Parking Restrictions - introduced**

Mt. Lebanon currently prohibits overnight parking on public streets, subject to certain exceptions, including the option for residents to request three and fifteen day exemptions. This ordinance clarifies the exceptions to allow each vehicle license plate three (3) overnight parking requests per year. In addition, the ordinance provides that the Manager or a designee may grant the up to fifteen (15) additional requests per vehicle license plate per year for good cause shown. Thereafter, a resident will need to follow either an existing process for an overnight parking zone or a new process for a special permit parking space, which requires a demonstration of good reason. The ordinance also clarifies the duties of the Manager in establishing traffic and parking controls under the Motor Vehicle Code.

Recommended Action: CG 1. Introduce the Ordinance (Bill No. 3-18)  
SS 2. Set the public hearing for May 8, 2018.

**KF 6. Introduction of an Ordinance ([Bill No. 4-18](#)) of Mt. Lebanon, Pennsylvania, Amending the Mt. Lebanon Code, Chapter 1 (Administration and Government), Part 1, Administrative Code, Section 105, Compensation, By Increasing the Compensation of Commissioners. - introduced**

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This Ordinance will amend the Mt. Lebanon Code, Chapter 1 (Administration and Government), Part 1 Administrative Code, Section 105, Compensation by Increasing the Compensation of the Commissioners

The current Commission compensation per Commissioner is three thousand five hundred (\$3,500) per year, payable in (monthly) equal installments. The current rate of compensation was established by ordinance in 1993.

Under the ordinance as proposed each Commissioner would receive five thousand (\$5,000) per year, payable in (monthly) equal installments. If enacted the change in compensation would become effective no sooner than four (4) years after the effective date of the ordinance.

*Recommended Action:*           KF     1. Introduce the Ordinance (Bill No. 4-18).  
  SS     2. Set the public hearing for May 8, 2018.

SM    7.    **Consideration of Resolution No. R-5-18 concerning a Gaming and Economic Development Fund (GEDF) grant application. - approved**

This is a standard resolution requesting GEDF funds totaling \$500,000 for the Uptown Streetscape Project.

*Recommended Action:*           Move to adopt Resolution No. R-5-18.

CG    8.    **Consideration of Resolution No. R-6-18 accepting a Pedestrian Safety Grant from the Pennsylvania Department of Transportation. - approved**

The Pennsylvania Department of Transportation is providing grant funds totaling \$33,690.40. The grant will cover overtime costs for enforcement events, two new E-bikes for enforcement and money to support the Look Up Lebo campaign.

*Recommended Action:*           Move to adopt Resolution No. R-6-18 authorizing acceptance of the grant funds.

KF    9.    **Consideration of Resolution No. R-7-18 accepting a DUI Enforcement Grant from the Pennsylvania Department of Transportation. - approved**

The Pennsylvania Department of Transportation is providing grant funds totaling \$90,000 for the Mt. Lebanon Area regional Sobriety Checkpoint and Expanded DUI Enforcement program. The grant covers the years 2019 and 2020.

*Recommended Action:*           Move to adopt Resolution No. R-7-18 authorizing acceptance of the grant funds.

SM    10. **Consideration of Resolution No. R-8-18 for a McNeilly Park Trail Project a DCNR Park Rehabilitation and Development Grant Application submission. - approved**

An application for a Department of Conservation and Natural Resources (DCNR) Park Rehabilitation and Development grant has been prepared for improvements to McNeilly Park.

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The design proposes the construction of an entrance driveway, a parking lot (with ADA spaces), and improvements to the recreational trails.

The grant requires a 50% match, \$210,030, commitment from the Municipality and passage of a resolution.

*Recommended Action:* Move to approve the submission of the DCNR Park Rehabilitation and Development Grant Application with a \$210,030 Municipal commitment for the McNeilly Park Trail including all required documentation.

**CG 11. Consideration of commencement of pension benefits. - approved**

Mt. Lebanon sponsors three defined pension benefit plans for their employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania’s Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of their respective pension plan.

| <b>Employee Name<br/>Title</b>                   | <b>Pension Plan<br/>Department</b> | <b>Benefit<br/>Start Date</b> |
|--|------------------------------------|-------------------------------|
| Jacquelin Strasbaugh<br>Deferred Pension Benefit | General Employees<br>n/a           | 5/1/18                        |

*Recommended Action:* Move to approve benefit commencement for Jacquelin Strasbaugh.

**KF 12. Consideration for the Award for the Mt. Lebanon Municipal Building West Elevation Façade Repairs. - approved**

Bids were received on March 27, 2018 for the Municipal Building West Elevation Façade Repairs contract. The project involves pressure washing and cleaning the brick façade, and making repairs to items along the entire west façade elevation as well as sandstone repair along the south façade at the Municipal Building. Alternates for plaster work on interior walls, installation of foundation drain at south side stairs, and replacing joint sealants and window seals at the main rotunda windows on the south and east facade are also included in this project.

The Municipal Engineer has verified the bids as follows:

| <b>Contractor</b>  | <b>Base Bid</b> | <b>Add<br/>Alternate<br/>#1</b> | <b>Add<br/>Alternate<br/>#2</b> | <b>Add<br/>Alternate<br/>#3</b> | <b>Add<br/>Alternate<br/>#4</b> |
|--------------------|-----------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Arch Masonry, Inc. | \$37,900.00     | \$ 4,835.00                     | \$11,700.00                     | \$89,300.00                     | \$2,790.00                      |
| Wilson Restoration | \$41,455.00     | \$10,600.00                     | \$ 4,000.00                     | \$174,647.00                    | \$5,750.00                      |

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|                                     |             |             |             |             |            |
|-------------------------------------|-------------|-------------|-------------|-------------|------------|
| DePasquale<br>Construction Services | \$79,827.25 | \$10,250.00 | \$5,300.00  | \$45,766.50 | \$5,300.00 |
| Graciano Corp.                      | \$95,809.34 | \$26,930.84 | \$30,937.00 | \$70,548.80 | \$3,750.00 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Arch Masonry, Inc. The low bidder has completed similar projects for the Municipality in the past.

The budgeted amount for this contract is \$92,000. The project is within budget and is to be funded through the Capital Projects Fund.

Recommended Action: Move to award the Base Bid for the Municipal Building West Elevation Façade Repairs contract to Arch Masonry, Inc. in the amount of \$37,900, Add Alternate #1 at \$4,835, Add Alternate #2 at \$11,700 and Add Alternate #4 at \$2,790, for a total of \$57,225.

SS 13. **Adjournment.**