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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: February 23, 2018
SUBJECT: Agenda – Adjourned Meeting – February 26, 2018 – 8 p.m.
Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SS 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President McLean)
- SS 2. Assistant Fire Chief Daniels to recognize the promotion of Deputy Chief Loren Hughes.**
- SS 3. Junior Commissioner Thomas Cosentino comments.**
- SS 4. Citizens Comments.**
- SM 5. Consideration of the [minutes](#) from the Regular Meeting held February 13, 2018. - approved**
- Recommended Action:* Move to approve the minutes.
- JB 6. Public hearing and consideration of Ordinance ([Bill No. 2-18](#)) establishing Procedures for Participation in Commission Meetings by Telecommunication Devices. - approved**
- The Administrative Code establishes requirements for Commission meetings. Commissioners have in the past participated in meetings by means of telecommunication devices. The Commission now wishes to formalize a policy when this practice will be permitted. The policy is based on provisions in the State Borough Code.
- Ordinance (Bill No. 2-18) was introduced February 13, 2018.
- Recommended Action:*
- SS 1. Conduct the public hearing.
 - JB 2. Move to enact Ordinance (Bill No. 2-18).
- KF 7. Consideration of Resolution [No. R-2-18](#) authorizing the destruction of certain municipal records. - approved**

In 1989, Mt. Lebanon adopted a Retention and Disposition schedule for municipal records issued by the Pennsylvania Historical and Museum Commission.

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Each year the Municipality reviews its records and removes those no longer required under the schedule. This resolution authorizes destruction of various listed records according to the schedule.

Recommended Action: Move to adopt Resolution No. R-2-18.

CG 8. **Consideration of Resolution R-3-18 Authorizing the Execution of a Five-Year Lease Agreement for Golf Carts With PNC Equipment Finance LLC. - approved**

Last meeting, the Commission awarded a bid for a five-year lease agreement for golf carts with EZ Go. PNC Equipment Finance LLC is providing the lease financing, and requires the adoption of a specific resolution to approve the lease.

Recommended Action: Move to adopt Resolution No. R-3-18.

SM 9. **Consideration to make permanent parking restrictions on Main Entrance Drive, Circle Drive, Outlook Drive and Lebanon Hills Drive. The restrictions would prohibit parking between the hours of 7 – 9 a.m. Monday through Friday on school days. - approved**

Residents of Mission Hills Drive and Lebanon Hills Drive previously expressed a concern over increased parking on these streets by students attending the high school. The residents attended several traffic board meetings to express their concerns.

The Home Rule Charter and Municipal Code contain a provision allowing for the establishment of traffic regulations for a trial period to determine their effectiveness before making such regulations permanent. At the expiration of the designated trial period, the Commission shall evaluate the effectiveness of such regulations and shall either:

- make such traffic regulations permanent;
- revise, modify or rescind such traffic regulations; or
- establish an additional trial period to permit further study and evaluation of such traffic regulations.

The trial period has ended. The Traffic Board mailed notification to impacted property owners and the residents who attended the traffic board meeting spoke in support of making these restrictions permanent as recommended by the traffic board.

Recommended Action: Move to make permanent parking restrictions on Main Entrance Drive, Circle Drive, Outlook Drive and Lebanon Hills Drive to prohibit parking between the hours of 7 – 9 a.m. Monday through Friday on school days.

JB 10. **Consideration to establish parking restrictions on Inglewood Drive between Beadling Road and Crescent Drive. The restrictions as proposed would prohibit parking at all times on this section of Inglewood Drive. - approved**

Residents of this neighborhood have expressed a concern over parking on this section of Inglewood Drive during sporting events at Bird Park. Residents of the neighborhood were

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invited to a Traffic Board meeting in November 2017 for input on this request. Upon review and discussion of options, the neighbors reached a consensus that they would like to see parking restricted on both sides of the roadway on this section of Inglewood Drive. A motion to this affect was made, seconded, and passed unanimously.

Recommended Action: Move to establish parking restrictions on both sides of Inglewood Drive between Beadling Road and Crescent Drive.

KF 11. Consideration of commencement of pension benefits. - approved

Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of his respective pension plans.

Employee Name Title	Pension Plan Department	Benefit Start Date
Glenn Wallace Fire Platoon Chief	Firemen Fire	3/1/18

Recommended Action: Move to approve benefit commencement for Glenn Wallace.

CG 12. Consideration to purchase three police vehicles. - approved

The police department has asked to purchase three Ford Police Interceptor Utility vehicles for use by the patrol unit. These new vehicles will replace older vehicles that have reached their useful end of life. The vehicles were bid through the South Hills Area Council of Government (SHACOG) joint purchasing program as follows:

Woltz & Wind	Day	Tri Star	Beyer	Whitmoyer
\$33,080.00	\$33,193.00	\$33,335.00	\$33,879.00	\$34,351.00

Woltz and Wind Ford was the low bidder for the Ford Police Interceptor Utility vehicles. The purchase price for three vehicles totals \$99,240.

Recommended Action: Move to award the bids for the three vehicles through the SHACOG joint purchasing program to the low bidder, Woltz and Wind Ford, at a total price of \$99,240.

SM 13. Consideration of the expenditure list for January totaling \$4,942,113.73. - approved

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Recommended Action: Move to approve the expenditure list for January totaling \$4,942,113.73.

JB 14. Departmental reports. - filed

Recommended Action: Ask that the reports be received and filed.

SS 15. Adjournment.