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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: January 5, 2018
SUBJECT: Agenda – Regular Meeting – January 9, 2018 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- SS 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President McLean)

- SS 2. Citizens Comments.**

- JB 3. Consideration of the minutes from the Regular Meeting held December 12, 2017 and the Organizational Meeting held January 2, 2018. - approved**

Recommended Action: Move to approve the minutes.

- KF 4. Introduction of Ordinance (Bill No. 1-18) amending the Mt. Lebanon Code to include newly enacted ordinances or amendments to existing ordinances enacted since January 23, 2017. - introduced**

Mt. Lebanon’s ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances have been enacted previously by the Commission, but this action will codify the documents.

Recommended Action:

KF	1. Introduce Ordinance (Bill No. 1-18).
SS	2. Set the public hearing for Monday, January 22, 2018.

- SM 5. Consideration of the installation of a Neighborhood Identification Sign. - approved**

The residents of the Lebanon Hills Neighborhood have submitted an application for the installation of a Neighborhood Identification Sign.

Neighborhood Identification Signs may be installed on municipally-owned property at the entrances to defined neighborhoods as identified on the Mt. Lebanon Neighborhood map.

The application meets the requirements of the Neighborhood Identification Sign Policy, has been reviewed by the Historic Preservation Board, the traffic engineer and the Zoning Officer, meets all codes, safety standards, and has been determined to be consistent with the historic character of the community.

The policy requires that the Commission issue final approval for all such signs.

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Recommended Action: Move to approve the installation of a Neighborhood Identification Sign for the Lebanon Hills Neighborhood in the traffic island location at the intersection of Washington Road and Park Entrance Drive.

CG 6. Consideration to purchase one leaf loader to replace a unit that has reached the end of its useful life. - approved

Commission approval is requested to purchase one trailer-mounted leaf loader from A&H Equipment of Bridgeville at a total cost of \$45,643. Funding is included in the 2018 Operating Budget. A & H Equipment participates in the Pennsylvania Costars Purchasing Program, Contract #25-044.

Recommended Action: Move to purchase one trailer-mounted leaf loader through the Costars Purchasing Program from A&H Equipment for \$45,643.

JB 7. Consideration for the Award of the Recreation Center Lighting Replacement Project Contract. - approved

Bids were received on December 5, 2017 for the Recreation Center Lighting Replacement Project contract. The project includes the removal and replacement of the existing light poles and fixtures at the Mt. Lebanon Recreation Center.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid
Joseph Scherer Electrical Contractor, Inc.	\$ 107,621.00
Rath Construction Inc.	\$ 203,918.00
Frankl Electric Inc.	\$ 211,800.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Joseph Scherer Electrical Contractor, Inc. The contractor has completed similar work in the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$143,430. The project is within budget and is to be funded through the 2018 General Fund Capital Improvements.

Recommended Action: Move to award the Recreation Center Lighting Replacement Project Contract to Joseph Scherer Electrical Contractor, Inc. in the amount of \$107,621.

KF 8. Consideration for the Award of the Basketball Court Lighting Replacement Project Contract. - approved

Bids were received on December 5, 2017 for the Basketball Court Lighting Replacement Project contract. The project includes the removal and replacement of the existing light poles and fixtures at the Basketball Courts in the Main Park.

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The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid
Joseph Scherer Electrical Contractor, Inc.	\$ 62,985.00
Frankl Electric Inc.	\$ 96,800.00
Rath Construction Inc.	\$ 119,428.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Joseph Scherer Electrical Contractor, Inc. The contractor has completed similar work in the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$75,850. The project is within budget and is to be funded through the 2018 General Fund.

Recommended Action: Move to award the Basketball Court Lighting Replacement Project Contract to Joseph Scherer Electrical Contractor, Inc. in the amount of \$62,985.

SS 9. Adjournment.