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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** November 22, 2017  
**SUBJECT:** Agenda – Adjourned Meeting – November 27, 2017 – 8 p.m.  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

**DB 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Silverman)

**DB 2. Junior Commissioner Katherine Izzo comments.**

**DB 3. Citizens Comments.**

**KF 4. Consideration of the [minutes](#) from the Regular Meeting held November 14, 2017. - approved**

*Recommended Action:* Move to approve the minutes.

**SS 5. Consideration of Ordinance ([Bill No. 12-17](#)) amending the Solid Waste Ordinance. - approved**

The proposed ordinance would amend Chapter XIV of the Mt. Lebanon Code, entitled “Solid Waste,” to clarify certain provisions regarding residential and commercial uses.

This ordinance was introduced September 25, 2017. A public hearing was held October 23, 2017 and November 14, 2017.

*Recommended Action:* Move to enact Ordinance (Bill No. 12-17).

**JB 6. Consideration of Ordinance ([Bill No. 13-17](#)) amending the 2017 Budget for revenue and expenditures not anticipated in the 2017 Budget. - approved**

The following adjustments are proposed:

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**General Fund**

Revenue:

Contributions for Platform Tennis Gas Service	\$	5,000
Reimbursements from contractors for Traffic Details		135,000
Use of Fund Balance		405,680
		<hr/>
	\$	<b>545,680</b>

Expenditures:

Mt. Lebanon Park Basketball Court Improvements	\$	55,700
Parks Lighting System		88,000
Recreation Center Light Pole Replacement		147,520
Digital Video Security System		7,000
Concrete Sidewalk Repairs		10,000
Platform Tennis Court Gas Service		20,460
Tree Removal at Golf Course		22,000
Increased Police Traffic Details for State Road Projects		135,000
Transfer to Capital Projects Fund		60,000
		<hr/>
	\$	<b>545,680</b>

**Capital Projects Fund**

Revenue:

Transfer from General Fund	\$	60,000
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	\$	<b>60,000</b>

Expenditures:

Increase to Street Reconstruction Program	\$	60,000
		<hr/>
	\$	<b>60,000</b>

This ordinance was introduced October 23, 2017, and the public hearing was held November 14, 2017.

Recommended Action: Move to enact Ordinance (Bill No. 13-17).

**KF 7. Introduction of Ordinance (Bill No. 16-17) establishing compensation for employees for 2018. - introduced**

This ordinance establishes the pay rates and levels for employees, including those covered by collective bargaining for 2018. It also sets hours of work and overtime, longevity and fringe benefits.

Recommended Action: Introduce Ordinance (Bill No. 16-17).

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**JB 8. Consideration of Resolution No. R-19-17 prohibiting a Class 4 casino within the borders of the Municipality. - approved**

The State Legislature recently passed a new gambling expansion law legalizing a number of new gambling forms and venues including Category 4 casinos. These casinos are permitted to have 300 to 750 slot machines and up to 50 table games. The legislation gives each municipality the option to prohibit the location of a Category 4 licensed facility within its borders by delivering a resolution to the Pennsylvania Gaming Control Board by December 31, 2017. The Municipality desires to exercise this power to prohibit the placement of Category 4 licensed facilities within the Municipality.

*Recommended action:* Move to adopt Resolution No. R-19-17.

**SS 9. Consideration of Final Approval of Mt Lebanon Public Works Facility Land Development Plan. - approved**

At its meeting on Tuesday, October 24, 2017, the Planning Board voted in favor of a motion to recommend final approval for the Mt Lebanon Public Works Facility Land Development Plan.

The municipality, as the applicant, has requested a waiver of Section 704.1 of the Subdivision and Land Development Ordinance not to install sidewalks for the development along Cedar Boulevard due to the fact that there are sidewalks on the opposite side of the street and the area of the site adjoining the street is to be used for landscaping and site screening.

The municipality, as the application, also has requested a modification to the Mt. Lebanon Code, Chapter XVI, Subdivision and Land Development, Appendix III Required Plant List, to allow for the planting of plants not included in the list that are native to Pennsylvania and tolerant to deer browsing and urban conditions.

All engineering comments related to the application have been satisfied.

The Municipality of Mt Lebanon owns the property located at 1250 Lindendale Drive where the Public Works facility is currently. The municipality is requesting approval of a land development plan to demolish the existing salt storage structure. The redeveloped site includes a new salt storage building, a renovation and addition to the existing garage, two additional storage buildings, new pavement and sidewalks, underground utility installation, associated grading and landscaping.

*Recommended Action:* Move to:

1. Grant the requested waiver to Chapter XVI of the Mt Lebanon Code, Subdivision and Land Development, Section 704 Sidewalks. Grant the requested waiver to Section 704.1 requiring that sidewalks be installed along all portions of a property abutting a street as recommended by the Municipal Engineer.

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2. Grant the requested modification to Chapter XVI of the Mt. Lebanon Code, Subdivision and Land Development, Appendix III Required Plant List to allow the planting of plants not included on the permitted list that are native to Pennsylvania and tolerant to deer browsing and urban conditions.
3. Grant final approval of the Mt. Lebanon Public Works Facility Land Development Plan.

**JB 10. Consideration of a contract for a white-tailed deer management utilizing sharpshooting. - approved**

The Municipality desires to follow the controlled hunt archery program currently occurring with a sharpshooting program under a PA Game Commission political subdivision permit. This activity would occur from February 1, 2018 to March 31, 2018.

The Municipality received a proposal from White Buffalo, Inc., to provide deer management sharpshooting services. Under the contract up to 100 deer could be removed at a cost of \$77,110. Recommended Action: Move to authorize the execution of this agreement with White Buffalo, Inc., for the removal of up to 100 deer at a cost not to exceed \$77,110, subject to the approval of the manager and the solicitor.

**KF 11. Consideration of commencement of pension benefits. - approved**

Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of his respective pension plan.

<b>Employee Name Title</b>	<b>Pension Plan Department</b>	<b>Benefit Start Date</b>
Richard Staaf Police Lieutenant	Police Police	12/1/2017

Recommended Action: Move to approve benefit commencement for Richard Staaf.

**SS 12. Consideration of an appointment to the Hospital Authority. - approved**

Karl Jarek's term on the Hospital Authority expires December 31, 2017. The Commission thanks him for his service.

Recommended Action: Move to appoint \_\_\_\_\_ of \_\_\_\_\_ to a term effective January 1, 2018 and ending December 31, 2022.

**JB 13. Consideration of the expenditure list for October totaling \$3,970,323.42. - approved**

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Recommended Action: Move to approve the expenditure list for October totaling \$3,970,323.42.

**KF 14. Departmental reports. - filed**

Recommended Action: Ask that the reports be received and filed.

**DB 15. Adjournment.**