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[commission@mtlebanon.org](mailto:commission@mtlebanon.org)

**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** November 10, 2017  
**SUBJECT:** Agenda – Regular Meeting – November 14, 2017 – 8 p.m.  
Call to Order – Pledge of Allegiance to the Flag – Roll Call

**DB 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Veterans Day tributes by Mellon Middle School students (Commission Vice President Silverman)

**DB 2. Junior Commissioner Katherine Izzo comments.**

**DB 3. Citizens Comments.**

**KF 4. Consideration of the [minutes](#) from the Adjourned Meeting held October 23, 2017. - approved**

*Recommended Action:* Move to approve the minutes.

**SS 5. Public hearing on Ordinance ([Bill No. 12-17](#)) amending the Solid Waste Ordinance. - hearing held**

The proposed ordinance would amend Chapter XIV of the Mt. Lebanon Code, entitled “Solid Waste,” to clarify certain provisions regarding residential and commercial uses.

This ordinance was introduced September 25, 2017. A public hearing was held October 23, 2017, and a second public hearing will be held tonight.

*Recommended Action:* Conduct the public hearing.

**KF 6. Public hearing and consideration of Ordinance ([Bill No. 11-17](#)) regulating Discrimination in Employment, Housing and Public Accommodation. - hearing held and approved**

Mt. Lebanon Commission desires to establish and adopt an ordinance barring discrimination in Mt. Lebanon in all matters involving employment, housing and use of public accommodations. The ordinance also establishes a Mt. Lebanon Human Relations Commission and provides for remedies for violations.

This ordinance was introduced September 12, 2017. A public hearing was held September 25, 2017, and a second public hearing will be held tonight.

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Recommended Action: DB 1. Conduct the public hearing.  
KF 2. Move to enact Ordinance (Bill No. 11-17).

**JB 7. Public hearing on Ordinance (Bill No. 13-17) amending the 2017 Budget for revenue and expenditures not anticipated in the 2017 Budget. - hearing held**

The following adjustments are proposed:

**General Fund**

Revenue:

Contributions for Platform Tennis Gas Service	\$	5,000
Reimbursements from contractors for Traffic Details		135,000
Use of Fund Balance		405,680
	<u>\$</u>	<u>545,680</u>

Expenditures:

Mt. Lebanon Park Basketball Court Improvements	\$	55,700
Parks Lighting System		88,000
Recreation Center Light Pole Replacement		147,520
Digital Video Security System		7,000
Concrete Sidewalk Repairs		10,000
Platform Tennis Court Gas Service		20,460
Tree Removal at Golf Course		22,000
Increased Police Traffic Details for State Road Projects		135,000
Transfer to Capital Projects Fund		60,000
	<u>\$</u>	<u>545,680</u>

**Capital Projects Fund**

Revenue:

Transfer from General Fund	\$	60,000
	<u>\$</u>	<u>60,000</u>

Expenditures:

Increase to Street Reconstruction Program	\$	60,000
	<u>\$</u>	<u>60,000</u>

This ordinance was introduced October 23, 2017.

Recommended Action: Conduct the public hearing.

**SS 8. Public hearing on the 2018 Manager's Recommended Budget and the proposed tax rate for the year 2018. hearing held**

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The Manager's 2018 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2017. Residents may inspect the budget during normal business hours at 710 Washington Road (Municipal Building) and at the library. The Recommended Budget is also available on Mt. Lebanon's website at [www.mtlebanon.org](http://www.mtlebanon.org).

Tonight citizens have the opportunity to provide written and oral comments and suggestions regarding the budget and tax rate for 2018. The tax rate is proposed at 4.71 mills. The public will also have an opportunity on December 12, 2017 to comment on the Commission's proposed adjustments to the Manager's Recommended Budget.

*Recommended Action:* Conduct the public hearing.

**JB 9. Introduction of Ordinance (Bill No. 14-17) concerning the Municipality's 2018 Budget. - approved**

The Commission held a scheduled budget work session to review the budget on Monday, November 13. Additional budget work sessions will be held on Monday, November 20, and Wednesday, November 29. A public hearing was just held to comment on the Manager's 2018 recommended budget. A second public hearing is scheduled on December 12, regarding any Commission revisions to the manager's recommended budget. The 2018 budget ordinance is scheduled for consideration at the December 12, 2017 meeting.

*Recommended Action:* Introduce Ordinance (Bill No. 14-17).

**SS 10. Introduction of Ordinance (Bill No. 15-17) fixing the tax rate for the year 2018. - introduced**

The municipality will be reaffirming its tax rate in accordance with the adopted budget. The tax rate for general purposes is currently 4.71 mills. The tax shall continue in force for each successive calendar year unless the tax is subsequently changed.

*Recommended Action:* Introduce Ordinance (Bill No. 15-17).

**KF 11. Consideration of Resolution No. R-17-17 adopting the National Incident Management System.- approved**

On October 25, 2004, the municipality adopted Resolution No. R-26-04 to adopt the National Incident Management System. This Resolution will supersede that Resolution to reflect new language that is required to adopt the National Incident Management System.

The Adoption of NIMS allows reimbursement to a political subdivision for costs expended during and after a declared emergency or disaster and for training and preparation for such disasters or emergencies.

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*Recommended Action:* Move to adopt Resolution No. R-17-17.

**SS 12. Consideration of Resolution No. R-18-17 adopting a 2017 edition of the Emergency Operations Plan of Mt. Lebanon. - approved**

This plan supersedes previous Mt. Lebanon Municipality plans developed for a response to a major emergency disaster.

*Recommended Action:* Move to adopt Resolution No. R-18-17.

**JB 13. Consideration for final approval for the Gosai-Goswami Subdivision Plan. - approved**

The property owner of 969 Osage Road is seeking to acquire property from the adjoining parcel at 973 Osage Road. The plan would divide the property at 973 Osage Road into two parcels with a section of 9,864.53 square feet to be acquired and consolidated with the property at 969 Osage Road.

The Planning Board reviewed the plan and recommended final approval at its September 26, 2017 meeting.

*Recommended Action:* Move to grant final approval to the Gosai-Goswami Subdivision Plan.

**KF 14. Consideration of a request from Commissioner McLean. - approved**

The Home Rule Charter provides that Commissioners shall not miss three consecutive regular meetings of the Commission without being excused by the Commission.

Due to a health issue, Commissioner McLean has asked to be excused from the regular Commission meetings in November and December of 2017.

*Recommended Action:* Move to approve the request of Commissioner McLean to be excused from the Commission meetings in November and December of 2017.

**DB 15. Adjournment.**