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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: October 6, 2017
SUBJECT: Agenda – Regular Meeting – October 10, 2017 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

DB 1. Commission/Manager’s announcements:

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Silverman)

DB 2. Junior Commissioner Katherine Izzo comments.

DB 3. Citizens Comments.

KF 4. Consideration of the [minutes](#) from the Adjourned Meeting held September 25, 2017. - approved

Recommended Action: Move to approve the minutes.

JB 5. Public hearing on the [Capital Improvement Program \(CIP\)](#). – hearing held

As required by the Charter, the Capital Improvement Program (CIP) for 2018-2022 was submitted to the Commission on August 1, 2017. A public hearing is required to be held on this program prior to the issuance of the Manager’s Recommended Budget.

Recommended Action: Conduct the public hearing.

SM 6. Consideration of a bid for the 2017 - 2020 Sidewalk Snow and Ice Removal Service. - approved

Requests for bids, as well as specifications for the contractual removal of snow and ice from municipal steps and sidewalks, were sent to seven local contractors. The bid was structured to provide for a base year with two renewal periods. One bid was received from Little’s Landscaping LLC. The proposed cost per response was \$914.28 with a minimum guaranteed number of 35 responses for a total of \$32,000. The proposal also includes the same cost for the first and second optional renewal periods. Little’s Landscape LLC provided this service during the 2016 / 2017 season in a satisfactory manner, and there is sufficient funding remaining in the 2017 budgeted snow and ice contractual account to award the contract based on the proposed cost.

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Recommended Action: Move to award the 2017 / 2018 Contractual Sidewalk Snow and Ice Removal Service to Little's Landscaping LLC in the amount of \$32,000 with two optional renewal periods.

DB 7. Adjournment.