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[commission@mtlebanon.org](mailto:commission@mtlebanon.org)

**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** July 21, 2017  
**SUBJECT:** Agenda – Adjourned Meeting – July 24, 2017 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

**DB 1. Recognition of newly-promoted Assistant Fire Chief Sean Daniels.**

Chief Sohyda will present Assistant Fire Chief Sean Daniels with his new badge. Sean has been with the department for 12 years as a career fire officer and served three years as a volunteer. Sean has a master's degree in business administration from Canisius College, a bachelor's degree in psychology from the University of Buffalo, and a bachelor's degree in fire prevention from Western Illinois University. Sean's date of promotion was May 29.

**DB 2. Commission/Manager's announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager's announcements (Manager McGill)
- Community highlights (Commission Vice President Silverman)

**DB 3. Citizens Comments.**

**SS 4. Consideration of the minutes from the Adjourned Meeting held June 26, 2017.**

*Recommended Action:* Move to approve the minutes.

**KF 5. Consideration of Ordinance ([Bill No. 9-17](#)) adjusting the composition of the Traffic Board.**

The Administrative Code establishes and includes a description of the composition of the Traffic Board.

The proposed ordinance would add a requirement that the Commission make appointment to the Traffic Board such that at least one member on the Board shall be from each Ward in the Municipality.

This ordinance was introduced June 13, 2017, and the public hearing was held June 26, 2017.

*Recommended Action:* Move to enact Ordinance (Bill No. 9-17).

**SM 6. Introduction of Ordinance ([Bill No. 10-17](#)) prohibiting the blockage of streets.**

The Municipality desires to update its ordinances to prevent the deposit of materials and other items in the streets in the Municipality. Such practice interferes with the movement of traffic

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and the flow of stormwater on the streets. The Ordinance contains exceptions for certain approved activities such as street openings, leaf collection and block parties.

*Recommended Action:* Introduce Ordinance (Bill 10-17) prohibiting the blockage of streets.

**JB 7. Consideration of Resolution R-10-17 to approve the execution of Grant Agreements with PennDOT.**

The Municipality has been approved for grants from PennDOT for the following:

1. Improvement to 30 signaled intersections in Mt. Lebanon - \$363,520
2. Bower Hill and Kelso Road/Carleton Drive intersection - \$231,032
3. Castle Shannon Boulevard and Anawanda Avenue intersection - \$152,489
4. Cedar Boulevard and Morgan Drive Greenhurst Drive intersection - \$178,760

The grants require matching funds and authorization by resolution of the approval for and the execution of grant agreements.

*Recommended Action:* Move to adopt Resolution R-10-17 authorizing the execution of grant agreements with PennDOT.

**KF 8. Consideration of Resolution R-11-17 supporting the application for accreditation from ArbNet Arboretum Accreditation Program.**

The Municipality views its trees as a significant community asset. The Commission supports the Municipality's effort to win an accreditation from the ArbNet Arboretum Accreditation Program in recognition of this important asset.

*Recommended Action:* Move to adopt Resolution R-11-17.

**SM 9. Consideration of a proposal for a Document Management Agreement for copying, printing and scanning services with ComDoc.**

The municipality's current contract with ComDoc expires at the end of 2018. In preparing for the 2018 budget, a review of the municipality's current document services contract was conducted. As a result of this review, it was determined that the municipality would benefit by upgrading the systems early, adding a unit on the contract for the parking garage, and replacing a wide format printer for GIS/Public Works.

*Recommended Action:* Move to authorize the proper officials to execute the contract with ComDoc.

**JB 10. Appointment to Historic Preservation Board.**

*Recommended Action:* Move to appoint \_\_\_\_\_ of \_\_\_\_\_ to the Historic Preservation Board to fill an unexpired term ending March 31, 2019.

**SS 11. Appointment to the Library Board.**

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*Recommended Action:* Move to appoint \_\_\_\_\_ of \_\_\_\_\_ to the Library Board to fill an unexpired term ending March 31, 2018.

**KF 12. Consideration of commencement of pension benefits.**

Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of his respective pension plan.

<b>Employee Name Title</b>	<b>Pension Plan Department</b>	<b>Benefit Start Date</b>
Corrado Ceccarelli Police Officer	Police Police	8/1/2017

*Recommended Action:* Move to approve benefit commencement for Corrado Ceccarelli.

**SM 13. Consideration of the expenditure list for June totaling \$5,039,019.64.**

*Recommended Action:* Move to approve the expenditure list for June totaling \$5,039,019.64.

**JB 14. Departmental reports.**

*Recommended Action:* Ask that the reports be received and filed.

**DB 15. Adjournment.**