



MT. LEBANON
PENNSYLVANIA

**Parking Facility Advisory Board Meeting Minutes
Thursday, January 26th 2017 - 6:00 p.m.
Municipal Building Room C**

I. Call to Order

Mr. Egler called the meeting to order at 6:00 PM, and asked Mr. Sukal to call the roll.

II. Roll Call

The meeting was attended by board members David Egler, Paul DiGirolamo, Andrew Flynn, and Mose McNeese

The meeting was also attended by Rudy Sukal, the Director of Public Works, Mark Quealy, Parking Enforcement, Andrew McCreery, the Director of Finance, and Phillip Avolio, Facilities & Parks Coordinator

Shawn Levine and John Bendel were absent.

III. Citizens Comments

No Citizen Comments to Report

IV. Approval of December, 2016 Meeting Minutes

A motion was made by Mr. Flynn and a second by Mr. DiGirolamo to accept the minutes as presented in hard copy. The motion was passed and the minutes were accepted.

V. Year End Financial Statement Review

Mr. McCreery updated the group on the Year End Financial Statements.

Mr. Egler asked if he could be provided with statistics reflecting the number of tickets issued by Police and those issued by Parking Enforcement Personnel.

Mr. McCreery replied that they would work to find those numbers based on the ability of the AS400

Mr. McCreery noted that the 2017 year looks promising and has the ability to fund Capital type projects as needed from reserves for the next 5 years.

VI. Beverly Road Parking Study:

Mr. Sukal shared the draft of the report that EPD is currently working on for the Beverly Road Parking Study. He noted that he will email the group the report when it is completed for their input before it goes in front of the Commission. The goal is to have EPD present to the Commission in February.

VII. Garage Repair Update

Mr. Avolio updated the progress of the CIP Garage Repairs. He noted that the work has slowed down with the colder temperatures, but the LRT station has been completed, along with the removal of the over-head protection at the entrance to the North Garage. The remaining items are weather dependent: Painting of Lintels / Small amount of Pointing / South Garage Bank Steps Patch Coating. He mentioned that they would be meeting with the engineers and contractors tomorrow to discuss upcoming weather and project schedule to see if a shut-down period is needed.

VIII. Old Business:

Mr. McCreery updated the group on the pilot program for the 3 hour parking expansion of 94 of the 96 meters will start on February 6th. They will be able to use the Park Mobile program to see if there are any noticeable trends as a result of the pilot program

IX. New Business:

Mr. Egler reminded the group that they needed to appoint a Chair and Vice-Chair for the 2017 Parking Advisory Board.

A motion was made by Mr. DiGirolamo, and a second by Mr. McNeese to appoint Dave Egler as Chair and Andrew Flynn as Vice-Chair for 2017. The motion passed, and the members were appointed.

X. Adjournment:

A motion was made by Mr. Flynn and a second by Mr. McNeese to adjourn the meeting. The motion passed, and the meeting was adjourned at 6:42 PM.