

**MINUTES OF THE ADJOURNED MEETING MARCH 27, 2017
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania held an Adjourned Meeting at 8:00 P.M., on Monday, March 27, 2017, at the Municipal Building. Commission President Dave Brumfield called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Keith McGill called the roll. Present were Commissioners Kelly Fraasch, Steve McLean, Steve Silverman and Dave Brumfield. Commissioner John Bendel was not present. Also present were Assistant Manager/Planner McMeans, Police Chief Lauth, Finance Director McCreery, Public Works Director Sukal, Fire Chief Sohyda, Recreation Director Donnellan, and Library Director Vittek. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including a presentation on the 2017 Relay for Life Mt. Lebanon event, review of the 2016 year-end financial report, and review of several bids.

Mr. McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on several issues. He stated that the next regular Commission meeting is scheduled for Tuesday, April 11, 2017, at 8 p.m. The discussion session will also begin approximately 6:20 p.m., in Room C.

Mr. Silverman stated that the first Woody Waste curbside pickup is scheduled for Saturday, April 8. To be placed on the schedule for collection, call 412-343-3403 by 4:30 p.m. on April 6. He also stated that construction season is underway, and information regarding projects in Mt. Lebanon is on the website. He also stated that the Golf Course has expanded its hours of operation from 7:30 a.m. to 7 p.m., weather permitting. He said that the Unity in the Community art contest has begun for any student in grades 6-12, who lives in Mt. Lebanon. Entries must be submitted online to Susan Morgans by July 1.

JUNIOR COMMISSIONER ELIZABETH GLADDEN COMMENTS

Elizabeth Gladden was not in attendance.

CITIZEN COMMENTS

Bill Hoon of 456 Coolidge Avenue inquired about injuries sustained as a result of deer/vehicle accidents. He also spoke against lethal means to control deer.

**CONSIDERATION OF THE MINUTES
FROM THE REGULAR MEETING HELD MARCH 14, 2017**

Ms. Fraasch moved and Mr. Silverman seconded to approve the minutes. The vote was called. The motion carried unanimously.

**PUBLIC HEARING ON ORDINANCE (BILL NO. 4-17)
REGARDING NEIGHBORHOOD IDENTIFICATION SIGNS**

Mr. McLean said the proposed ordinance would amend Chapter XI of the Mt. Lebanon Code, entitled "Parks and Recreation," and Chapter XX of the Mt. Lebanon Code, entitled "Zoning," to define neighborhood identification signs and to permit them within traffic islands.

On February 28, 2017, the Planning Board recommended approval of the Ordinance.

This ordinance was introduced on March 14, 2017.

Mr. Brumfield declared the public hearing opened.

Faith Williard of 250 Park Entrance Drive thanked the Commission for consideration on this matter.

Because there were no further comments, Mr. Brumfield declared the public hearing closed.

**INTRODUCTION OF ORDINANCE (BILL NO. 3-17)
CLARIFYING THE DUTIES OF THE LIBRARY BOARD**

Mr. Silverman said the Administrative Code establishes and includes a description of the responsibilities given by the Commission to the Library Board.

The proposed ordinance would clarify the treatment of Library personnel, including that they are subject to all Municipal employment rules, regulations and policies.

Ordinance (Bill No. 3-17) was introduced, and the public hearing was set for April 11, 2017.

**CONSIDERATION OF RESOLUTION NO. R-5-17 FOR A
SIDEWALK ASSESSMENT PROGRAM FOR MUNICIPAL SIDEWALKS**

Ms. Fraasch said this resolution is for the replacement of deteriorated sidewalks on the following streets: Forestview Drive, Highridge Circle, Piper Drive, Skylark Circle, Sunridge Drive and Vallimont Drive. This Resolution orders the replacement of deteriorated sidewalk by property owners or the municipality will cause the work to be done and bill the owners.

Ms. Fraasch moved and Mr. Silverman seconded to adopt Resolution No. R-5-17. The vote was called. The motion carried unanimously.

APPOINTMENTS TO MUNICIPAL BOARDS

Mr. McLean said the Municipality maintains 17 boards and authorities involving 106 citizen volunteers. The Commission thanks all of these dedicated residents for their hours of service to the municipality. At this time, it is necessary to reappoint members who are eligible for another term and to appoint new members to fill vacancies caused by board member retirements or resignations.

Mr. McLean moved and Mr. Silverman seconded to reappoint:

Name	Address	Board	Term Expiring
Chad Michaelson	411 Bower Hill Road	Board of Appeals	03-31-22
Paul Girdany	479 Haverhill Road	Civil Service	03-31-23
Dana Hackley	99 Seneca Drive	Community Relations – Ward 2	03-31-20
Kiersten Lane	241 Jonquil Place	Community Relations – At Large	03-31-20
Robert Taylor	242 Catalpa Place	Community Relations – At Large	03-31-20
Elaine Evosevic-Lozada	468 Royce Avenue	Economic Development	03-31-21
Raelin Musuraca	55 Shady Drive W	Economic Development	03-31-21
Anna Siefken	19 Woodland Drive	Historic Preservation	03-31-20
Paul DiGirolamo	55 Ralston Place	Parking Facilities	03-31-20
Pam Burrett	302 Inglewood Drive	Parks Advisory	03-31-20
Jonathan Farrell	314 Fieldbrook Drive	Parks Advisory	03-31-20
Megan Zadecky	180 Oak Park Place	Parks Advisory	03-31-20
Dennis Pittman	375 Anawanda Avenue	Planning	03-31-21
Dale Cable	33 Rocklynn Place	Sports Advisory (Basketball)	03-31-20
Chip Dalesandro	412 Hoodridge Drive	Sports Advisory (Baseball/Football)	03-31-20
Stacey Franklin	739 Pinetree Road	Sports Advisory (Field Hockey)	03-31-20
Patrick Fitzgerald	336 Parkway Drive	Traffic	03-31-20
David Harouse	341 Cedar Boulevard	Zoning Hearing	03-31-20
Nita Fandray	125 Longuevue Drive	Zoning Hearing – Alternate	03-31-20

And to appoint:

Catherine Schilken	483 Haverhill Road	Community Relations – Ward 4	03-31-20
Martin Altschul	4 Standish Boulevard	Environmental Sustainability	03-31-20
Natalie Uschner-Arroyo	1151 Pinewood Drive	Environmental Sustainability	03-31-20
Joseph Bevins	115 Parker Drive	Historic Preservation	03-31-20
Corey Flynn	1074 Lindendale Drive	Library	03-31-20
Maria Joseph	221 Cedar Boulevard	Library	03-31-20
Wuyi (Eve) Ning (Reynolds)	1020 Martha Avenue	Library	03-31-20
Marcia Taylor	175 Crestvue Manor	Library (Unexpired Term)	03-31-19
Michael Evan	421 Parker Drive	Pension	03-31-20
Matthew Simonds	1274 Folkstone Drive	Planning	03-31-21
Michael Wertz	275 Parkway Drive	Sports Advisory (Ice Hockey)	03-31-20
Christine Green	486 Carnegie Drive	Traffic	03-31-20

The vote was called. The motion carried unanimously.

CONSIDERATION OF AN AGREEMENT FOR PROFESSIONAL SERVICES

Mr. Silverman said the municipality desires to have certain professional architectural services for the Public Works and Firing Range projects. Ross Schonder Sterzinger Cupcheck PC (RSSC) prepared the Department of Public Works Master Plan that provides a master plan for these projects.

This agreement will provide architectural services related to both projects including schematic design, design development, preparation of bidding and construction documents as well as certain aspects of construction administration.

The contract proposal for these services is \$72,500 for the firing range project and \$216,000 for the Public Works project for a total not to exceed amount of \$288,500.

Mr. Silverman moved and Ms. Fraasch seconded to authorize the proper officials to execute the contract with RSSC PC for professional architectural services, at an amount not to exceed \$288,500, for the Firing Range and Public Works projects. The vote was called. Mr. McLean, Mr. Silverman and Mr. Brumfield voted in favor of the motion. Ms. Fraasch voted against the motion. The motion passed three to one.

**CONSIDERATION FOR THE AWARD OF
THE 2017 ROAD RECONSTRUCTION PROGRAM**

Ms. Fraasch said bids were received on March 21, 2017 for the Road Reconstruction Project contract.

Streets included in the bid package were as follows:

Broadmoor Avenue	Scott Road to Parkside Avenue
Eisenhower Drive	Woodland Drive to Ridgeview Drive
Firwood Drive	Maplewood Drive to 1277 Firwood Drive
Lovingston Drive	Sleepy Hollow Road to Bridgewater Drive
Maplewood Drive	Pinewood Drive to Firwood Drive
Mayfair Drive	Vee Lynn Drive to Vernon Drive
Oxford Boulevard	Pembroke Avenue to 689 Oxford Boulevard
Pinewood Drive	1310 Pinewood Drive to Maplewood Drive
Richland Road	Parkside Avenue to Questend Avenue

The following streets are being considered as alternates for reconstruction:

Firwood Drive	1225 Firwood Drive to Maplewood Drive
Richland Road	Questend Avenue to Broadmoor Avenue

The bids were received and verified as follows:

	A. Merante Contracting	Niando Construction	Mele & Mele & Sons, Inc.	Morgan Excavating, LP
Total Base Bid	\$ 1,764,748.30	\$ 1,785,361.25	\$ 2,151,589.75	\$ 2,915,160.60
Total of Alternate Bids	\$ 353,966.00	\$ 356,359.95	\$ 471,101.10	\$ 570,255.55
Total	\$ 2,118,714.30	\$ 2,141,721.20	\$ 2,622,690.85	\$ 3,485,416.15

The bid documents allow for the award of any combination of base and alternate bids. The engineer recommends the award as listed in the Recommended Action with the totals as follows:

	A. Merante Contracting	Niando Construction	Mele & Mele & Sons, Inc.	Morgan Excavating, LP
Total Base Bid	\$ 1,764,748.30	\$ 1,785,361.25	\$ 2,151,589.75	\$ 2,915,160.60
Total of Alternate Bids Awarded	\$ 232,732.20	\$ 237,698.80	\$ 310,218.60	\$ 369,538.90
Contract Total	\$ 1,997,480.50	\$ 2,023,060.05	\$ 2,461,808.35	\$ 3,284,699.50

The recommended streets will be funded through various sources as follows:

Item Description	Bid Amount	Eng. Estimate	Budget
Capital Improvement (Streets)	\$ 1,360,509.00	\$ 1,392,500.00	\$ 1,575,000.00
Stormwater Fund (Curbs)	\$ 486,451.50	\$ 543,000.00	\$ 525,000.00
Stormwater Fund (Stormwater)	\$ 150,520.00	\$ 159,300.00	\$ 150,520.00
Total	\$ 1,997,480.50	\$ 2,094,800.00	\$ 2,250,520.00

A. Merante Contracting, Inc., has successfully completed projects of a similar nature, and the Municipal Engineer recommends this award.

Ms. Fraasch moved and Mr. Silverman seconded to award the base bid for the following: Broadmoor Avenue, Eisenhower Drive, Firwood Drive, Lovington Drive, Maplewood Drive, Mayfair Drive, Oxford Boulevard, Pinewood Drive, Richland Road, and Alternate bids for Eisenhower Drive Drainage, Mayfair Drive Drainage, Richland Road Drainage Improvement Alternate, and Firwood Drive Alternate to A. Merante Contracting, Inc., in the amount of \$1,997,480.50. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF
THE 2017 STREET MAINTENANCE PROGRAM**

Mr. McLean said bids were received on March 21, 2017 for the Street Maintenance Program contract. The project includes milling of existing materials and resurfacing with bituminous materials to various depths on streets throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

Mele & Mele & Sons, Inc.	\$ 309,551.69
El Grande Industries, Inc.	\$ 310,533.50
M. Facchiano Contracting, Inc.	\$ 316,070.00
A. Folino Construction, Inc.	\$ 338,512.75
T. A. Robinson Asphalt Paving, Inc.	\$ 378,548.00
Morgan Excavating, L.P.	\$ 408,494.75

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Mele & Mele & Sons, Inc. The contractor has completed similar work in other municipality's in a satisfactory manner.

The budgeted amount for this contract is \$345,000. The project is within budget and is to be funded through the transportation portion of the Operating Budget.

Mr. McLean moved and Mr. Silverman seconded to award the 2017 Street Maintenance Program Contract to Mele & Mele & Sons, Inc., in the amount of \$309,551.69. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE
ELECTRICAL CONDUIT REPLACEMENT PROJECT**

Mr. Silverman said bids were received on March 21, 2017 for the Electrical Conduit Replacement Project contract. The project includes the removal and replacement of existing conduit and wires at the Municipal Tennis Center.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid	Add Alt 1	Add Alt 2	Add Alt 3	Add Alt 4
		New Light Fixtures	New Light Poles	Outlets installed on existing poles	Outlets installed on new poles
Frankl Electric	\$27,560.00	\$71,500.00	\$108,535.00	\$3,700.00	\$3,700.00
Bronder Technical	\$33,300.00	\$66,830.00	\$ 52,740.00	\$3,690.00	\$4,390.00
Rath Construction	\$83,670.00	\$80,925.00	\$ 28,000.00	\$7,200.00	\$9,295.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Frankl Electric. The contractor has completed similar work in previous years for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$50,000. The project is within budget and is to be funded through the Capital Improvements Budget.

Mr. Silverman moved and Ms. Fraasch seconded to award the Electrical Conduit Replacement Project Contract to Frankl Electric in the amount of \$27,560. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD
OF THE WILLIAMSBURG PARK RENOVATIONS**

Ms. Fraasch said bids were received on March 21, 2017 for the Williamsburg Park Renovation Project. The project includes the removal and replacement of the existing basketball and tennis court surfaces at Williamsburg Park.

The Municipal Engineer has verified the bids as follows:

	Base Bid	Alt #1 (Line Striping)
El Grande Industries, Inc.	\$ 126,237.50	No Bid Submitted

T. A. Robinson Asphalt Paving, Inc. \$ 128,555.50 \$8,465.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to El Grande Industries, Inc. The contractor has completed similar work in previous years for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$127,000. The project is within budget and is to be funded through the Capital Improvement Budget.

Ms. Fraasch moved and Mr. Silverman seconded to award the Williamsburg Park Renovation Project to El Grande Industries, Inc., in the amount of \$126,237.50. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR FEBRUARY TOTALING \$3,583,739.65**

Mr. McLean moved and Mr. Silverman seconded to approve the expenditure list for February totaling \$3,583,739.65. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Silverman asked that the reports be received and filed.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.