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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: March 24, 2017
SUBJECT: Agenda – Adjourned Meeting – March 27, 2017 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- DB 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President Silverman)

DB 2. Junior Commissioner Elizabeth Gladden comments.

DB 3. Citizens Comments.

KF 4. Consideration of the [minutes](#) from the Regular Meeting held March 14, 2017. - passed

Recommended Action: Move to approve the minutes.

SM 5. Public hearing on Ordinance ([Bill No. 4-17](#)) regarding Neighborhood Identification Signs.

The proposed ordinance would amend Chapter XI of the Mt. Lebanon Code, entitled "Parks and Recreation," and Chapter XX of the Mt. Lebanon Code, entitled "Zoning," to define neighborhood identification signs and to permit them within traffic islands.

On February 28, 2017, the Planning Board recommended approval of the Ordinance.

This ordinance was introduced on March 14, 2017.

Recommended Action: Conduct the hearing.

SS 6. Introduction of Ordinance ([Bill No. 3-17](#)) Clarifying the Duties of the Library Board.- introduced

The Administrative Code establishes and includes a description of the responsibilities given by the Commission to the Library Board.

The proposed ordinance would clarify the treatment of Library personnel, including that they are subject to all Municipal employment rules, regulations and policies.

Recommended Action:

- SS 1. Introduce Ordinance (Bill No. 3-17).
- DB 2. Set the public hearing for April 11, 2017.

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KF 7. Consideration of Resolution No. R-5-17 for a sidewalk assessment program for municipal sidewalks. - *passed*

This resolution is for the replacement of deteriorated sidewalks on the following streets: Forestview Drive, Highridge Circle, Piper Drive, Skylark Circle, Sunridge Drive and Vallimont Drive. This Resolution orders the replacement of deteriorated sidewalk by property owners or the municipality will cause the work to be done and bill the owners.

Recommended Action: Move to adopt Resolution No. R-5-17.

SM 8. Appointments to municipal boards. - *passed*

The Municipality maintains 17 boards and authorities involving 106 citizen volunteers. The Commission thanks all of these dedicated residents for their hours of service to the municipality. At this time, it is necessary to reappoint members who are eligible for another term and to appoint new members to fill vacancies caused by board member retirements or resignations.

Recommended Action: **Move to reappoint:**

Name	Address	Board	Term Expiring
Chad Michaelson	411 Bower Hill Road	Board of Appeals	03-31-22
Paul Girdany	479 Haverhill Road	Civil Service	03-31-23
Dana Hackley	99 Seneca Drive	Community Relations – Ward 2	03-31-20
Kiersten Lane	241 Jonquil Place	Community Relations – At Large	03-31-20
Robert Taylor	242 Catalpa Place	Community Relations – At Large	03-31-20
Elaine Evosevic-Lozada	468 Royce Avenue	Economic Development	03-31-21
Raelin Musuraca	55 Shady Drive W	Economic Development	03-31-21
Anna Siefken	19 Woodland Drive	Historic Preservation	03-31-20
Paul DiGirolamo	55 Ralston Place	Parking Facilities	03-31-20
Pam Burrett	302 Inglewood Drive	Parks Advisory	03-31-20
Jonathan Farrell	314 Fieldbrook Drive	Parks Advisory	03-31-20
Megan Zadecky	180 Oak Park Place	Parks Advisory	03-31-20
Dennis Pittman	375 Anawanda Avenue	Planning	03-31-21
Dale Cable	33 Rocklynn Place	Sports Advisory (Basketball)	03-31-20
Chip Dalesandro	412 Hoodridge Drive	Sports Advisory (Baseball/Football)	03-31-20
Stacey Franklin	739 Pinetree Road	Sports Advisory (Field Hockey)	03-31-20
Patrick Fitzgerald	336 Parkway Drive	Traffic	03-31-20
David Harouse	341 Cedar Boulevard	Zoning Hearing	03-31-20
Nita Fandray	125 Longuevue Drive	Zoning Hearing – Alternate	03-31-20

And to appoint:

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Catherine Schilken	483 Haverhill Road	Community Relations – Ward 4	03-31-20
Martin Altschul	4 Standish Boulevard	Environmental Sustainability	03-31-20
Natalie Uschner-Arroyo	1151 Pinewood Drive	Environmental Sustainability	03-31-20
Joseph Bevins	115 Parker Drive	Historic Preservation	03-31-20
Corey Flynn	1074 Lindendale Drive	Library	03-31-20
Maria Joseph	221 Cedar Boulevard	Library	03-31-20
Wuyi (Eve) Ning (Reynolds)	1020 Martha Avenue	Library	03-31-20
Marcia Taylor	175 Crestvue Manor	Library (Unexpired Term)	03-31-19
Michael Evan	421 Parker Drive	Pension	03-31-20
Matthew Simonds	1274 Folkstone Drive	Planning	03-31-21
Michael Wertz	275 Parkway Drive	Sports Advisory (Ice Hockey)	03-31-20
Christine Green	486 Carnegie Drive	Traffic	03-31-20

SS 9. Consideration of an Agreement for Professional Services. - passed

The municipality desires to have certain professional architectural services for the Public Works and Firing Range projects. Ross Schonder Sterzinger Cupcheck PC (RSSC) prepared the Department of Public Works Master Plan that provides a master plan for these projects.

This agreement will provide architectural services related to both projects including schematic design, design development, preparation of bidding and construction documents as well as certain aspects of construction administration.

The contract proposal for these services is \$72,500 for the firing range project and \$216,000 for the Public Works project for a total not to exceed amount of \$288,500.

Recommended Action: Move to authorize the proper officials to execute the contract with RSSC PC for professional architectural services, at an amount not to exceed \$288,500, for the Firing Range and Public Works projects.

KF 10. Consideration for the award of the 2017 Road Reconstruction Program. - passed

Bids were received on March 21, 2017 for the Road Reconstruction Project contract.

Streets included in the bid package were as follows:

- | | |
|------------------|---|
| Broadmoor Avenue | Scott Road to Parkside Avenue |
| Eisenhower Drive | Woodland Drive to Ridgeview Drive |
| Firwood Drive | Maplewood Drive to 1277 Firwood Drive |
| Lovingston Drive | Sleepy Hollow Road to Bridgewater Drive |
| Maplewood Drive | Pinewood Drive to Firwood Drive |
| Mayfair Drive | Vee Lynn Drive to Vernon Drive |
| Oxford Boulevard | Pembroke Avenue to 689 Oxford Boulevard |
| Pinewood Drive | 1310 Pinewood Drive to Maplewood Drive |
| Richland Road | Parkside Avenue to Questend Avenue |

The following streets are being considered as alternates for reconstruction:

- | | |
|---------------|---------------------------------------|
| Firwood Drive | 1225 Firwood Drive to Maplewood Drive |
|---------------|---------------------------------------|

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Richland Road

Questend Avenue to Broadmoor Avenue

The bids were received and verified as follows:

	A. Merante Contracting	Niando Construction	Mele & Mele & Sons, Inc.	Morgan Excavating, LP
Total Base Bid	\$ 1,764,748.30	\$ 1,785,361.25	\$ 2,151,589.75	\$ 2,915,160.60
Total of Alternate Bids	\$ 353,966.00	\$ 356,359.95	\$ 471,101.10	\$ 570,255.55
Total	\$ 2,118,714.30	\$ 2,141,721.20	\$ 2,622,690.85	\$ 3,485,416.15

The bid documents allow for the award of any combination of base and alternate bids. The engineer recommends the award as listed in the Recommended Action with the totals as follows:

	A. Merante Contracting	Niando Construction	Mele & Mele & Sons, Inc.	Morgan Excavating, LP
Total Base Bid	\$ 1,764,748.30	\$ 1,785,361.25	\$ 2,151,589.75	\$ 2,915,160.60
Total of Alternate Bids Awarded	\$ 232,732.20	\$ 237,698.80	\$ 310,218.60	\$ 369,538.90
Contract Total	\$ 1,997,480.50	\$ 2,023,060.05	\$ 2,461,808.35	\$ 3,284,699.50

The recommended streets will be funded through various sources as follows:

Item Description	Bid Amount	Eng. Estimate	Budget
Capital Improvement (Streets)	\$ 1,360,509.00	\$ 1,392,500.00	\$ 1,575,000.00
Stormwater Fund (Curbs)	\$ 486,451.50	\$ 543,000.00	\$ 525,000.00
Stormwater Fund (Stormwater)	\$ 150,520.00	\$ 159,300.00	\$ 150,520.00
Total	\$ 1,997,480.50	\$ 2,094,800.00	\$ 2,250,520.00

A. Merante Contracting, Inc., has successfully completed projects of a similar nature, and the Municipal Engineer recommends this award.

Recommended Action: Move to award the base bid for the following: Broadmoor Avenue, Eisenhower Drive, Firwood Drive, Lovington Drive, Maplewood Drive, Mayfair Drive, Oxford Boulevard, Pinewood Drive, Richland Road, and Alternate bids for Eisenhower

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Drive Drainage, Mayfair Drive Drainage, Richland Road Drainage Improvement Alternate, and Firwood Drive Alternate to A. Merante Contracting, Inc., in the amount of \$1,997,480.50.

SM 11. Consideration for the Award of the 2017 Street Maintenance Program. - passed

Bids were received on March 21, 2017 for the Street Maintenance Program contract. The project includes milling of existing materials and resurfacing with bituminous materials to various depths on streets throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

Mele & Mele & Sons, Inc.	\$ 309,551.69
El Grande Industries, Inc.	\$ 310,533.50
M. Facchiano Contracting, Inc.	\$ 316,070.00
A. Folino Construction, Inc.	\$ 338,512.75
T. A. Robinson Asphalt Paving, Inc.	\$ 378,548.00
Morgan Excavating, L.P.	\$ 408,494.75

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Mele & Mele & Sons, Inc. The contractor has completed similar work in other municipality's in a satisfactory manner.

The budgeted amount for this contract is \$345,000. The project is within budget and is to be funded through the transportation portion of the Operating Budget.

Recommended Action: Move to award the 2017 Street Maintenance Program Contract to Mele & Mele & Sons, Inc., in the amount of \$309,551.69.

SS 12. Consideration for the Award of the Electrical Conduit Replacement Project. - passed

Bids were received on March 21, 2017 for the Electrical Conduit Replacement Project contract. The project includes the removal and replacement of existing conduit and wires at the Municipal Tennis Center.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid	Add Alt 1	Add Alt 2	Add Alt 3	Add Alt 4
		New Light Fixtures	New Light Poles	Outlets installed on existing poles	Outlets installed on new poles
Frankl Electric	\$27,560.00	\$71,500.00	\$108,535.00	\$3,700.00	\$3,700.00
Bronder Technical	\$33,300.00	\$66,830.00	\$ 52,740.00	\$3,690.00	\$4,390.00
Rath Construction	\$83,670.00	\$80,925.00	\$ 28,000.00	\$7,200.00	\$9,295.00

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The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Frankl Electric. The contractor has completed similar work in previous years for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$50,000. The project is within budget and is to be funded through the Capital Improvements Budget.

Recommended Action: Move to award the Electrical Conduit Replacement Project Contract to Frankl Electric in the amount of \$27,560.

KF 13. Consideration for the Award of the Williamsburg Park Renovations. - passed

Bids were received on March 21, 2017 for the Williamsburg Park Renovation Project. The project includes the removal and replacement of the existing basketball and tennis court surfaces at Williamsburg Park.

The Municipal Engineer has verified the bids as follows:

	Base Bid	Alt #1 (Line Striping)
El Grande Industries, Inc.	\$ 126,237.50	No Bid Submitted
T. A. Robinson Asphalt Paving, Inc.	\$ 128,555.50	\$8,465.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to El Grande Industries, Inc. The contractor has completed similar work in previous years for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$127,000. The project is within budget and is to be funded through the Capital Improvement Budget.

Recommended Action: Move to award the Williamsburg Park Renovation Project to El Grande Industries, Inc., in the amount of \$126,237.50.

SM 14. Consideration of the expenditure list for February totaling \$3,583,739.65. - passed

Recommended Action: Move to approve the expenditure list for February totaling \$3,583,739.65.

SS 15. Departmental reports.

Recommended Action: Ask that the reports be received and filed.

DB 16. Adjournment.