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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: March 10, 2017
SUBJECT: Agenda – Regular Meeting – March 14, 2017 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- DB 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President Silverman)

DB 2. Junior Commissioner Elizabeth Gladden comments.

DB 3. Citizens Comments.

**KF 4. Consideration of the [minutes](#) from the Adjourned Meeting held February 27, 2017.-
passed**

Recommended Action: Move to approve the minutes.

**SM 5. Introduction of Ordinance ([Bill No. 4-17](#)) regarding Neighborhood Identification Signs. -
introduced**

The proposed ordinance would amend Chapter XI of the Mt. Lebanon Code, entitled "Parks and Recreation," and Chapter XX of the Mt. Lebanon Code, entitled "Zoning," to define neighborhood identification signs and to permit them within traffic islands.

On February 28, 2017, the Planning Board recommended approval of the Ordinance.

Recommended Action: SM 1. Introduce Ordinance (Bill No. 4-17).
DB 2. Set the public hearing for March 27, 2017.

JB 6. Consideration of Resolution No. [R-3-17](#) authorizing the destruction of certain municipal records. - passed

In 1989, Mt. Lebanon adopted a Retention and Disposition schedule for municipal records issued by the Pennsylvania Historical and Museum Commission.

Each year the Municipality reviews its records and removes those no longer required under the schedule. This resolution authorizes destruction of various listed records according to the schedule.

Recommended Action: Move to adopt Resolution No. R-3-17.

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SS 7. Consideration of Resolution No. R-4-17 authorizing participation in the SHACOG 2018 joint bid for solid waste collection and disposal services. - passed

Recommended Action: Move to adopt Resolution No. R-4-17.

KF 8. Appointment of Independent Auditors. - passed

The Home Rule Charter provides that an independent CPA firm must be appointed for the annual year-end audit. The appointment may be made for a three-year term.

The current audit firm has provided quality services and technical expertise in a field that has become increasingly specialized. The staff recommendation is for the firm of Maher Duessel to continue to be retained as municipal auditors for the years 2017 through 2019. The first year cost for this work is \$32,980, and the total contract is \$101,940.

Recommended Action: Move to appoint Maher Duessel as independent auditor for the audit years of 2017, 2018 and 2019.

SM 9. Consideration of bids for Street Sweeping Program. - passed

Two bids were received on March 8 for Street Sweeping as follows:

Street Sweeping Program	2016
IKE Construction	\$27,500.00 + \$625.00/response (30 Bus. Dist. Responses) = \$46,250.00
Golden Equipment	\$35,700.00 + \$400.00/response (30 Bus. Dist. Responses)= \$47,700.00
Three Complete Sweeps of Streets & Highways in the Municipality and 30 Business District Responses	

The bid was advertised in the Post-Gazette, and specifications were mailed to eight contractors. The low bidder provided this service in 2016 in a satisfactory manner. The Director of Public Works recommends the award of the contract to Ike Construction, Inc.

Recommended Action: Move to award the 2017 Street Sweeping Program contract for a total of \$46,250 to IKE Construction. This includes the three complete sweeps and 30 business district sweeps.

DB 10. Adjournment.