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TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: January 20, 2017
SUBJECT: Agenda – Adjourned Meeting – January 23, 2017 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

DB 1. Commission/Manager’s announcements:

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Silverman)

DB 2. 2016 Firefighter of the Year.

The Firefighter of the Year Award is awarded annually to a volunteer firefighter who has demonstrated outstanding service to the Mt. Lebanon Fire Department and Mt. Lebanon residents with regard to fire prevention, fire protection, and/or suppression while upholding the core values and goals of the Mt. Lebanon Fire Department. This year’s firefighter of the year was nominated by his peers for his commitment to the Mt. Lebanon Fire Department, having attended 33 in-house drills and 18 outside classes, for obtaining his Pro-Board Fire Officer I and Fire Instructor I certifications, his progressive attitude, and time spent mentoring and assisting new recruits. The 2016 Firefighter of the Year Award for Outstanding Service to the Mt. Lebanon Fire Department is awarded to Fire Fighter Robert Jankowski.

DB 3. 2016 Fire Officer of the Year.

The Fire Officer of the Year Award is awarded annually to a career firefighter who has demonstrated outstanding service to the Mt. Lebanon Fire Department and Mt. Lebanon residents with regard to fire prevention, fire protection, and/or suppression while upholding the core values and goals of the Mt. Lebanon Fire Department. This year’s firefighter of the year was nominated by his peers for his commitment to the Mt. Lebanon Fire Department and 24 years of service to our residents. Lt. Lane’s dedication to his job was evident throughout his career, spending numerous hours off-duty, calling vendors and scheduling maintenance to ensure the fire department’s fleet and equipment was maintained, repaired, and ready for service. Lt. Lane was instrumental in developing the department’s awards program and played a critical role on the department’s safety committee and several apparatus committees. The 2016 Fire Officer of the Year Award for Outstanding Service to the Mt. Lebanon Fire Department is awarded to Lieutenant Steven Lane.

DB 4. Citizens Comments.

SM 5. Consideration of the [minutes](#) from the Regular Meeting held January 10, 2017. - passed

Recommended Action: Move to approve the minutes.

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SS 6. Public hearing and consideration of Ordinance (Bill No. 1-17) amending the Mt. Lebanon Code to include newly enacted ordinances or amendments to existing ordinances enacted since January 26, 2016. - passed

Mt. Lebanon's ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances have been enacted previously by the Commission, but this action will codify the documents. This ordinance was introduced January 10, 2017.

Recommended Action: DB 1. Conduct the public hearing.
SS 2. Move to enact Ordinance (Bill No. 1-17).

JB 7. Public hearing and consideration of Ordinance (Bill No. 2-17) authorizing the incurring of non-electoral debt for various capital projects. - passed

The municipality desires to issue debt for the projects listed below and also to pay the costs of issuing the bonds:

<u>Proposed Projects</u>	<u>Fund</u>	<u>Bond Funding</u>
Ice Rink Floor Replacement	General	\$1,510,000
Public Works Facility and Firing Range	General	\$6,735,000
Fire Truck	General	\$ 550,000
Total		\$8,800,000

This ordinance was introduced January 10, 2017.

Recommended Action: DB 1. Conduct the public hearing.
JB 2. Move to enact Ordinance (Bill No. 2-17).

KF 8. Consideration to purchase one backhoe to replace a unit that has reached the end of its useful life. - passed

Commission approval is requested to purchase one Caterpillar 420 F2 IT Backhoe from Cleveland Brothers Equipment at a purchase price of \$125,975. A 2002 Caterpillar 420D IT Backhoe will be traded in reducing the purchase price by \$21,000 for a net cost of \$103,975. An appropriation of \$109,500 was approved in the 2017 capital improvement budget and funded by the sanitary sewer fund. Cleveland Brothers has quoted the equipment under State Contract 440011420 Parent Contract 4400011411.

Recommended Action: Move to purchase one Caterpillar 420F2 IT Backhoe from Cleveland Brothers Equipment at a purchase price of \$125,975 with a net cost of \$103,975.

SM 9. Consideration to Purchase one fully-equipped Heavy Dump Truck from U. S. Municipal Supply through the Pennsylvania COSTARS Cooperative Purchasing Program. - passed

This truck will replace truck #215, a 2003 International Model 7400 that will be offered for trade at \$15,000 on the purchase of the new vehicle. The heavy dump trucks are used for main

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road snow plowing, hauling leaf boxes and tow behind leaf vacuum units, and other heavy hauling.

The new 2017 truck includes a Peterbilt Model 348 Chassis, with two-wheel drive, six-speed Allison automatic transmission, snow plow preparation package, 9'6" Morocco aluminum dump body with options, central hydraulic system, Flink VCT stainless tailgate salt spreader, Gledhill 10-foot snow plow, custom aluminum leaf box and trailer tow package, at a total cost of \$160,136 for a savings of \$41,894 under the manufacturer's suggested retail price of \$202,030. The budgeted amount is \$158,300 (\$148,300 for the truck; \$10,000 for the leaf box).

Recommended Action: Move to purchase one fully equipped Peterbilt snow plow truck from U.S. Municipal Supply through the Pennsylvania COSTARS Cooperative Purchasing Program at a purchase price of \$160,136 with a net cost of \$145,136.

SS 10. Consideration to Purchase one ready to use Snow Plow Truck from U.S. Municipal Supply through the Pennsylvania COSTARS Purchasing Program. - passed

This truck will replace 2006 Model, 17,950-pound gross vehicle weight truck which will be offered for trade at \$11,000 on the purchase of the new vehicle. The new 2017 snow plow truck includes a Ford F-550 four-wheel drive cab and chassis, 6.7L Ford Turbo diesel engine, six-speed automatic transmission, snow plow preparation package, 8'6" Morocco aluminum dump body with options, central hydraulic system, Flink VCT stainless steel tailgate auger-spinner spreader, Gledhill nine-foot snow plow, and trailer tow package, at a total cost of \$92,941. This price reflects a savings of \$9,500 under the manufacturer's retail price of \$102,441 or a 9.2% reduction. The budgeted amount is \$93,900.

Recommended Action: Move to purchase one ready to use four-wheel drive snow plow truck from U. S. Municipal Supply through the Pennsylvania COSTARS Purchasing Program at a purchase price of \$92,941 with a net cost of \$81,941.

JB 11. Consideration for the Award of the Ice Rink Floor Replacement Project. - passed

Bids were received on January 18, 2017 for the Ice Rink Floor Replacement Project contract. The project includes a base bid for the removal and replacement of the main ice rink and studio ice rink floors including removal of the existing dasher boards, concrete flooring, heating and cooling systems, thawing of permafrost and re-installation of the entire system, complete in place. Alternate bids were taken for various other items as follows:

Alternate 1 – Refurbishing of the Dasher Boards

Alternate 2 – Replacement of Dasher Boards

Alternate 3 – Provide new 35% ethylene glycol fluid

Alternate 4 – Extend project warranty from 1 year to 2 years

Alternate 5 – Replace transmission mains to main rink

Alternate 6 – Rubber Flooring (locker room, corridor, Zamboni driveway, coach/ref rooms)

Alternate 7 – Rubber Flooring (main lobby and skate rental)

Alternate 8 – Rubber Flooring (restrooms)

Alternate 9 – Rubber Flooring (ADA restroom and womens locker room)

Alternate 10 – Rubber Flooring (four locker rooms)

Alternate 11 – Extend Final Completion Date by one month

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Alternate 12 – 2018 Project Completion Date

The Municipal Engineer has verified the bids and recommended Alternate Bids as follows:

Contractor	Base Bid	Base Bid + Selected Alternates A1, A3-A11
Minnesota Ice, LLC	\$1,573,607.00	\$1,724,465.75
DiMarco Construction Co.	\$1,548,000.00	\$1,869,790.00
Mollenberg-Betz, Inc	\$1,694,725.00	\$1,920,633.61
Total Mechanical Services	\$1,733,733.00	\$1,981,336.28
Plavchak Construction Co.	\$1,759,800.00	\$2,087,046.25

The low bid Contractor Minnesota Ice, LLC meets the required qualifications for work on similar type projects. Their references have indicated they have completed similar work in a satisfactory manner and the Municipal Engineer recommends the project be awarded to Minnesota Ice, LLC.

Sufficient funds are available for the award.

Recommended Action: Move to award the Ice Rink Replacement Project Contract to Minnesota Ice, LLC. in the amount of \$1,724,465.75, subject to Manager and Solicitor approval of contract documents.

KF 12 Consideration for the award for the Backwater Valve Maintenance Contract. - passed

One bid was received on January 30, 2015 for the backwater valve maintenance contract. This contract is used to maintain the sanitary sewer backwater valves at various addresses in the Municipality.

The project includes a provision for renewal for a second, third, and fourth year at the Municipality’s discretion.

The Municipal Engineer has verified the bid as follows:

Contractor Name	2015	2016	2017	2018	Total
Mongiovi & Son Excavating, Inc.	\$14,500	\$15,100	\$15,100	\$15,700	\$60,400

The Municipal Engineer has reviewed the bid prices and recommends award to the low bidder. The low bidder has completed this contract for the Municipality for the past several years in a satisfactory manner.

The project is to be funded through the EPA 308 Sewer Work Capital Project Account.

Recommended Action: Move to award the 2017 Backwater Maintenance Valve Contract to Mongiovi & Son Excavating, Inc., in the amount of \$15,100 with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

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SM 13. Consideration for the renewal of the Annual Storm and Sanitary Sewer Cleaning and Televising Contract. - *passed*

Bids were received on February 22, 2016 for the annual storm and sanitary sewer cleaning and televising contract. This contract for 2016 encompasses approximately 20 miles of cleaning and video inspection to fulfill the requirements of the O & M portion of the Consent Order as well as to inspect sewers under roads to be repaved or reconstructed.

The contract includes a base year, 2016, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

Contractor	2016 Base Bid	First Renewal Period - 2017	Second Renewal Period - 2018
Roto-Rooter Plumbing Services	\$161,975.00	\$198,950.00	\$200,350.00
AAA Flexible Pipe	\$186,808.00	\$236,608.00	\$257,744.60
Jet Jack, Inc.	\$227,125.00	\$286,160.45	\$293,871.03
State Pipe Services	\$247,100.00	\$313,875.00	\$328,850.00
Insight Pipe Contracting, L.P.	\$266,825.00	\$317,165.00	\$302,015.00
Robinson Pipe Cleaning Co	\$307,600.00	\$449,850.00	\$471,550.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Municipal Engineer and the Public Works Department, based upon past performance of the contractor, recommends award of the contract to Roto-Rooter Plumbing Services.

The project is within budget and funding for the work will be split as required through the storm and sanitary sewer funds.

Recommended Action: Move to award the 2017 Storm and Sanitary Sewer Cleaning and Televising Contract to Roto-Rooter Plumbing Services in the amount of \$198,950 with the option for additional years at the Municipality's discretion per the terms of the contract documents.

SS 14. Consideration for the award of the Sanitary and Storm Sewer Point Repair Contract. - *passed*

Bids were received on February 22, 2016 for the Sanitary and Storm Sewer Point Repair Contract. This contract is used to make repairs in the sanitary and storm sewer system as they are identified in the calendar year through investigative work or emergency situations.

The bid includes 87 items which could be used in such work, and as such, the total contract value is overstated in the amount of work that will be completed in any calendar year. To

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address this issue, the contract documents clearly state that there is no guarantee as to the amount of work issued by the Municipality.

The contract included a base year, 2016, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

Contractor Name	2016 Base Bid	First Renewal Period – 2017	Second Renewal Period – 2018
Niando Construction, Inc.	\$622,608	4.0%	5.0%
A.Merante Contracting, Inc.	\$799,560	7.0%	10.0%
Independent Enterprises, Inc.	\$2,360,340	2.5%	3.0%

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Niando Construction, Inc. The contractor has successfully held this contract for years and has completed other projects for the Municipality, including multiple Capital Storm Sewer Projects and reconstruction projects.

The amount of work issued under the contract will be paid for from the Sanitary and Storm Sewer Budget.

Recommended Action: Move to award the 2017 Sanitary and Storm Sewer Point Repair contract to Niando Construction, Inc. in the amount of \$647,512.32 with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

JB 15. Consideration for the award of the Chemical Root Treatment Program. - passed

Bids were taken on January 12, 2016 for the Chemical Root Treatment project. This project includes the chemical root treatment of approximately 50,000 LF of sanitary sewers throughout the Municipality of Mt. Lebanon. The contract included a base year, 2016, with three optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

One bid was received and the Municipal Engineer has verified it as follows:

	Duke’s Root Control, Inc.
2016 Project	\$ 72,250.00
1 st Renewal – 2017	2% increase
2 nd Renewal – 2018	4% increase on the 2016 price
3 rd Renewal – 2019	6% increase on the 2016 price

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. Duke’s Root Control, Inc. has provided their qualifications and references and completed this contract for the Municipality last year in a satisfactory manner.

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The project is to be funded through the EPA 308 Sewer Work Capital Project Account.

Recommended Action: Move to award the 2017 Chemical Root Treatment Program to Duke's Root Control, Inc., in the amount of \$73,695 with the option for additional years at the Municipality's discretion per the terms of the contract documents.

KF 16. Consideration for the renewal of the 2017 Street Rejuvenator Program. - passed

Bids were received on January 11, 2016 for the 2016 Street Rejuvenator Program. This project includes the application of approximately 20,000 SY of Reclamite pavement rejuvenator throughout the Municipality. Reclamite is a cost-effective way to extend the life of the asphalt pavement and has been used successfully by the Municipality for over 20 years.

The original contract included a base year, 2016, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon's sole discretion, until 2019 to maintain continuity.

The Municipal Engineer verified the bid in 2016 as follows:

	Pavement Technology, Inc.
2016 Project	\$ 16,600.00
1 st Renewal – 2017	3% increase
2 nd Renewal – 2018	4% increase on the 2016 price
3 rd Renewal – 2019	5% increase on the 2016 price

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Municipal Engineer and the Public Works Department, based upon past performance of the contractor, recommends award of the contract to Pavement Technology, Inc.

Recommended Action: Move to award the 2017 Street Rejuvenator Program to Pavement Technology, Inc., in the amount of \$17,098 with the option for additional years at the Municipality's discretion per the terms of the contract documents.

SM 17. Consideration for the award of the 2017 Sanitary Sewer Lining Contract. - passed

Bids were received on February 22, 2016 for the annual blanket sanitary lining contract. This contract is used to make repairs to the sanitary sewer system as they are identified in the calendar year through investigative work. Lining is used as a means to rehabilitate portions of the sanitary sewer system without excavation.

The contract included a base year, 2016, with two optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon's discretion, until 2018 to maintain continuity.

The Municipal Engineer has verified the bids as follows:

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Contractor	2016 Base Bid	First Renewal Period – 2017	Second Renewal Period – 2018
Jet Jack, Inc.	\$421,690	2.5%	3.0%
Insight Pipe Contracting	\$453,225	4.0%	8.0%

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The contractor has completed the lining contract in Mt. Lebanon previously in a satisfactory manner.

The project is within budget and is to be funded through the EPA 308 Sewer Work Capital Project Account.

Recommended Action: Move to award the 2017 Sanitary Sewer Lining Contract to Jet Jack, Inc., in the amount of \$432,232.25 with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

SS 18. Consideration for the award for the Manhole Rehabilitation Program. - passed

Bids were received on February 22, 2016 for the Manhole Rehabilitation Program. This project involves the rehabilitation of sanitary sewer manholes showing signs of deterioration throughout the Municipality. This is a required activity of the EPA Consent Order.

The contract included a base year, 2016, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

Contractor	2016 Base Bid	First Renewal Period – 2017	Second Renewal Period – 2018
Robinson Pipe Cleaning	\$248,820.00	\$270,910.00	\$271,200.00
Insight Pipe Contracting	\$338,505.00	\$388,340.00	\$395,395.00
Lake County Sewer	\$342,275.00	\$350,925.10	\$359,186.91
National Gunite	\$355,005.00	\$362,360.00	\$359,490.00
State Pipe Services	\$374,175.00	\$408,875.00	\$443,200.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Municipal Engineer and the Public Works Department, based upon past performance of the contractor, recommends award of the contract to Robinson Pipe Cleaning. Funding will be provided through the EPA 308 Sewer Work Capital Project account.

Recommended Action: Move to award the Manhole Rehabilitation Program Contract to Robinson Pipe Cleaning in the amount of \$270,910 for 2017 with the option for additional years at the Municipality’s discretion per the terms of the contract documents.

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JB 19. Appointments to the Traffic Board. - *passed*

Positions have become vacant on the Traffic Board, and the unexpired positions need to be filled.

Recommended Action: Move to appoint Robert Waine of 1183 Arrowood Drive to an expired term ending March 31, 2018, and to appoint Jason Glock of 689 Crystal Drive to a term ending March 31, 2020, and Karen Krieger of 1738 Holly Lane to a term ending March 31, 2020.

KF 20. Consideration of the expenditure list for December totaling \$5,825,233.04. - *passed*

Recommended Action: Move to approve the expenditure list for December totaling \$5,825,233.04.

SM 21. Departmental reports. - *Filed*

Recommended Action: Ask that the reports be received and filed.

DB 22. Adjournment.