

Meeting Minutes

November 28, 2012

7:30 PM

Conference Room C

Mt. Lebanon Municipal Building

Parking Facility Ad-Hoc Committee

Attendees:

David Egler
William Lewis
Steve Silverman
Tom Kelley, Staff Liaison
Mark Quealy, Parking Enforcement

Absent:

Alan Kraemer
Mickey Gatto
Kristen Linfante, Commission Liaison

Call to order: The meeting was called to order at 7:35 p.m. by Chairman Lewis.

Roll Call: Attendees indicated above all in attendance.

Public Comments: No members of the public were present at this meeting.

Approval of Minutes: The meeting minutes for the October 24, 2012 meeting were approved as submitted.

Old Business Updates:

- North & South Garage Evaluations: Tom Kelley reported that cathodic protection assessments had been conducted and test borings made for structural and corrosion determinations are underway. A structural problem with a canopy connecting the Citizens Bank with the south garage was discovered and the walkway closed until repaired (bank responsibility). A preliminary report on the garages may be available in mid to late January, 2013.
- Beverly Road Commercial District: The commission approved no meters – no fines for Saturdays. This will result in revenue losses of \$12,000-\$14,000/year for the Parking Fund. The commission has been warned that the Uptown Business Association may demand an equal concession which if granted, could result in revenue losses of an additional \$70,000/year. A “domino effect” involving reduced permit fees for a 5-day week v. current 6-day week could result in revenue losses of a further \$100,000/year;

and, elimination of Saturday transit fees for garage parking could amount to upwards of \$26,000/year.

- Subcontracting parking operation & management: Alan Kraemer will develop and present a rough idea of what this might represent for comparison to the present system. If cost savings and increased efficiencies appear possible, the municipality might consider issuing an RFP to qualified parking management firms for consideration. Al hopes to have something for the committee for the January, 2013 meeting.
- Rich & Associates study assessment: Bill Lewis has completed his assessment of the Rich study and has sent it electronically to committee members, liaisons and Mark Quealy. It will be a discussion item on the January agenda.

New Business:

- 2013 Parking Fund Recommended Budget: The committee reviewed the proposed budget prepared by the staff. The budget did not reflect sale of 788 or 794 real properties or the buy-back of the Zamagias property formerly owned by the Authority.
- Shannon Transit Village: The committee was given an Almanac article (11/07/2012) describing this potential development at the Castle Shannon LRT station at Castle Shannon/Mt. Lebanon Blvd's. If and when this project was to go forward, the 500 space parking lot might be closed during construction, which might result in increased Mt. Lebanon Uptown parking demand. LRT riders would be encouraged to park and ride at the South Hills Village LRT garage and station. All day parking rates are reportedly only \$2.00/day which would also involve Zone 2 fare increases.
- A representative of Signature Control Systems, a supplier of parking products and systems, contacted Kristen Linfante and will likely appear at our January, 2013 committee meeting to describe his product lines and services for parking enterprises.
- Uptown Business Association & Beverly Road Business Association: Mickey Gatto and Bill Lewis will work with Eric Milliron, Commercial District Manager, to arrange and schedule meetings with these business groups in February and March regarding parking issues. These meetings will occur after the garage study results are made available and the status of the south garage is clearer.
- The committee decided not to hold a December, 2012 meeting in view of the holidays and probable lack of a quorum.

Adjournment: The meeting was adjourned at 9:45 p.m. The next meeting will be held on Wednesday, January 23, 2013.